

Cultural Foundation Special Events Meeting

May 2, 2023 | 8 a.m.

Chandler Center for the Arts Gallery
250 N. Arizona Avenue, Chandler AZ



Board Members

Julia Marreel, Chair
Candy Yu
Erika Castro
Jeanne Forbis
Jennifer Sanchez
Peppur Chambers
Sherida McMullan

Community Members

Renee Levin
Patti Serrano
Alex Palmatier

Pursuant to Resolution No. 4464 of the City of Chandler and to A.R.S. § 38-431.02, notice is hereby given to the members of the Cultural Foundation and to the general public that the Cultural Foundation Special Events Committee will hold a REGULAR MEETING open to the public on Tuesday, May 2, 2023, at 8:00 a.m., at Chandler Center for the Arts Gallery, 250 N. Arizona Ave, Chandler, AZ. One or more Commissioners may be attending by telephone.

Persons with disabilities may request a reasonable modification or communication aids and services by contacting the City Clerk's office at (480) 782-2181(711 via AZRS). Please make requests in advance as it affords the City time to accommodate the request.

Agendas are available in the Office of the City Clerk, 175 S. Arizona Avenue.

Cultural Foundation

Special Events Meeting Agenda - May 2, 2023

Call to Order/Roll Call

Scheduled/Unscheduled Public Appearances

Members of the audience may address any item not on the agenda. State Statute prohibits the Board or Commission from discussing an item that is not on the agenda, but the Board or Commission does listen to your concerns and has staff follow up on any questions you raise.

Consent Agenda

Items listed on the Consent Agenda may be enacted by one motion and one vote. If a discussion is required by members of the Board or Commission, the item will be removed from the Consent Agenda for discussion and determination will be made if the item will be considered separately.

Action Agenda

1. **April 2023 Special Events Subcommittee Meeting Minutes**
Move Cultural Foundation Special Events subcommittee recommend approval of the April 4, 2023 Special Events Subcommittee regular meeting minutes.

Discussion

2. Tickets & Table Sales - Review Updated List
3. Food & Beverage -Theme: French Quarter, Tablecloths, Chairs & Centerpieces
4. Mystery Boxes - Review Updated Lists, Deadlines, Boxes: Tables, Size and Design, and Advance Clues
5. Honorary Chair Update
6. Entertainment Update

Member Comments/Announcements

Calendar

7. Discuss Next Meeting Date and Time

Adjourn



Cultural Foundation Special Events Subcommittee

City Clerk's Office

Date: 05/02/2023
To: Cultural Foundation Special Events Subcommittee
From: Regina Guisto, Management Assistant
Subject: Approval of Minutes

Proposed Motion:

Move Cultural Foundation Special Events subcommittee recommend approval of the April 4, 2023 Special Events Subcommittee regular meeting minutes.

Attachments

April 2023 Minutes

**MINUTES OF THE
CHANDLER CULTURAL FOUNDATION
SPECIAL EVENTS SUBCOMMITTEE MEETING
TUESDAY, APRIL 4, 2023
8:00 a.m.**

PRESENT: Julia Marreel, Sherida McMullan, Erika Castro, Renee Levin, Patti Serrano, Peppur Chambers

ABSENT: Alex Palmatier, Jeanne Forbis, Candy Yu, Jennifer Sanchez

STAFF: Debbie Rubenstrunk, Judi Johnson, Cynde Cerf, Terri Rettig, Michelle MacLennan

GUESTS: None

Members of the Chandler Cultural Foundation Special Events Subcommittee convened at the above-stated date and time for a special events committee meeting.

CALL TO ORDER: The meeting was called to order at 8:08 a.m. by Renee Levin.

APPROVAL OF MINUTES

Renee Levin motioned to approve the minutes of the March 7, 2023 meeting.
Patti Serrano seconded the motion. The minutes were approved as written.

BRIEFING/DISCUSSION ITEMS

Tickets: The individual ticket price will be \$200 with corporate tables starting at \$2,500.

Entertainment: Sammy Miller and the Congregation are confirmed for the entertainment and will be doing a New Orleans jazz-themed show.

Emcees: Sherida McMullan and Sandra Bassett have been confirmed as Emcees. The committee also discussed asking several people to be honorary chairs.

Food, Beverage & Decorating: Robert's Catering was selected as the caterer. The decorating theme will be French Quarter Jazz. They discussed scanning images of art created in the Vision Kids art classes as table favors that could be bid on.

Mystery Boxes: Since the boxes sell so fast, the committee wants to do tiered amounts for the Mystery Boxes: \$100, \$150 & \$300. Debbie will contact each committee member to see what value of mystery boxes they will be providing.

General Notes: They talked about reaching out to contacts with the Compadres, BMX, State 48 and Local First.

MEMBER COMMENTS/ANNOUNCEMENTS

The committee's next meeting will be on Tuesday, May 2, 2023 at 8:00 a.m.

With no other business to discuss, the meeting adjourned at 9:18 a.m.

Judi Johnson, Marketing Coordinator