

# Cultural Foundation Special Events Subcommittee Regular Meeting

November 15, 2023 | 8 a.m.

[Webex](#) meeting number 2599 799 4160  
password ZPuPsq62y9



## Board Members

Julia Marreel  
Candy Yu  
Erika Castro  
Jeanne Forbis  
Jennifer Sanchez  
Peppur Chambers  
Sherida McMullan

## Community Members

Renee Levin  
Patti Serrano  
Tiffany Ticlo

Pursuant to Resolution No. 4464 of the City of Chandler and to A.R.S. § 38-431.02, notice is hereby given to the members of the Cultural Foundation and to the general public that the Cultural Foundation Special Events Subcommittee will hold a REGULAR MEETING open to the public on Wednesday, November 15, 2023, at 8:00 a.m., via [Webex](#), Meeting number: 2599 799 4160, Meeting password: ZPuPsq62y9 .

Persons with disabilities may request a reasonable modification or communication aids and services by contacting the City Clerk's office at (480) 782-2181 (711 via AZRS). Please make requests in advance as it affords the City time to accommodate the request.

Agendas are available in the Office of the City Clerk, 175 S. Arizona Avenue.

# **Cultural Foundation Special Events Subcommittee**

## **Regular Meeting Agenda - November 15, 2023**

### **Call to Order/Roll Call**

### **Scheduled/Unscheduled Public Appearances**

Members of the audience may address any item not on the agenda. State Statute prohibits the Board or Commission from discussing an item that is not on the agenda, but the Board or Commission does listen to your concerns and has staff follow up on any questions you raise.

### **Consent Agenda**

Items listed on the Consent Agenda may be enacted by one motion and one vote. If a discussion is required by members of the Board or Commission, the item will be removed from the Consent Agenda for discussion and determination will be made if the item will be considered separately.

1. Approval of October 4, 2023 Meeting Minutes

### **Action Agenda**

### **Discussion**

### **Briefing**

2. Center Stage Debrief:  
Ticket and Table Sales, Decor, Catering, Live Ask, Mystery Boxes and Other
3. 2023 Center Stage P & L
4. Center Stage 10-Year History Recap
5. Chair Discussion
6. Meeting Schedule 2024

### **Member Comments/Announcements**

### **Calendar**

Adjourn



**Cultural Foundation Special Events Subcommittee**

**Cultural Development**

**Date:** 11/15/2023  
**To:** Cultural Foundation Special Events Subcommittee  
**From:** Judi Johnson, Marketing and Communications Analyst  
**Subject:** Approval of October 4, 2023 Meeting Minutes

---

**Attachments**

CCF Special Events Meeting Minutes for October 4, 2023

# Meeting Minutes

## Chandler Cultural Foundation

### Special Events Meeting

October 4, 2023 | 8:00 a.m.

Vision Gallery

10 E. Chicago Street, Chandler, AZ 85225



### Call to Order

The meeting was called to order by Julia Marreel at 8:06 a.m.

### Roll Call

#### Board Member Attendance

Peppur Chambers  
Julia Marreel  
Erika Castro  
Jeanne Forbis  
Jennifer Sanchez  
Candy Yu

#### Staff Attendance

Judi Johnson  
Terri Rettig

#### Guests

Debbie Rubenstrunk

#### Community Members

Renee Levin  
Patti Serrano  
Tiffany Tilco

#### Absent

Sherida McMullan

## Scheduled and Unscheduled Public Appearances

None

## Consent Agenda

1. September Cultural Foundation Special Events Meeting Minutes
  - Jeanne Forbis made a motion to approve the meeting minutes from the September 6, 2023, Special Events Meeting.
  - Patti Serrano seconded the motion. The motion carried unanimously, 9-0. The minutes were approved as written.

## Action Agenda

- None

## Briefing

2. Tickets and Table Sales
  - The committee reviewed confirmed table and seat sales.
3. Food, Beverage & Decorating
  - The committee discussed the October 21 set-up and timeline for decorating the lobby and mainstage.
4. Mystery Boxes
  - Committee members gave Debbie Rubenstrunk their mystery box items.

## Calendar

The next Special Events meeting is scheduled for **Wednesday, November 15, 2023, at 8:00 a.m.** This will be a virtual meeting.

## Adjourn

The meeting was adjourned at 8:56 a.m.

---

Judi Johnson, Staff Liaison