

Housing and Human Services Commission Regular Meeting

April 12, 2023 | 6 p.m.

Chandler City Council Chambers
88 E. Chicago St., Chandler AZ



Commission Members

Chair Antonio Alcala
Vice Chair Heather Mattisson
Commissioner Cynthia Hardy
Commissioner David Gonzalez
Commissioner Greg Rodriguez
Commissioner Julie Martin
Commissioner Lisa Loring
Commissioner Ryan Magel
Commissioner Cecilia Hermosillo
Commissioner Jeff Reynolds
Commissioner Karen Tepper

Pursuant to Resolution No. 4464 of the City of Chandler and to A.R.S. § 38-431.02, notice is hereby given to the members of the Housing and Human Services Commission and to the general public that the Housing and Human Services Commission will hold a REGULAR MEETING open to the public on Wednesday, April 12, 2023, at 6:00 p.m., at City Council Chambers, 88 E. Chicago Street, Chandler, AZ. One or more Commissioners may be attending by telephone.

Persons with disabilities may request a reasonable modification or communication aids and services by contacting the City Clerk's office at (480) 782-2181(711 via AZRS). Please make requests in advance as it affords the City time to accommodate the request.

Agendas are available in the Office of the City Clerk, 175 S. Arizona Avenue.

Housing and Human Services Commission

Regular Meeting Agenda - April 12, 2023

Call to Order/Roll Call

Scheduled/Unscheduled Public Appearances

Members of the audience may address any item not on the agenda. State Statute prohibits the Board or Commission from discussing an item that is not on the agenda, but the Board or Commission does listen to your concerns and has staff follow up on any questions you raise.

Consent Agenda

Items listed on the Consent Agenda may be enacted by one motion and one vote. If a discussion is required by members of the Board or Commission, the item will be removed from the Consent Agenda for discussion and determination will be made if the item will be considered separately.

1. **February 13, 2023, Youth Subcommittee Meeting Minutes**
2. **February 15, 2023, Basic Needs Subcommittee Meeting Minutes**
3. **February 23, 2023, Special Populations Subcommittee Meeting**
4. **March 1, 2023, HHSC Meeting Minutes**
5. **March 8, 2023, Basic Needs Subcommittee Meeting Minutes**
6. **March 9, 2023, Youth Subcommittee Meeting Minutes**

Public Hearing

7. **Fiscal Year 2023-2024 Annual Action Plan Including Community Development Block Grant (CDBG) Funding Recommendations**
8. **Fiscal Year 2023-2024 HOME Investment Partnerships Program (HOME) Funding Recommendations**

Action Agenda

9. **Approval of the HHSC Special Meeting Date**

Member Comments/Announcements

Calendar

10. **HHSC Basic Needs Subcommittee Meeting Tuesday, April 18, 2023, at 6:00 p.m.**
11. **HHSC Special Meeting Wednesday, April 19, 2023, at 6:00 p.m.**
12. **HHSC Meeting Wednesday, May 10, 2023, at 6:00 p.m.**

Information Items

Adjourn



Housing and Human Services Commission Neighborhood Resources

Date: 04/12/2023
To: Housing and Human Services Commission
From: Dylan Raymond, Community Development Associate
Subject: February 13, 2023, Youth Subcommittee Meeting Minutes

Attachments

HHSC Youth Subcommittee Meeting Minutes

**MINUTES OF THE
HOUSING AND HUMAN SERVICES COMMISSION
YOUTH SUBCOMMITTEE
235 S. Arizona Avenue, Chandler, AZ 85225
Monday, February 13, 2023, at 6:00 p.m.**

CALL TO ORDER / ROLL CALL

Subcommittee Chair Cynthia Hardy called the Youth Subcommittee meeting to order at 6:15 p.m.

Housing and Human Services Commissioners and Subcommittee Panel Members present:
Amitesh Bharati, Tony Alcala, Cynthia Hardy, Heather Callis, Lillith Ayala, Lisa Loring, and Ryan Magel

Housing and Human Services Commissioners and Subcommittee Panel Members absent: None.

Staff present: Karin Bishop, Community Development Senior Program Manager, Dylan Raymond, Community Development Associate, and Monica Thompson, Community Development Associate.

Public Present: None.

DISCUSSION

1. Discussion of Fiscal Year 2023-2024 Youth Proposals; Determine if Additional Questions are Necessary.

Community Development Associate Dylan Raymond provided an overview of the meeting and application process. He explained to commissioners and subcommittee panel members that they would have an opportunity to identify outstanding questions before finalizing their individual scores. If staff could not answer questions, additional information would be requested from the organization. Commissioner Lisa Loring asked for clarification regarding individual scoring and funding recommendations and how they would factor into the meetings. Community Development Senior Program Manager Karin Bishop informed Commissioner Loring that the subcommittees would be provided with an estimated funding total to help guide their funding recommendations. According to Ms. Bishop, the subcommittees should have the estimated total at the next meeting. She explained that individual scoring and funding recommendations are subjective and that each subcommittee, once they finish asking additional questions of the agencies, the subcommittee will come together to finalize their initial funding recommendations. Ms. Bishop further explained the initial funding recommendations from all three subcommittees will be presented to the Housing and Human Services Commission. The Housing and Human Services Commission will have the opportunity to review the initial recommendations of the subcommittees and make any changes before taking those initial recommendations to the City Council in June.

Subcommittee Chair Hardy facilitated a discussion of each application to identify the need for additional information from agencies. The Youth Subcommittee requested additional information from the applicants listed below.

- Arizona Burn Foundation - Early Childhood Burn Prevention & Fire Safety Education Program
 1. No questions
- Big Brothers Big Sisters of Central Arizona (BBBSAZ) - Chandler Mentoring Program
 1. No questions
- Boys & Girls Club of the Valley Inc. - Reducing Social Isolation Among Youth - Boys & Girls Club of the Valley Chandler Compadres Branch
 1. Provide a description of each position for which funding is requested to salary/wage/fringe, percentage of FTE, and job duties.
 2. In the Program and Project tab, clarify the number of youth by zip code being served and describe the intake process to identify youth by zip code.
 3. Provide a report with the number of youth served July 1, 2022 to December 31, 2022 by zip code.
- Chandler CARE Center Children's Medical and Dental Clinic - Chandler Children's Medical Clinic and Building Blocks for Children
 1. No questions
- Chandler Cultural Foundation - Chandler Center for the Arts - Connecting Kids
 1. Provide remainder of individuals served by Area Median Income to total 308 persons projected to be served.
 2. Provide the number of youth served by the three zip codes listed in question number 9.
- Child Crisis Arizona - Emergency Placement Services for Homeless Foster Children & Youth
 1. The proposal indicates one Chandler household composed of 5 persons will be served with Chandler funds. Is this accurate? If not please clarify.
 2. The application requests support for one Foster Care and Adoption Specialist. Will this position exclusively support Chandler residents?
- Child Crisis Arizona - FANS Diaper Bank for Families in Need
 1. Describe the referral process.
- Dignity Health Foundation East Valley - Chandler Children's Dental Clinic
 1. Question 6 indicates the proposed program will serve 1,308 Chandler residents with Chandler funds. Questions 7 and 8 indicate that 754 Chandler residents will be served with Chandler funds. Please clarify.
- Dress for Success Phoenix - Teen Workforce Initiative Mobile Unit - Job Training for Chandler Youth
 1. No questions

