

**MINUTES OF THE  
HOUSING AND HUMAN SERVICES COMMISSION  
BASIC NEEDS SUBCOMMITTEE  
235 S. Arizona Avenue, Chandler, AZ 85225  
Wednesday, April 18, 2023, at 6:00 p.m.**

**CALL TO ORDER / ROLL CALL**

Subcommittee Chair Heather Mattisson called the Basic Needs Subcommittee meeting to order at 6:10 p.m.

Housing and Human Services Commissioners and Subcommittee Panel Members present: Phillip Hubbard, Heather Mattisson, Rori Minor, Jeff Reynolds, and Karen Tepper.

Housing and Human Services Commissioners and Subcommittee Panel Members absent: Cecilia Hermosillo (excused).

Staff present: Riann Balch, Community Resources Senior Manager, Karin Bishop, Community Development Senior Program Manager, Dylan Raymond, Management Analyst Senior.

Public Present: None.

**DISCUSSION**

1. Evaluation, Discussion, and Development of Recommendations for Funding for Fiscal Year 2023-2024 General Fund Basic Needs Proposals.

Management Analyst Senior Dylan Raymond provided an update on the funds available for allocation for FY 2023-2024 General Fund Basic Needs proposals and the \$10,000 minimum for allocation.

Subcommittee Chair Mattisson facilitated a discussion of each of the following FY 2023-2024 General Fund Basic Needs proposals. Commission and Subcommittee Members made initial funding recommendations to be presented to the Housing and Human Services Commission at the next special meeting scheduled for Wednesday, May 31, 2023, at 6:00 p.m.

- A New Leaf - A New Leaf's Housing Support Services at Erie
  - Recommendation: \$30,000
- A New Leaf - La Mesita Family Shelter
  - Recommendation: \$30,000
- AZCEND - Chandler Food Bank Basic Needs Program
  - Recommendation: \$40,000
- AZCEND - Interfaith Homeless Emergency Lodging Program - IHELP
  - Recommendation: \$55,000
- AZCEND - Neighborhood Assistance Services (NAS)
  - Recommendation: \$46,698.77
- Catholic Charities Community Services, Inc. - My Sister's Place Domestic Violence Shelter
  - Recommendation: \$20,000

- CeCe's Hope Center - She's Safe!
  - Recommendation: \$0
- Child Crisis Arizona - FANS Locker Room for Children, Youth, and Families in Need
  - Recommendation: \$20,000
- Community Bridges, Inc. - CBI Chandler Mobile Community Outreach and Crisis Stabilization
  - Recommendation: \$10,000
- Hope for Addiction, Inc. - Freedom House
  - Recommendation: \$0
- Inspiring Women On a Mission - Feed the Need
  - Recommendation: \$0
- Matthew's Crossing Food Bank - Emergency Food Assistance Programs
  - Recommendation: \$20,000
- Mesa United Way - Chandler VITA Program Grant
  - Recommendation: \$20,000
- Midwest Food Bank - Arizona Division - Emergency Food Box Program
  - Recommendation: \$45,000
- Mission of Mercy - Access to Healthcare for Uninsured Chandler Residents
  - Recommendation: \$10,000
- One Small Step, Inc. - One Small Step | Clothes Cabin
  - Recommendation: \$20,000
- Phoenix Gospel Mission, Inc. dba Phoenix Rescue Mission - Homeless and Outreach Navigation Program
  - Recommendation: \$0
- Resurrection Street Ministry, Inc. - Feeding Our Chandler Neighbors 2023
  - Recommendation: \$20,000
- Resurrection Street Ministry, Inc. - RSM Heat Relief Station – Chandler
  - Recommendation: \$0
- Save the Family Foundation of Arizona - Family, Adult's and Children's Empowerment Services
  - Recommendation: \$10,000
- Semicolon Society - Semicolon Society Community Outreach Project
  - Recommendation: \$10,000
- The Salvation Army, A California Corporation - Client Choice Food Pantry
  - Recommendation: \$15,000
- The Salvation Army, A California Corporation - Housing Stability Assistance
  - Recommendation: \$20,000
- United Food Bank - Emergency Food Assistance
  - Recommendation: \$0

Subcommittee Chair Mattisson facilitated a discussion in developing a contingency plan for a potential increase in funding. Dollar figures represent the recommended additional funding to the initial funding recommendation above.

