

Meeting Minutes

Chandler Cultural Foundation

Special Events Meeting

September 6, 2023 | 8:00 a.m.
Virtual Meeting



Call to Order

The meeting was called to order by Julia Marreel at 8:05 a.m.

Roll Call

Board Member Attendance

Peppur Chambers
Julia Marreel
Sherida McMullan
Erika Castro
Jeanne Forbis
Jennifer Sanchez
Candy Yu

Staff Attendance

Judi Johnson
Cynde Cerf

Guests

Debbie Rubenstrunk
Laura Schairer

Community Members

Renee Levin
Patti Serrano
Tiffany Tilco

Absent

NONE

Scheduled and Unscheduled Public Appearances

None

Consent Agenda

1. May Cultural Foundation Special Events Meeting Minutes
 - Jeanne Forbis made a motion to approve the meeting minutes from the May 2, 2023, Special Events Meeting.
 - Patti Serrano seconded the motion. The motion carried unanimously, 10-0. The minutes were approved as written.

Action Agenda

- None

Briefing

2. Tickets and Table Sales
 - The committee reviewed pending and confirmed table and seat sales and updated Debbie Rubenstrunk on how many tickets they would be purchasing.
3. Food, Beverage & Decorating
 - The committee discussed the October 21 set-up and timeline for decorating the lobby and mainstage. Debbie Rubenstrunk will work with Terri Rettig to create a timeline and share it with the committee at the next special events meeting on October 4.
 - Sherida McMullan suggested that they serve a well-known New Orleans cocktail and mocktail at the event – The Hurricane. Peppur Chambers also suggested cold-brew coffee options such as Cafe Du Monde. Julia Marreel said she would check with Robert's Catering if they could add that to the drink options.
 - Debbie Rubenstrunk also informed the committee that Rob Devine will be providing the table centerpieces and white chair covers.
 - Patti Serrano confirmed that Serrano's will provide the black tablecloths for the event.
4. Mystery Boxes
 - Each committee member updated Debbie Rubenstrunk on what themed boxes they had completed and the value of those mystery boxes. Debbie requested that they bring their mystery box items to the next board meeting on September 28. The deadline for getting the mystery boxes to Debbie is October 4, 2023.

Calendar

The next Special Events meeting is scheduled for **Wednesday, October 4, 2023, at 8:00 a.m.**, at the Vision Gallery, 10 E. Chicago Street, Chandler, AZ 85225

Adjourn

The meeting was adjourned at 9:15 a.m.

Judi Johnson, Staff Liaison