Mr. Raymond provided an overview of how to review and score the applications in ZoomGrants. Additionally, he demonstrated to the subcommittee where to find the staff technical reviews and agency responses to the subcommittee questions. Commissioner Loring asked how long agencies would have to respond to the subcommittee questions. Ms. Bishop explained to Commissioner Loring that agencies would have approximately a week to respond. The Subcommittee members should complete their scoring sheets, votes, and recommended amounts by March 30, 2023.

MEMBERS COMMENTS / ANNOUNCEMENTS

Commissioner Magel announced to the subcommittee that the 2023 Chandler State of the City is on February 16, 2023. Mr. Raymond added that everyone is invited to attend the event, which will be held at Chandler Center for the Arts doors open at 5:30 p.m., and the event starts at 6:30 p.m.

CALENDAR

2. HHSC Meeting Wednesday, March 1, 2023, at 6:00 p.m.
3. HHSC Youth Subcommittee Meeting Thursday, March 9, 2023, at 6:00 p.m.
4. Youth Subcommittee Individual Scores Finalized by March 30, 2023.
5. HHSC Youth Subcommittee Meeting Thursday, April 6, 2023, at 6:00 p.m.

INFORMATION ITEMS

None.

ADJOURN

The meeting adjourned at 8:00 p.m.

Dated: _____

Subcommittee Chair Cynthia Hardy

Recording Secretary Monica Thompson



Housing and Human Services Commission Neighborhood Resources

Date: 04/12/2023
To: Housing and Human Services Commission
From: Dylan Raymond, Community Development Associate
Subject: February 15, 2023, Basic Needs Subcommittee Meeting Minutes

Attachments

HHSC Basic Needs Subcommittee Meeting Minutes

**MINUTES OF THE
HOUSING AND HUMAN SERVICES COMMISSION
BASIC NEEDS SUBCOMMITTEE
235 S. Arizona Avenue, Chandler, AZ 85225
Wednesday, February 15, 2023, at 6:00 p.m.**

CALL TO ORDER / ROLL CALL

Subcommittee Chair Heather Mattisson called the Basic Needs Subcommittee meeting to order at 6:07 p.m.

Housing and Human Services Commissioners and Subcommittee Panel Members present: Cecilia Hermosillo, Heather Mattisson, Karen Tepper, Phillip Hubbard, and Rori Minor.

Housing and Human Services Commissioners and Subcommittee Panel Members absent: Jeff Reynolds (excused).

Staff present: Karin Bishop, Community Development Senior Program Manager, Dylan Raymond, Community Development Associate, and Monica Thompson, Community Development Associate.

Public Present: None.

DISCUSSION

1. Discussion of Fiscal Year 2023-2024 Basic Needs Proposals; Determine if Additional Questions are Necessary.

Community Development Associate Dylan Raymond provided an overview of the meeting. He explained to commissioners and subcommittee panel members that they would have an opportunity to identify outstanding questions before finalizing their individual scores. If staff could not answer questions, additional information would be requested from the organization.

Subcommittee Chair Mattisson facilitated a discussion of each application to identify the need for additional information from agencies. The Basic Needs Subcommittee requested additional information from the applicants listed below.

- A New Leaf - A New Leaf's Housing Support Services at Erie
 1. The request is for .5 FTE to provide job coaching to 15 Chandler residents. Explain the need for a .5 position to serve 15 persons.
 2. Provide a detailed explanation of administrative costs.
 3. Describe the need for \$9,000 in client supplies for 15 persons.
- A New Leaf - La Mesita Family Shelter
 1. Is the Support Partner position you have requested funding for a new position?
 2. You have requested 1 full-time Support Partner position to serve 15 Chandler residents experiencing homelessness. Explain the need for a full-time position to serve 15 individuals.
 3. Question 6 indicates 15 Chandler persons will be served. Question 7 indicates 16 Chandler persons will be served. Please clarify.

- AZCEND - Chandler Food Bank Basic Needs Program
 1. Does AZCEND have plans to develop and implement DEI policies? If so, what is the timeline? Please describe how diversity is represented in the Board and staff.
- AZCEND - Interfaith Homeless Emergency Lodging Program - IHELP
 1. Describe how case management services are delivered. Include at minimum position qualifications, method and frequency of service delivery, plans or other tools utilized, and how client progress is measured.
 2. Describe the process for selecting peer monitors, supervising their work, and addressing identified issues.
 3. Does AZCEND have plans to develop and implement DEI policies? If so, what is the timeline? Please describe how diversity is represented in the Board and staff.
- AZCEND - Neighborhood Assistance Services (NAS)
 1. This application requests \$97,500 for staff and \$92,500 for direct financial assistance. How many households will receive financial assistance? What is the average payment? How many households will receive case management services?
 2. Explain how a reduction in funding would affect the number of households receiving direct financial assistance and the number of households receiving case management services.
 3. List other fund sources for this program and as the amounts that will go towards direct assistance and service delivery.
 4. Describe how client and financial data is collected and reported.
 5. Does AZCEND have plans to develop and implement DEI policies? If so, what is the timeline? Please describe how diversity is represented in the Board and staff.
- Catholic Charities Community Services, Inc. - My Sister's Place Domestic Violence Shelter
 1. No questions.
- CeCe's Hope Center - She's Safe!
 1. The FY 22/23 mid-term report indicated serving zero Chandler residents. The FY 23/24 applications proposes to serve 20 Chandler residents. Describe efforts made to ensure Chandler residents in need of services are identified and served.
- Child Crisis Arizona - FANS Locker Room for Children, Youth, and Families in Need
 1. Describe how program participants are identified and referred to the program.
 2. The proposal indicates one household composed of 5 persons will be served with Chandler funds. Is this accurate? If not please clarify.
- Community Bridges, Inc. - CBI Chandler Mobile Community Outreach and Crisis Stabilization
 1. No questions.
- Hope for Addiction, Inc. - Freedom House
 1. There are several references to partnerships with faith-based organizations (Jesus Cares Ministries, Gospel Centered Biblical Counseling, relationships with local pastors and church members). Is participation in religious activities required to receive Freedom House Services?
- Inspiring Women On a Mission - Feed the Need
 1. No questions

- Matthew's Crossing Food Bank - Emergency Food Assistance Programs
 1. Question 6 indicates that 4,500 Chandler residents will be served with Chandler funds. Questions 7 and 8 indicate that 1,125 Chandler residents will be served with Chandler funds. Please clarify.

