

MINUTES
HOUSING AND HUMAN SERVICES COMMISSION
Neighborhood Resources Department
235 South Arizona Avenue, Chandler, AZ 85225
Wednesday, November 9, 2022, 6:00 p.m.

CALL TO ORDER / ROLL CALL

Chair Tony Alcala called the meeting to order at 6:00 p.m.

Commissioners present: Tony Alcala, Heather Mattisson, Greg Rodriguez, Cecilia Hermosillo, Jeff Reynolds, Julie Martin, Lisa Loring, and Ryan Magel.

Commissioners absent: Cynthia Hardy (excused), and Greg Rodriguez (excused), Karen Tepper (excused).

Staff present: Leah Powell, Neighborhood Resources Director, Riann Balch, Community Resources Manager, Amy Jacobson, Housing and Redevelopment Manager, Karin Bishop, Community Development and Resources Supervisor, and Dylan Raymond, Community Resources Coordinator.

Public present: None.

SCHEDULED/UNSCHEDULED PUBLIC APPEARANCES/CALL TO PUBLIC

Members of the audience may address any item not on the agenda. State Statute prohibits the Board or Commission from discussing an item that is not on the agenda, but the Board or Commission does listen to your concerns and has staff follow up on any questions you raise.

None.

CONSENT AGENDA

Items listed on the Consent Agenda may be enacted by one motion and one vote. If a discussion is required by members of the Board or Commission, the item will be removed from the Consent Agenda for discussion and determination will be made if the item will be considered separately.

1. Minutes of the October 12, 2022, HHSC Meeting Minutes.

Motion: Vice Chair Heather Mattison made a motion to approve the October 12, 2022, HHSC Meeting Minutes. Commissioner Julie Martin seconded the motion.

Discussion: None.

Results: The motion was approved 8-0.

ACTION

2. 2023 HHSC Meeting Schedule.

Community Resources Coordinator Dylan Raymond presented the 2023 Housing and Human Services Commission meeting schedule. Meetings are traditionally held the second Wednesday of the month (unless changed by vote) at 6:00 p.m. in the Neighborhood Resources Office, 235 S. Arizona Avenue, Chandler.

Motion: Commissioner Reynolds made a motion to approve the 2023 HHSC Meeting Schedule. Commissioner Magel seconded the motion.

Discussion: None.

Results: Motion passed 8-0.

BRIEFING

3. 2023 Public Housing Annual Plan Calendar.

Amy Jacobson, Housing and Redevelopment Manager presented the 2023 Public Housing Annual Plan Calendar. The calendar delineates the timeline for updating the Annual Plan which describes the Public Housing Authority's policies, programs, operations, and strategies for meeting local housing needs and goals. Feedback will be gathered at three Resident Advisory Board meetings and a 45-day public comment period will begin January 19, 2023, and conclude March 5, 2023. A public hearing will be conducted February 8, 2023, at a Housing and Human Services Commission meeting. The Plan will go before the Public Housing Authority Advisory Council for approval on April 3, 2023. Commissioner Jeff Reynolds asked where the Resident Advisory Board meetings will be held. Ms. Jacobson responded that meetings will be held at the Hamilton and Kingston sites, and the Housing and Redevelopment office.

4. Fiscal Year 2023-2024 Application Orientation Summary.

Mr. Raymond provided a summary of the Human Services Application Orientation held on October 19, 2023. Fifty-four people attended representing 48 organizations, an increase from last year when 51 people representing 42 organizations attended. To date, 26 applications have been started. Reminder messages will be sent to all interested organizations to remind them of the December 1st application deadline. Chair Alcala noted that the increased number of organizations in attendance is representative of the increased interest in funds to serve the Chandler community.

5. Panel Review Subcommittees.

Mr. Raymond presented the 2023 subcommittee review panels. The assignments are based on the Allocations Subcommittee Composition and Leadership Criteria Guidelines, which were developed in 2018 to ensure an equitable selection process, both new and institutional knowledge on each panel, and leadership experience. Commissioner Lisa Loring asked for some background on the purpose and work of the Subcommittees. Community Resources Manager Riann Balch shared that

each year, the Human Services applications are reviewed by three Subcommittees based on the category of services they applied for – basic needs, youth, and special populations. Each Subcommittee meets two to three times to discuss the applications and has the opportunity to seek clarification from the applicant if needed before forwarding funding recommendations to the Housing and Human Services Commission (HHSC). The HHSC will make initial recommendations before a public hearing is held. After the public hearing, the HHSC will make final recommendations which are then forwarded to the City Council for approval.

MEMBERS COMMENTS / ANNOUNCEMENTS

Commissioner Martin gave kudos to staff for the terrific news article about the development of new affordable housing in Chandler through the Rental Assistance Demonstration project.

Commissioner Magel shared that he had seen the new ChangeUp Campaign signs around town and that they looked great!

CALENDAR

6. HHSC Meeting Wednesday, December 14, 2022, at 6:00 p.m.

INFORMATION ITEMS

None.

ADJOURN

The meeting adjourned at 6:43 p.m.

Dated: _____

Chair Tony Alcala

Recording Secretary Riann Balch