

**MINUTES**  
**HOUSING AND HUMAN SERVICES COMMISSION**  
**Chandler City Council Chambers**  
**88 E. Chicago St, Chandler, AZ 85225**  
**Wednesday, April 12, 2023, 6:00 p.m.**

**CALL TO ORDER / ROLL CALL**

Commission Chair Tony Alcala called the meeting to order at 6:00 p.m.

Commissioners present: Tony Alcala, Heather Mattisson, Cynthia Hardy, Jeff Reynolds, Julie Martin, Lisa Loring, Karen Tepper and Ryan Magel.

Commissioners absent: David Gonzalez (excused), Greg Rodriguez (unexcused) and Cecilia Hermosillo (excused).

Staff present: Leah Powell, Neighborhood Resources Director, Riann Balch, Community Resources Senior Manager, Karin Bishop, Community Development Senior Program Manager, Dylan Raymond, Management Analyst Senior and Dawn Gingerich, Assistant City Attorney

Public present: None.

**SCHEDULED/UNSCHEDULED PUBLIC APPEARANCES/CALL TO PUBLIC**

(Members of the audience may address any item not on the agenda. State Statute prohibits the Board or Commission from discussing an item that is not on the agenda, but the Board or Commission does listen to your concerns and has staff follow up on any questions you raise).

None.

**CONSENT AGENDA**

Items listed on the Consent Agenda may be enacted by one motion and one vote. If a discussion is required by members of the Board or Commission, the item will be removed from the Consent Agenda for discussion and determination will be made if the item will be considered separately.

1. February 13, 2023, Youth Subcommittee Meeting Minutes
2. February 15, 2023, Basic Needs Subcommittee Meeting Minutes
3. February 23, 2023, Special Populations Subcommittee Meeting
4. March 1, 2023, HHSC Meeting Minutes
5. March 8, 2023, Basic Needs Subcommittee Meeting Minutes
6. March 9, 2023, Youth Subcommittee Meeting Minutes

**Motion:** Commissioner Ryan Magel made a motion to approve the Consent Agenda. Commissioner Cecilia Hermosillo seconded the motion.

**Discussion:** None.

**Results:** The motion was approved 8-0.

## **PUBLIC HEARING**

### **7. Fiscal Year 2023-2024 Annual Action Plan Including Community Development Block Grant (CDBG) Funding Recommendations**

Chair Alcala opened the public hearing at 6:04 p.m. and introduced Community Development Senior Program Manager Karin Bishop for a presentation. Ms. Bishop provided an overview of the Annual Action Plan process, the purpose of CDBG funds, and the CDBG funding recommendations and planned activities to address the Five-Year Consolidated Plan goals that were approved by the Chandler City Council on June 25, 2020. Ms. Bishop explained that the Fiscal Year 2023-2024 Annual Action Plan is the fourth year of the Five-Year Consolidated Plan. Ms. Bishop reported that as part of the development of the Annual Action Plan, the city released a survey (in English and Spanish) to the public seeking input on community development priorities in Chandler. The survey was widely distributed through several mechanisms such as social media, the city's website, published in city departmental newsletters, posted in public facilities, and made available at a resident advisory board meeting. There were 488 survey responses received. Ms. Bishop stated that the United States Department of Housing and Urban Development (HUD) requires a 30-day public comment period and two public hearings. Ms. Bishop noted that public comments are being accepted beginning Friday, March 17, 2023, through Monday, April 17, 2023, by mail, phone, or email at [community.development@chandleraz.gov](mailto:community.development@chandleraz.gov). Ms. Bishop stated that tonight's public hearing was the second of the two public hearings being held to ensure opportunity for public input.

Chair Alcala asked if there were any comments from the public. Ms. Bishop reported that no public comments were received to date.

Chair Alcala asked if the survey is sent out each year. Ms. Bishop responded that staff plan to release a survey annually to continue to receive input on community development priorities.

Chair Alcala closed the public hearing at 6:26 p.m.

### **8. Fiscal Year 2023-2024 HOME Investment Partnerships Program (HOME) Funding Recommendations**

Chair Alcala facilitated a discussion to approve a Special Meeting date.

Chair Alcala opened the public hearing at 6:26 p.m. and asked Ms. Bishop for an overview of the Fiscal Year 2023-2024 HOME Investment Partnerships Program (HOME) Funding Recommendations. Ms. Bishop described the purpose of the HOME funds and the City of Chandler's involvement in the Maricopa County HOME Consortium. Ms. Bishop provided an overview of the HOME funding recommendations that will be incorporated into the Maricopa County HOME Consortium's Annual Action Plan for Fiscal Year 2023-2024. Ms. Bishop stated that HUD requires a 30-day public comment period and two public hearings. She said public comments are being accepted beginning Friday, March 17, 2023, through Monday, April 17, 2023, by mail, phone, or email at [community.development@chandleraz.gov](mailto:community.development@chandleraz.gov).

Chair Alcala closed the public hearing at 6:38 p.m.

**ACTION AGENDA**

9. Approval of the HHSC Special Meeting Date.

No action was taken on the action item.

**MEMBERS COMMENTS / ANNOUNCEMENTS**

Chair Alcala shared that Galveston Elementary School was selected for a total rebuild and the process is going well.

**CALENDAR**

10. HHSC Basic Needs Subcommittee Meeting Tuesday, April 18, 2023, at 6:00 p.m.  
11. HHSC Special Meeting Wednesday, April 19, 2023, at 6:00 p.m.  
12. HHSC Meeting Wednesday, May 10, 2023, at 6:00 p.m.

**INFORMATION ITEMS**

No information items were presented.

**ADJOURN**

The meeting adjourned at 6:59 p.m.

Dated: \_\_\_\_\_

\_\_\_\_\_  
Chair Tony Alcala

\_\_\_\_\_  
Recording Secretary Dylan Raymond