Mr. Raymond provided an overview of how to review and score applications in ZoomGrants. Additionally, he demonstrated to the subcommittee where to find the staff technical reviews and agency responses to the subcommittee questions. He informed the subcommittee that an estimated amount available for allocation to the Basic Needs Subcommittee would be provided at the next subcommittee meeting. The Subcommittee members should complete their scoring sheets, votes, and recommended amounts in ZoomGrants by March 30, 2023.

MEMBERS COMMENTS / ANNOUNCEMENTS

None.

CALENDAR

2. HHSC Meeting Wednesday, March 1, 2023, at 6:00 p.m.
3. HHSC Basic Needs Subcommittee Meeting Wednesday, March 8, 2023, at 6:00 p.m.
4. Basic Needs Subcommittee Individual Scores Finalized by March 30, 2023.
5. HHSC Basic Needs Subcommittee Meeting Wednesday, April 5, 2023, at 6:00 p.m.

INFORMATION ITEMS

Mr. Raymond announced to the subcommittee that the 2023 Chandler State of the City is on February 16, 2023. Mr. Raymond added that everyone is invited to attend the event, which will be held at Chandler Center for the Arts doors open at 5:30 p.m., and the event starts at 6:30 p.m.

ADJOURN

The meeting adjourned at 7:47 p.m.

Dated: _____

Subcommittee Chair Heather Mattisson

Recording Secretary Monica Thompson



Housing and Human Services Commission Neighborhood Resources

Date: 04/12/2023
To: Housing and Human Services Commission
From: Dylan Raymond, Community Development Associate
Subject: February 23, 2023, Special Populations Subcommittee Meeting

Attachments

HHSC Special Populations Subcommittee Meeting Minutes

**MINUTES OF THE
HOUSING AND HUMAN SERVICES COMMISSION
SPECIAL POPULATIONS SUBCOMMITTEE
235 S. Arizona Avenue, Chandler, AZ 85225
Thursday, February 23, 2023, at 5:00 p.m.**

CALL TO ORDER / ROLL CALL

Subcommittee Chair Julie Martin called the Youth Subcommittee meeting to order at 5:18 p.m.

Housing and Human Services Commissioners and Subcommittee Panel Members present: David Gonzalez, Greg Rodriquez, Jo-el Miller, Julie Martin, *Kathryn Kruithoff, and Megha Dholakia.

*Subcommittee Panel Member Kruithoff attended telephonically.

Housing and Human Services Commissioners and Subcommittee Panel Members absent: None.

Staff present: Karin Bishop, Community Development Senior Program Manager, Dylan Raymond, Community Development Associate, and Monica Thompson, Community Development Associate.

Public Present: None.

DISCUSSION

1. Discussion of Fiscal Year 2023-2024 Special Populations Proposals; Determine if Additional Questions are Necessary.

Community Development Associate Dylan Raymond provided an overview of the meeting. He explained to commissioners and subcommittee panel members that they would have an opportunity to identify outstanding questions before finalizing their individual scores. If staff could not answer questions, additional information would be requested from the organization.

Subcommittee Chair Martin facilitated a discussion of each application to identify the need for additional information from agencies. The Special Populations Subcommittee requested additional information from the applicants listed below.

- About Care, Inc. - Empowering Independent Living
 1. Questions 6 and 7 indicate that the proposed program will serve 118 Chandler residents with Chandler funds. Question 8 indicates serving 102 Chandler residents with Chandler funds. Please clarify.
- About Care, Inc. - Senior Community Wellness Collaboration
 1. Questions 6 and 7 indicate that the proposed program will serve 118 Chandler residents with Chandler funds. Question 8 indicates that 125 Chandler residents will be served with Chandler funds. Please clarify.
- AZCEND - Senior Nutrition Program
 1. How many seniors can AZCEND feed through the congregate meal program if serving at full capacity?
- Brain Injury Alliance of Arizona - Suicide Intervention and Postvention
 1. No questions

- East Valley JCC - JBox - Seniors in Need
 1. It appears the City of Chandler is the sole funder for the proposed JBox program. Is this accurate? If not, please provide remaining program costs and fund sources.
- EMPACT - Suicide Prevention Center (SPC) - Senior Peer Counseling
 1. No questions
- Neighbors Who Care, Inc. - Aging in Place
 1. No questions
- Oakwood Creative Care, Inc. - The Perfect Place - Care of Seniors with Dementia and Alzheimer's Related Disorders
 1. Question 5 indicates that the proposed program will serve 20 Chandler households with Chandler funds. Question 6 indicates that 20 Chandler persons will be served with Chandler funds. Questions 7 and 8 indicate that 50 Chandler households will be served with Chandler funds. Please clarify.
 2. Please describe any fees charged to program participants, if any.
- Operation Shockwave - Veteran Healing Program Enhancement
 1. No questions
- Pup and Warriors Side by Side (P.A.W.S.S.) - P.A.W.S.S. (Pups and Warriors Side by Side) Service Dog Training
 1. Question 5 indicates that 5 Chandler households will be served with Chandler funds. Question 6 indicates that 12 Chandler residents will be served with Chandler funds. Question 7 indicates that 6 Chandler residents will be served with Chandler funds. Question 8 indicates that 59 Chandler residents will be served with Chandler funds. Please clarify.
- Raising Special Kids - Navigation, Coaching Support - 4 - AZ Families
 1. Do Family Support Specialists attend educational meetings, including but not limited to IEP meetings? If so, please describe.
 2. How does Raising Special Kids work with families to navigate IEP or 504 plan meetings?
- Recreation and Athletics for Individuals with Disabilities (RAD) - Payment Assistance for Individuals with Disabilities (PAID)
 1. No questions.
- Resurrection Street Ministry, Inc. - Driving Our Chandler Veterans 2023
 1. Question 5 indicates that the proposed program will serve 300 Chandler households with Chandler funds. Question 6 indicates 150 Chandler residents will be served with Chandler funds. Questions 7 and 8 indicate 300 Chandler residents will be served with Chandler funds. Please clarify.

Community Development Associate Dylan Raymond provided the subcommittee with an estimated amount available for allocation to the Special Populations Subcommittee for Fiscal Year 2023-2024. Mr. Raymond cautioned that this is an estimated amount, with a finalized amount to be provided at a later date. Commissioner Greg Rodriguez asked for the total request from all applicants. Mr. Raymond informed commissioners and subcommittee panel members the total request from the applicants was \$485,370.