- A New Leaf - A New Leaf's Housing Support Services at Erie
  - Contingency: \$15,000

- A New Leaf - La Mesita Family Shelter
  - Contingency: \$24,111
- AZCEND - Chandler Food Bank Basic Needs Program
  - Contingency: \$10,000
- AZCEND - Interfaith Homeless Emergency Lodging Program - IHELP
  - Contingency: \$30,000
- AZCEND - Neighborhood Assistance Services (NAS)
  - Contingency: \$43,939
- Catholic Charities Community Services, Inc. - My Sister's Place Domestic Violence Shelter
  - Contingency: \$5,000
- CeCe's Hope Center - She's Safe!
  - Contingency: \$0
- Child Crisis Arizona - FANS Locker Room for Children, Youth, and Families in Need
  - Contingency: \$5,000
- Community Bridges, Inc. - CBI Chandler Mobile Community Outreach and Crisis Stabilization
  - Contingency: \$0
- Hope for Addiction, Inc. - Freedom House
  - Contingency: \$0
- Inspiring Women On a Mission - Feed the Need
  - Contingency: \$0
- Matthew's Crossing Food Bank - Emergency Food Assistance Programs
  - Contingency: \$10,000
- Mesa United Way - Chandler VITA Program Grant
  - Contingency: \$0
- Midwest Food Bank - Arizona Division - Emergency Food Box Program
  - Contingency: \$15,000
- Mission of Mercy - Access to Healthcare for Uninsured Chandler Residents
  - Contingency: \$5,000
- One Small Step, Inc. - One Small Step | Clothes Cabin
  - Contingency: \$0
- Phoenix Gospel Mission, Inc. dba Phoenix Rescue Mission - Homeless and Outreach Navigation Program
  - Contingency: \$0
- Resurrection Street Ministry, Inc. - Feeding Our Chandler Neighbors 2023
  - Contingency: \$5,000
- Resurrection Street Ministry, Inc. - RSM Heat Relief Station – Chandler
  - Contingency: \$0
- Save the Family Foundation of Arizona - Family, Adult's and Children's Empowerment Services
  - Contingency: \$10,000
- Semicolon Society - Semicolon Society Community Outreach Project
  - Contingency: \$2,000
- The Salvation Army, A California Corporation - Client Choice Food Pantry
  - Contingency: \$5,000
- The Salvation Army, A California Corporation - Housing Stability Assistance
  - Contingency: \$0

- United Food Bank - Emergency Food Assistance
  - Contingency: \$10,000

Subcommittee member Jeff Reynolds left the meeting at 7:30 p.m.

**Motion:** Subcommittee member Rori Minor made a motion to approve the initial funding recommendations, including the contingency plan, for FY 2023-2024 General Fund Basic Needs proposals. Subcommittee member Phillip Hubbard seconded the motion.

**Discussion:** None.

**Results:** Motion passed 4-0.

Subcommittee Chair Mattisson thanked everyone for their time and commitment during this process.

#### **MEMBERS COMMENTS / ANNOUNCEMENTS**

None.

#### **CALENDAR**

2. HHSC Special Meeting, Wednesday, April 19, 2023, at 6:00 p.m.
3. HHSC Regular Meeting, Wednesday, May 10, 2023, at 6:00 p.m.

#### **INFORMATION ITEMS**

None.

#### **ADJOURN**

The meeting adjourned at 7:44 p.m.

Dated: 9/13/23



Subcommittee Chair Heather Mattisson



Recording Secretary Dylan Raymond