

# Cancelled

## Cultural Foundation Executive Subcommittee Regular Meeting

March 7, 2023 | 4:00 p.m.

Chandler Center for the Arts  
General Manager's Office  
250 N. Arizona Ave., Chandler AZ



### Executive Subcommittee Members

David Woodruff, Chair  
LaTricia Woods, Vice-Chair  
Steena Murray, Treasurer  
Julia Marreel, Secretary

Pursuant to Resolution No. 4464 of the City of Chandler and to A.R.S. § 38-431.02, notice is hereby given to the members of the Cultural Foundation and to the general public that the Cultural Foundation Executive Subcommittee will hold a REGULAR MEETING open to the public on Tuesday, March 7, 2023, at 4:00 p.m., at Chandler Center for the Arts General Manager's Office, 250 N. Arizona Ave., Chandler, AZ. One or more Board Members may be attending virtually or by telephone.

Persons with disabilities may request a reasonable modification or communication aids and

services by contacting the City Clerk's Office at (480) 782-2181(711 via AZRS). Please make requests in advance as it affords the City time to accommodate the request.

Agendas are available in the Office of the City Clerk, 175 S. Arizona Avenue.

# Cultural Foundation Executive Subcommittee

## Regular Meeting Agenda - March 7, 2023

### Call to Order/Roll Call

### Scheduled/Unscheduled Public Appearances

Members of the audience may address any item not on the agenda. State Statute prohibits the Board or Commission from discussing an item that is not on the agenda, but the Board or Commission does listen to your concerns and has staff follow up on any questions you raise.

### Consent Agenda

Items listed on the Consent Agenda may be enacted by one motion and one vote. If a discussion is required by members of the Board or Commission, the item will be removed from the Consent Agenda for discussion and determination will be made if the item will be considered separately.

1. **January 2023 Cultural Foundation Executive Subcommittee Meeting Minutes**  
Move Chandler Cultural Foundation Executive Subcommittee approve the minutes of the Cultural Foundation Executive Subcommittee Regular Meeting of January 24, 2023.

### Briefing

2. Discuss FY24 Arts Awards
3. Discuss FY24 Cultural Foundation Board (CCF) Budget
4. Discuss FY24 Annual Retreat

### Member Comments/Announcements

### Calendar

5. Next Cultural Foundation Executive Subcommittee Meeting is **Tuesday, June 6, 2023**, at 4:00 p.m.

### Adjourn



**Cultural Foundation Executive Subcommittee      Cultural Development**

**Date:** 03/07/2023  
**To:** Cultural Foundation Executive Subcommittee  
**From:** Anna Camino, Management Assistant  
**Subject:** January 2023 Cultural Foundation Executive Subcommittee Meeting Minutes

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**Proposed Motion:**

Move Chandler Cultural Foundation Executive Subcommittee approve the minutes of the Cultural Foundation Executive Subcommittee Regular Meeting of January 24, 2023.

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**Attachments**

January Exec Subcomm Minutes



MINUTES OF THE  
CHANDLER CULTURAL FOUNDATION  
EXECUTIVE SUBCOMMITTEE MEETING  
JANUARY 24, 2023, at 4:00 P.M.

PRESENT: David Woodruff, Julia Marreel, LaTricia Woods, and Steena Murray

ABSENT: None

STAFF: Anna Camino, Michelle Mac Lennan, and Terri Rettig

GUESTS: None

CALL TO ORDER: The meeting was called to order at 4:00 p.m. by David Woodruff, Chair.

SCHEDULE/UNSCHEDULED PUBLIC APPEARANCES/CALL TO PUBLIC: None

CONSENT AGENDA

Julia Marreel made a motion to approve the minutes of the October 4, 2022, Chandler Cultural Foundation (CCF) Executive Subcommittee Meeting. Steena Murray seconded the motion. The motion was unanimously approved. The minutes were approved as written.

ACTION AGENDA

- a. Recommend Revised Case for Support for CCF Review
  - Julia Marreel made a motion to recommend revised Case for Support for CCF review, with amendments noted.
  - LaTricia Woods seconded the motion. The motion was unanimously approved.
  - David Woodruff, Julia Marreel, Michelle Mac Lennan, and several members from City of Chandler Management met with

Councilmember Matt Orlando to discuss the updated Case for Support for Expanded Facilities.

- Hiring a consultant to conduct an updated comprehensive needs assessment will be needed. The estimated cost for this is between \$126K-\$127K, with the plan to split that three-ways between the Cultural Foundation Board (CCF), the City of Chandler, and the Chandler Unified School District (CUSD). All three parties are to be involved at the beginning.
- The Case for Support is an in-depth analysis that lists the Goals, Post-Pandemic Learnings, Potential Scenarios, and Next Steps, among other information.
- Discussion ensued to begin moving forward with long-range planning.

b. Recommend Mission and Vision Statement for CCF Review

- Julia Marreel made a motion to recommend Mission and Vision Statement for the CCF Review.
- Steena Murray seconded the motion. The motion was unanimously approved.

## BRIEFING

a. Review Draft of Strategic Plan

- Terri Rettig and Michelle Mac Lennan reviewed the draft Strategic Plan.
- The Strategic Plan is comprised of three main sections: Leadership in the Arts, Community Impact, and Expanded Facilities.
- Each section contains detailed steps and includes a timeline for each step.

b. Review January 30<sup>th</sup> Naming Event

- Over 70 RSVPs have been received for the January 30<sup>th</sup> Naming Event of the Main Stage.
- Reminder to wear your name tags.

c. e-Agenda for CCF Meetings and CCF Executive Subcommittee Meetings

- The City of Chandler has moved to an electronic submission of the board and subcommittee agendas. This allows for further transparency for the public.

- Board members will see a different format for the agenda and minutes but will continue to receive a PDF version of each instead of being emailed the links.

MEMBER COMMENTS/ANNOUNCEMENTS:

None.

CALENDAR

a. Next Meeting is scheduled for **Tuesday, March 7, 2023**, at 4:00 p.m.

ADJOURN

With no other business to discuss, the meeting adjourned at 5:10 p.m.

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David Woodruff, Chair

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Michelle Mac Lennan, Staff Liaison