Mr. Raymond provided an overview of how to review and score the applications in ZoomGrants. Additionally, he demonstrated to the subcommittee where to find the staff technical reviews and

agency responses to the subcommittee questions. The next meeting for the Special Populations will be April 4, 2023, at 5:00 p.m. Subcommittee members should complete their scoring sheets, votes, and recommended amounts by March 30, 2023.

MEMBERS COMMENTS / ANNOUNCEMENTS

None.

CALENDAR

2. HHSC Meeting Wednesday, March 1, 2023, at 6:00 p.m.
3. HHSC Special Populations Subcommittee Meeting Monday, March 6, 2023, at 5:00 p.m.
4. Special Populations Subcommittee Individual Scores Finalized by March 1, 2023.
5. HHSC Special Populations Subcommittee Meeting Tuesday, April 4, 2023, at 5:00 p.m.

INFORMATION ITEMS

Mr. Raymond reminded commissioners and subcommittee panel members to confirm their attendance before the subcommittee meetings.

ADJOURN

The meeting adjourned at 7:15 p.m.

Dated: _____

Subcommittee Chair Julie Martin

Recording Secretary Monica Thompson



Housing and Human Services Commission Neighborhood Resources

Date: 04/12/2023
To: Housing and Human Services Commission
From: Dylan Raymond, Community Development Associate
Subject: March 1, 2023, HHSC Meeting Minutes

Attachments

March 1, 2023, HHSC Meeting Minutes

MINUTES
HOUSING AND HUMAN SERVICES COMMISSION
Neighborhood Resources Department
235 South Arizona Avenue, Chandler, AZ 85225
Wednesday, March 1, 2023, 6:00 p.m.

CALL TO ORDER / ROLL CALL

Commission Chair Tony Alcala called the meeting to order at 6:04 p.m.

Commissioners present: Tony Alcala, Heather Mattisson, Cecilia Hermosillo, Cynthia Hardy, Jeff Reynolds, Julie Martin, Lisa Loring, and Ryan Magel.

Commissioners absent: Karen Tepper (excused), David Gonzalez (excused), Greg Rodriguez (unexcused).

Staff present: Riann Balch, Community Resources Senior Manager, Amy Jacobson, Housing & Redevelopment Senior Manager, Deborah Cooke, Housing Assistance Senior Program Manager, Karin Bishop, Community Development Senior Program Manager, Dylan Raymond, Temp Management Analyst Senior and Monica Thompson, Community Development Associate.

Public present: None.

SCHEDULED/UNSCHEDULED PUBLIC APPEARANCES/CALL TO PUBLIC

(Members of the audience may address any item not on the agenda. State Statute prohibits the Board or Commission from discussing an item that is not on the agenda, but the Board or Commission does listen to your concerns and has staff follow up on any questions you raise).

None.

CONSENT AGENDA

Items listed on the Consent Agenda may be enacted by one motion and one vote. If a discussion is required by members of the Board or Commission, the item will be removed from the Consent Agenda for discussion and determination will be made if the item will be considered separately.

1. Minutes of the February 8, 2023, HHSC Meeting Minutes.

Motion: Commissioner Ryan Magel made a motion to approve the Consent Agenda. Commissioner Cecilia Hermosillo seconded the motion.

Discussion: None.

Results: The motion was approved 8-0.

ACTION AGENDA

2. Approval of the Submission of the City of Chandler Housing and Redevelopment 2023 Annual Plan and Capital Fund for the Fiscal Year Beginning July 1, 2023, and Certifying Compliance with the Regulated Regulations.

Chair Tony Alcala introduced Housing Assistance Senior Program Manager, Deborah Cooke, to share information regarding the City of Chandler Housing and Redevelopment 2023 Annual Plan, which includes updates to Public Housing Authority policies.

Ms. Cooke shared that the City of Chandler Housing and Redevelopment Division, which serves as Chandler's Public Housing Agency (PHA), currently administers 303 units consisting of Low Rent Public Housing and 495 Housing Choice Vouchers (formerly known as Section 8). The PHA is required to submit the Annual Plan to HUD by April 14, 2023, and requested the Housing and Human Services Commission (HHSC) members recommend approval of Resolution No. HO173 to the Public Housing Authority Commission (PHAC).

The Annual Plan is currently in a public comment period from February 2, 2023, to March 19, 2023. In addition to the public comment period, Public Housing and Section 8 residents had an opportunity to provide public comment at the February 16, 2023, Resident Advisory Board (RAB) meeting.

Ms. Cooke provided information on the changes to the Housing Choice Voucher Administrative Plan and Public Housing Admissions and Continued Occupancy Policy (ACOP). Ms. Cooke reminded Commissioners that policy updates were discussed at the last meeting and asked if Commissioners had any remaining questions. The changes include weighting convictions higher than arrests in eligibility determination; lengthening the formal review process from 10 to 60 days from the date of denial; renaming and revising the Emergency Housing Voucher (EHV) chapter to Specialty Programs and adding the new Veterans Affairs Supportive Housing (VASH) vouchers; and adding a new chapter for Project Based Vouchers.

Commissioner Magel asked how many residents attended the RAB meeting. Ms. Cooke responded that 26 residents attended. Commissioner Magel asked what the general sentiment was regarding the proposed changes. Ms. Cooke indicated the response was positive and there were no questions. Commissioner Martin asked how many of the 303 units are Section 8 Vouchers. Housing & Redevelopment Senior Manager Amy Jacobson clarified that the City owns 303 public housing units and has the authority to administer 495 Housing Choice (Section 8) vouchers. Commissioner Julie Martin asked how many Section 8 units the City can administer with recently increased payment standards. Ms. Cooke responded that the total number of units leased might be less than 495, but number of units leased will increase as the PHA becomes more closely aligned with the market.

The draft 2023 Annual Plan and Capital Fund and all proposed policies are available on the City's website at [Housing & Redevelopment Public Notices | City of Chandler \(chandleraz.gov\)](https://www.chandleraz.gov/housing-redevelopment-public-notices).

Motion: Commissioner Jeff Reynolds made a motion to approve the submission of the City of Chandler Housing and Redevelopment 2023 Annual Plan and Capital Fund for the fiscal year beginning July 1, 2023, and certifying compliance with the regulated regulations. Commissioner Martin seconded the motion.

Discussion: None.

Results: Motion passed 8-0.

3. Approval of the HHSC Special Meeting Dates.

Chair Alcala facilitated a discussion to approve a Special Meeting date.

Motion: Commissioner Mattisson made a motion to approve April 19, 2023, at 6:00 p.m. as the HHSC Special Meeting Date. Commissioner Hermosillo seconded the motion.

Discussion: None.

Results: Motion passed 8-0.

BRIEFING

4. 2023 Annual Action Plan.

Chair Alcala pulled Briefing Item 4 and Action Item 3 out of order.

Community Development Senior Program Manager Karin Bishop provided an update on the 2023 Annual Action Plan, which details the use of the Community Development Block Grant (CDBG) and the HOME Investment Partnerships Program (HOME) funds for the fiscal year. She reminded the Commission of the Public Hearing that occurred at last month's meeting and shared that the draft Plan will be made available for review during the 30-day public comment period beginning on March 17, 2023, and ending on April 17, 2023. A second public hearing will be on April 12, 2023, at the Housing and Human Services Commission meeting in the City Council Chambers. After the 30-day comment period, the draft Plan will be presented to the Commission for recommendation for approval to Council at a Special Meeting in April, before going to City Council for approval.

Ms. Bishop shared that the 2023 Annual Action Plan Survey, designed to solicit public input about planned activities, closed on February 28, 2023. The City received 482 responses, ten of which were in Spanish. In addition, HUD released formula allocations on February 27, 2023. Chandler received Fiscal Year 2023 CDBG funding of \$1,343,477, a decrease of \$59,214 from the previous year's award. Chandler's Fiscal Year 2023 HOME allocation is \$442,726, a reduction of \$10,282 from the previous year's award. Commissioner Magel asked if the Commission would receive a summary of the responses from the Annual Action Plan Survey. Ms. Bishop replied that a summary would be provided to the Commission and the public. She also stated that public comments received would be included in the finalized Plan submitted to HUD.

MEMBERS COMMENTS / ANNOUNCEMENTS

Commissioner Reynolds announced For Our City's Bowling Fundraiser on Sunday, April 23, 2023, from 1:00 p.m. to 3:00 p.m. He informed the Commission that For Our City still needed sponsors for the event.

Commissioner Cynthia Hardy shared with the Commission that the Chandler Center for the Arts will be featuring Trey McLaughlin & the Sounds of Zamar on Sunday, March 12, 2023. Youth tickets are \$15.00, and parking is free. She also shared that she will complete her Certificate in Social Media Marketing on May 12th and was invited to join the National Honor Society. Commissioner Hardy said it is never too late to go back to school and encourages others to pursue higher education.

Chair Alcala shared that Galveston Elementary School was the only one of 32 schools selected for a total rebuild. The Chandler Unified School District contracted with Orcutt Winslow Architecture Firm for the project. Construction is expected to begin this year and be completed in time for the 2024-25 school year.

Commissioner Martin announced that the Tempe Chamber of Commerce is hosting a Ribbon Cutting ceremony to celebrate her business, J. Martin Insurance Agency LLC's 1st anniversary. The ceremony will be on Friday, March 3, 2023, at 11:00 a.m.

Commissioner Reynold shared that there will be a special screening of Woman in the Maze, a movie filmed in Arizona, that he acted in and co-produced. The Special Screening will be held on Thursday, March 9, 2023, at LOOK Dine-in Cinemas Chandler from 5:30 p.m. to 9:30 p.m.

CALENDAR

5. HHSC Basic Needs Subcommittee Meeting Wednesday, March 8, 2023, at 6:00 p.m.
6. HHSC Youth Subcommittee Meeting Thursday, March 9, 2023, at 6:00 p.m.
7. Basic Needs, Special Populations, and Youth Subcommittee Individual Scores Due by March 30, 2023.
8. HHSC Special Populations Subcommittee Meeting Tuesday, April 4, 2023, at 5:00 p.m.
9. HHSC Basic Needs Subcommittee Meeting Wednesday, April 5, 2023, at 6:00 p.m.
10. HHSC Youth Subcommittee Meeting Thursday, April 6, 2023, at 6:00 p.m.
11. HHSC Meeting Wednesday, April 12, 2023, at 6:00 p.m.

INFORMATION ITEMS

Community Resources Senior Manager Riann Balch shared with the Commission an activity of the Public Housing Youth Program called "Side Hustle School," where teens in the program learn skills they can turn into income-earning opportunities. Ms. Balch shared the Jewelry the teens are creating and an opportunity to support the program.

ADJOURN

The meeting adjourned at 6:49 p.m.

Dated: _____

Chair Tony Alcala

Recording Secretary Monica Thompson



Housing and Human Services Commission Neighborhood Resources

Date: 04/12/2023
To: Housing and Human Services Commission
From: Dylan Raymond, Community Development Associate
Subject: March 8, 2023, Basic Needs Subcommittee Meeting Minutes

Attachments

HHSC Basic Needs Subcommittee Meeting Minutes

**MINUTES OF THE
HOUSING AND HUMAN SERVICES COMMISSION
BASIC NEEDS SUBCOMMITTEE
235 S. Arizona Avenue, Chandler, AZ 85225
Wednesday, March 8, 2023, at 6:00 p.m.**

CALL TO ORDER / ROLL CALL

Subcommittee Chair Tepper called the Basic Needs Subcommittee meeting to order at 6:12 p.m.

Housing and Human Services Commissioners and Subcommittee Panel Members present: Cecilia Hermosillo, Heather Mattisson, Karen Tepper, Phillip Hubbard, and Rori Minor.

Housing and Human Services Commissioners and Subcommittee Panel Members absent: Jeff Reynolds (excused).

Staff present: Riann Balch, Community Resources Senior Manager, Karin Bishop, Community Development Senior Program Manager, Dylan Raymond, Community Development Associate, and Monica Thompson, Community Development Associate.

Public Present: None.

DISCUSSION

1. Discussion of Fiscal Year 2023-2024 Basic Needs Proposals; Determine if Additional Questions are Necessary.

Community Development Associate Dylan Raymond provided an overview of the meeting. He explained to commissioners and subcommittee panel members that they would have an opportunity to identify outstanding questions before finalizing their individual scores. If staff could not answer questions, additional information would be requested from the organization.

Subcommittee Chair Mattisson facilitated a discussion of each application to identify the need for additional information from agencies. The Basic Needs Subcommittee requested additional information from the applicants listed below.

- Mesa United Way - Chandler VITA Program Grant
 1. No questions.
- Midwest Food Bank - Arizona Division - Emergency Food Box Program
 1. There are discrepancies throughout the application regarding the number and identification of partners. Provide an updated list of partners and a description of what each partnership brings to the proposed services. (Q 12, Rori)
 2. How many Chandler residents will be served with the \$25,000 request?
 3. Do you charge fees to partner agencies? If so, please describe.
- Mission of Mercy - Access to Healthcare for Uninsured Chandler Residents
 1. Please describe what comprises the 460 units of service (Question 11) for the 39 Chandler residents to be served (Question 7).
 2. Please state the measurable outcomes (Question 12) for Chandler residents only.
- One Small Step, Inc. - One Small Step | Clothes Cabin

1. No questions
- Phoenix Gospel Mission, Inc. dba Phoenix Rescue Mission - Homeless and Outreach Navigation Program
 1. The City of Chandler currently operates homeless navigation services directly. How does the proposed service differ from the service operated by the City?
 2. How many navigators will this proposal provide and how many hours of service will they deliver?
 - Resurrection Street Ministry, Inc. - Feeding Our Chandler Neighbors 2023
 1. Question 5 indicates 8,000 Chandler households will be served with Chandler funds. Question 6, 7 and 8 indicate 3,000 Chandler residents will be served with Chandler funds. Please clarify.
 - Resurrection Street Ministry, Inc. - RSM Heat Relief Station – Chandler
 1. No questions.
 - Save the Family Foundation of Arizona - Family, Adult's and Children's Empowerment Services
 1. No questions.
 - Semicolon Society - Semicolon Society Community Outreach Project
 1. No questions.
 - The Salvation Army, A California Corporation - Client Choice Food Pantry
 1. Describe a unit of service.
 2. Question 5 indicates the proposed program will serve 665 Chandler residents. Questions 6, 7 and 8 indicates 5,500 Chandler residents will be served with Chandler funds. Please clarify.
 - The Salvation Army, A California Corporation - Housing Stability Assistance
 1. This proposal requests \$30,000 in staffing to provide \$30,000 in financial assistance to 20 families. What, if any other services will be provide by this position?
 2. Describe how case management services are delivered. Include at minimum position qualifications, method and frequency of service delivery, plans or other tools utilized, and how client progress is measured.
 - United Food Bank - Emergency Food Assistance
 1. Question 5 indicates that the proposed program will serve 400 Chandler households with Chandler funds. Questions 6 indicates serving 145 Chandler residents with Chandler funds. Questions 7 and 8 indicate serving 20,000 Chandler residents with Chandler funds. Please clarify.
 2. Please list agency partners and describe what the partnership entails as it relates to this proposal.
 3. Do you charge fees to partner agencies? If so, please describe.

Mr. Raymond provided an overview of how to review and score the applications in ZoomGrants. Additionally, he demonstrated to the subcommittee where to find the staff technical reviews and agency responses to the subcommittee questions. He informed the subcommittee that an estimated amount available for allocation to the Basic Needs Subcommittee would be provided at the next meeting. The Subcommittee members should complete their scoring sheets, votes, and recommended amounts by March 30, 2023.

MEMBERS COMMENTS / ANNOUNCEMENTS

None.

CALENDAR

2. Basic Needs, Special Populations, and Youth Subcommittee Individual Scores Due by March 30, 2023.
3. HHSC Basic Needs Subcommittee Meeting Wednesday, April 5, 2023, at 6:00 p.m.
4. HHSC Meeting Wednesday, April 12, 2023, at 6:00 p.m.

INFORMATION ITEMS

Mr. Raymond announced to the subcommittee that the 2023 Chandler State of the City is on February 16, 2023. Mr. Raymond added that everyone is invited to attend the event, which will be held at Chandler Center for the Arts doors open at 5:30 p.m., and the event starts at 6:30 p.m.

ADJOURN

The meeting adjourned at 7:48 p.m.

Dated: _____

Subcommittee Chair Tepper

Recording Secretary Monica Thompson



Housing and Human Services Commission Neighborhood Resources

Date: 04/12/2023
To: Housing and Human Services Commission
From: Dylan Raymond, Community Development Associate
Subject: March 9, 2023, Youth Subcommittee Meeting Minutes

Attachments

HHSC Youth Subcommittee Meeting Minutes

**MINUTES OF THE
HOUSING AND HUMAN SERVICES COMMISSION
YOUTH SUBCOMMITTEE
235 S. Arizona Avenue, Chandler, AZ 85225
Thursday, March 9, 2023, at 6:00 p.m.**

CALL TO ORDER / ROLL CALL

Subcommittee Chair Magel called the Youth Subcommittee meeting to order at 6:12 p.m.

Housing and Human Services Commissioners and Subcommittee Panel Members present: Amitesh Bharati, Tony Alcala, Cynthia Hardy, Heather Callis, Lillith Ayala, Lisa Loring, and Ryan Magel

Housing and Human Services Commissioners and Subcommittee Panel Members absent: None.

Staff present: Riann Balch, Community Resources Senior Manager, Karin Bishop, Community Development Senior Program Manager, Dylan Raymond, Community Development Associate, and Monica Thompson, Community Development Associate.

Public Present: None.

DISCUSSION

1. Discussion of Fiscal Year 2023-2024 Youth Proposals; Determine if Additional Questions are Necessary.

Community Development Associate Dylan Raymond provided an overview of the meeting and application process. He explained to commissioners and subcommittee panel members that they would have an opportunity to identify outstanding questions before finalizing their individual scores. If staff could not answer questions, additional information would be requested from the organization. Commissioner Lisa Loring asked for clarification regarding individual scoring and funding recommendations and how they would factor into the meetings. Community Development Senior Program Manager Karin Bishop informed Commissioner Loring that the subcommittees would be provided with an estimated funding total to help guide their funding recommendations. According to Ms. Bishop, the subcommittees should have the estimated total at the next meeting. She explained that individual scoring and funding recommendations are subjective and that each subcommittee, once they finish asking additional questions of the agencies, the subcommittee will come together to finalize their initial funding recommendations. Ms. Bishop further explained the initial funding recommendations from all three subcommittees will be presented to the Housing and Human Services Commission. The Housing and Human Services Commission will have the opportunity to review the initial recommendations of the subcommittees and make any changes before taking those initial recommendations to the City Council in June.

Subcommittee Chair Hardy facilitated a discussion of each application to identify the need for additional information from agencies. The Youth Subcommittee requested additional information from the applicants listed below.

- East Valley JCC - Low Income Family Scholarships
 1. No questions
- East Valley JCC - Technology in Kindergarten
 1. The application states the proposed program will serve 12 Chandler students with Chandler funds. Is this accurate? Please clarify.
 2. Question 3 in the Program Summary Section states “our Kindergarten day will be free of charge for anyone who wishes to attend”, AND “With Chandler funding, we are able to welcome families that might otherwise not be able to pay the tuition that we need to charge in order to provide a high level of care.” Please clarify whether tuition is charged for the Kindergarten program and if so, how much.
 3. Question 4 indicates that the target population is children from low-income families, especially children from single parent homes and those that need emotional support to develop their confidence. Describe how this population is recruited and prioritized.
 4. What other fund sources have been explored for the purchase of equipment and supplies?
- East Valley JCC - Youth in Crisis
 1. Please describe how you define “youth in crisis.”
 2. How do you focus on behavioral health needs of youth?
 3. Question 4 indicates that the target population is children from low-income families, especially children from single parent homes. Describe how this population is recruited and prioritized.
 4. Is this a fee-based program? If so, what is the fee?
 5. What other fund sources have been explored for camp scholarships?
- For Our City-Chandler - For Our City-Chandler Projects
 1. Question 6 indicates the proposed program will serve 650 Chandler residents with Chandler funds. Question 7 indicates 3,000 Chandler residents will be served with Chandler funds. Question 8 indicates 650 Chandler residents will be served with Chandler funds. Please clarify.
 2. What other fund sources (not in-kind) have been explored to support For Our City projects?
- ICAN: Improving Chandlers Area Neighborhoods - Positive Youth Development
 1. Questions 6 and 8 indicate the proposed program will serve 400 Chandler residents with Chandler funds. Question 7 indicates 500 Chandler residents will be served with Chandler funds. Please clarify.
 2. Explain the high percentage of students (21%) 81% and above AMI.
- Junior Achievement of Arizona - Providing the JA BizTown Program to Primarily Low-Income City of Chandler Students
 1. How can Chandler funds be used specifically to serve low-income Chandler students?
- notMYkid, Inc. - Teen Mental Health First Aid
 1. Does Chandler Unifies School District pay for the proposed service?
- Si Se Puede Foundation - Si Se Puede Foundation STEM Center
 1. What other fund sources have been explored for rent?
 2. How often is the building utilized? Do you share it with others?
 3. How are Diversity, Equity and Inclusion (DEI) practices implemented in the delivery of programs and services?

- Valley of the Sun YMCA - Chandler Family YMCA iLearn Program
 1. Is transportation to/from the program provided?
 2. Do students have access to an academic counselor on-site? Are any other supportive services provided?
 3. Please describe in more detail the positions and expenses requested funds will support.
 4. Does Chandler Unified School District support the program financially? If so, please describe.

Mr. Raymond provided an overview of how to review and score the applications in ZoomGrants. Additionally, he demonstrated to the subcommittee where to find the staff technical reviews and agency responses to the subcommittee questions. Commissioner Loring asked how long agencies would have to respond to the subcommittee questions. Ms. Bishop explained to Commissioner Loring that agencies would have approximately a week to respond. The Subcommittee members should complete their scoring sheets, votes, and recommended amounts by March 30, 2023.

MEMBERS COMMENTS / ANNOUNCEMENTS

Commissioner Magel announced to the subcommittee that the 2023 Chandler State of the City is on February 16, 2023. Mr. Raymond added that everyone is invited to attend the event, which will be held at Chandler Center for the Arts doors open at 5:30 p.m., and the event starts at 6:30 p.m.

CALENDAR

2. Basic Needs, Special Populations, and Youth Subcommittee Individual Scores Due by March 30, 2023.
3. HHSC Youth Subcommittee Meeting Thursday, April 6, 2023, at 6:00 p.m.
4. HHSC Meeting Wednesday, April 12, 2023, at 6:00 p.m.

INFORMATION ITEMS

None.

ADJOURN

The meeting adjourned at 7:55 p.m.

Dated: _____

Subcommittee Chair Magel

Recording Secretary Monica Thompson



Housing and Human Services Commission Neighborhood Resources

Date: 04/12/2023
To: Housing and Human Services Commission
From: Dylan Raymond, Community Development Associate
Subject: Fiscal Year 2023-2024 Annual Action Plan Including Community Development Block Grant (CDBG) Funding Recommendations

Attachments

FY2023-2024 AAP and CDBG Funding Recommendations



HHSC Memorandum

Neighborhood Resources - Memo No. NR23-006

Date: April 12, 2023

To: Housing and Human Services Commission

Thru: Leah Powell, Neighborhood Resources Director
Riann Balch, Community Resources Senior Manager

From: Karin Bishop, Community Development Senior Program Manager

Subject: Public Hearing on Fiscal Year 2023-2024 Annual Action Plan Including Community Development Block Grant (CDBG) Funding Recommendations

Background: Each year, the City of Chandler receives federal CDBG funding, administered by HUD, to develop viable urban communities by providing decent housing and a suitable living environment, and by expanding economic opportunities, principally for persons with low- and moderate-income. Funds support a wide range of community development activities directed toward revitalizing neighborhoods, economic development, and providing improved community facilities and services.

As a prerequisite for receiving CDBG funding, the City of Chandler is required to prepare and submit an Annual Action Plan that serves as the formal application for the use of entitlement funds that are received by the City of Chandler. The Annual Action Plan defines the one-year activities in relationship to the five-year goals and objectives of the 2020-2025 Consolidated Plan approved by City Council on June 25, 2020.

In February 2023, the City conducted a public survey to identify community development priorities in Chandler. The survey, which was available in English and Spanish, was distributed widely through mechanisms including the City's website and social media, public facilities such as libraries and recreation centers, through City newsletters and advisory boards, as well as through community partners including the Chandler Unified School District, For Our City Chandler and non-profit organizations. Responses were received from 488 individuals. Seventy-one percent of respondents were Chandler homeowners, 24 percent were Chandler renters. Creating and preserving housing for all incomes was identified as the top priority followed closely by maintaining owner-occupied housing.

In compliance with HUD regulations and the Citizen Participation Plan, the City is holding a 30-day public comment period regarding the draft FY 2023-2024 Annual Action Plan, which includes CDBG funding recommendations based on anticipated formula funding for FY2023-2024. The public comment period began Friday, March 17, 2023, and ends on Monday, April 17, 2023. In addition, a public hearing was held on February 8, 2023, during the development of the FY 2023-2024 Annual Action Plan, and a second public is scheduled for April 12, 2023, to ensure multiple opportunities for input from the community regarding the draft FY 2023-2024 Annual Action Plan. The draft FY 2023-2024 Annual Action Plan is available for review on the City's website at: <https://www.chandleraz.gov/residents/neighborhood-resources/community-development/plans-and-reports>. Hardcopies of the annual action plan are also available upon request. Public comments received during the public comment period will be included in the finalized report submitted to HUD.

Discussion: HUD released the FY 2023-2024 annual allocation on February 27, 2023. Chandler's CDBG annual allocation for FY 2023-2024 is \$1,343,477, a decrease of \$59,214 from the prior fiscal year. The City has an additional \$156,826 in CDBG funds available for reallocation. A total of \$1,500,303 in CDBG funding recommendations are included in the FY 2023-2024 Annual Action Plan. The City will utilize \$268,695 for program administration, \$186,521 for Public Services, and \$1,045,087 for Capital Projects, Housing, and Neighborhood Revitalization. The City's FY 2023-2024 CDBG Program Descriptions and Funding Recommendations are attached.

**CITY OF CHANDLER
FISCAL YEAR 2023-2024
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)
PROGRAM DESCRIPTIONS AND FUNDING RECOMMENDATIONS**

CDBG Public Services and Fair Housing:

COC Community Development and Resources – Client Services

Recommendation: \$126,521

Funding to provide community navigation and client services to individuals experiencing unsheltered homelessness in Chandler. This funding supports .5 FTE Community Resources Representative and 1 FTE Community Navigator who will identify and establish relationships; coordinate care and communications with appropriate service providers; facilitate access to housing; and provide support and advocacy necessary to maintain housing.

COC Housing and Redevelopment – Public Housing Youth Program

Recommendation: \$60,000

Funding to provide after school and intersession programming to youth, ages 6-18, who reside in Chandler's four Public Housing family sites. Activities include academic support; mentoring; youth development; arts; books and reading services; and sports and recreation. Programming is offered Monday through Friday on regular school days at each public housing site. During intersession, youth from all four sites come together to participate in regular programming and special events. In the summer months, activities are offered in the morning for younger children, in the afternoon for all ages, and in the evening for teens.

CDBG Capital Projects, Housing, and Neighborhood Revitalization:

COC Neighborhood Preservation - Code Enforcement in Low-Mod Neighborhoods

Recommendation: \$140,000

Funding to continue the systematic, proactive inspection program in CDBG eligible areas, with an emphasis on north Chandler. The program supports 1.5 full-time Code Inspectors specifically assigned to initiate code enforcement inspections and take necessary enforcement actions to remediate neighborhood degradation. Residents receive an advisory notice providing information about common code violations for self-evaluation and correction prior to inspection.

COC Community Development and Resources – Homeowner Rehabilitation Operations

Recommendation: \$250,000

Funding to identify, assess, and prepare single-family Chandler homeowners with low- and moderate-income that have significant housing rehabilitation needs to receive assistance. The

City will process client applications to determine eligibility for program assistance. The Homeowner Rehabilitation program works in tandem with a third-party contractor which provides emergency repairs, minor repairs, ADA modifications and exterior improvements.

Homeowner Rehabilitation Program Activities (Contracted Services)

Recommendation: \$655,087

Funding for emergency repairs, minor repairs, ADA modifications and exterior improvements for eligible Chandler residents with low- and moderate-income who own and occupy a single-family home. The Exterior Improvement Loan Program (EILP) offers up to \$20,000 for exterior improvements to address blighted conditions and revitalize the property and surrounding neighborhood in the form of zero percent interest loans, which are forgivable over five years. The Americans with Disabilities Act (ADA) program offers up to \$10,000 for persons with disabilities to modify their homes so they can continue to live safely and comfortably. Funds will support a project manager who will conduct home inspections, scope of work creation, contractor procurement, construction oversight, and billing/reporting.



Housing and Human Services Commission

Neighborhood Resources

Date: 04/12/2023

To: Housing and Human Services Commission

From: Dylan Raymond, Community Development Associate

Subject: Fiscal Year 2023-2024 HOME Investment Partnerships Program (HOME)
Funding Recommendations

Attachments

FY2023-2024 HOME Funding Recommendations



HHSC Memorandum

Neighborhood Resources - Memo No. NR23-007

Date: April 12, 2023

To: Housing and Human Services Commission

Thru: Leah Powell, Neighborhood Resources Director
Riann Balch, Community Resources Senior Manager

From: Karin Bishop, Community Development Senior Program Manager

Subject: Public Hearing on Fiscal Year 2023-2024 HOME Investment Partnerships (HOME) Program Funding Recommendations

Background: Each year, the City of Chandler receives federal HOME funding, administered by the United States Department of Housing and Urban Development (HUD), through the Maricopa HOME Consortium. Eligible HOME activities include building, buying, and/or rehabilitating affordable housing for rent or homeownership or providing direct rental assistance to individuals with low- and moderate-income. HOME-funded activities proposed by the City are included in Maricopa County's Consolidated Plan and Annual Action Plan submitted to HUD.

FY 2023-2024 HOME funds are proposed to be allocated for new construction of the Villas on McQueen, that will create new affordable rental housing. An increase or decrease in funds available for allocation will be applied to the Villas on McQueen project.

In compliance with HUD regulations and the Citizen Participation Plan, the City is holding a 30-day public comment period regarding the initial HOME funding recommendations and contingency plan. The public comment period began Friday, March 17, 2023, and ends Monday, April 17, 2023. In addition, a public hearing was held on February 8, 2023 during the development of the annual action plan, and a second public is scheduled for April 12, 2023, to ensure multiple opportunities for input from the community regarding the initial HOME funding recommendations for FY 2023–2024 and contingency plan.

A link to the draft Maricopa HOME Consortium's FY 2023-2024 Annual Action Plan is available on the City's website at: <https://www.chandleraz.gov/residents/neighborhood-resources/community-development/plans-and-reports> or can be accessed directly at: <https://www.maricopa.gov/DocumentCenter/View/82322/Draft-PY-2023-Annual-Action->

[Plan](#). Hardcopies of the annual action plan are also available upon request. Public comments received during the public comment period regarding the HOME funding recommendations will be sent to Maricopa County for inclusion in the finalized report submitted to HUD.

Discussion: HUD released the FY 2023-2024 annual allocation on February 27, 2023. Based on HUD's allocation, Maricopa County released its allocations for HOME Consortium members. The City of Chandler was awarded \$442,726, a decrease of \$10,282 from the prior fiscal year. The City will allocate \$415,056 for new construction of the Villas on McQueen, an affordable rental housing project, and utilize \$27,670 for program administration. FY 2023-2024 HOME Program Descriptions and Funding Recommendations are attached.

**CITY OF CHANDLER
FISCAL YEAR 2023-2024
HOME INVESTMENT PARTNERSHIPS PROGRAM (HOME)
PROGRAM DESCRIPTIONS AND FUNDING RECOMMENDATIONS**

HOME Housing Activities:

City of Chandler Housing and Redevelopment – Villas on McQueen (RAD Project)

Recommendation: \$415,056

Funding to support new construction of Villas on McQueen, to provide affordable rental housing in Chandler for households with income below 60% Area Median Income.



Housing and Human Services Commission Neighborhood Resources

Date: 04/12/2023
To: Housing and Human Services Commission
From: Dylan Raymond, Community Development Associate
Subject: Approval of the HHSC Special Meeting Date
