

Housing and Human Services Commission Regular Meeting

November 8, 2023 | 6:00 p.m.

Neighborhood Resources Department
235 S. Arizona Ave., Chandler AZ



Commission Members

Chair Heather Mattisson
Vice Chair Ryan Magel
Commissioner Antonio Alcala
Commissioner Sharyn Younger
Commissioner David Gonzalez
Commissioner Aimee Griffith-Johnson
Commissioner Julie Martin
Commissioner Lisa Loring
Commissioner Cecilia Hermosillo
Commissioner Jeff Reynolds
Commissioner Karen Tepper

Pursuant to Resolution No. 4464 of the City of Chandler and to A.R.S. § 38-431.02, notice is hereby given to the members of the Housing and Human Services Commission and to the general public that the Housing and Human Services Commission will hold a REGULAR MEETING open to the public on Wednesday, November 8, 2023, at 6:00 p.m., at Neighborhood Resources Office, 235 S. Arizona Avenue, Chandler, AZ. One or more Commissioners may be attending by telephone.

Persons with disabilities may request a reasonable modification or communication aids and services by contacting the City Clerk's office at (480) 782-2181(711 via AZRS). Please make requests in advance as it affords the City time to accommodate the request.

Agendas are available in the Office of the City Clerk, 175 S. Arizona Avenue.

Housing and Human Services Commission Regular Meeting Agenda - November 8, 2023

Call to Order/Roll Call

Scheduled/Unscheduled Public Appearances

Members of the audience may address any item not on the agenda. State Statute prohibits the Board or Commission from discussing an item that is not on the agenda, but the Board or Commission does listen to your concerns and has staff follow up on any questions you raise.

Consent Agenda

Items listed on the Consent Agenda may be enacted by one motion and one vote. If a discussion is required by members of the Board or Commission, the item will be removed from the Consent Agenda for discussion and determination will be made if the item will be considered separately.

1. October 11, 2023, HHSC Regular Meeting Minutes

Action Agenda

2. Approval of 2023 Community Needs Assessment Update Priority Service Areas

Briefing

3. Resolution 5752 Approving the Intergovernmental Agreement (IGA) Between Maricopa County Administered by its Human Services Department and the City of Chandler to Accept American Rescue Program Funds in the amount of \$10,000,000
4. Resolution H0177 of the Public Housing Authority Commission Authorizing the Conversion of Villas on McQueen through the U.S. Department of Housing and Urban Development Rental Assistance Demonstration and Section 18 Disposition Programs
5. 2024 Public Housing Annual Plan Calendar

Member Comments/Announcements

Calendar

Information Items

Adjourn



Housing and Human Services Commission Neighborhood Resources

Date: 11/08/2023
To: Housing and Human Services Commission
Subject: October 11, 2023, HHSC Regular Meeting Minutes

Attachments

10.11.23 Minutes HHSC

MINUTES
HOUSING AND HUMAN SERVICES COMMISSION
FIRE ADMINISTRATION
151 E. Boston Street, Chandler, AZ 85225
Wednesday, October 11, 2023, 6:00 p.m.

CALL TO ORDER / ROLL CALL

Commission Vice Chair Ryan Magel called the meeting to order at 6:05 p.m.

Commissioners present: Ryan Magel, Tony Alcala, Julie Martin, Sharyn Younger, Cecilia Hermosillo, Karen Tepper and Lisa Loring.

Commissioners absent: Heather Mattisson (excused), David Gonzalez (excused), Jeff Reynolds (excused), and Aimee Griffith-Johnson (excused).

Staff present: Leah Powell, Neighborhood Resources Director, Riann Balch, Community Resources Senior Manager, Karin Bishop, Community Development Senior Program Manager, Dylan Raymond, Management Analyst Senior, and Elizabeth Garcia, Community Development Coordinator.

Public present: None.

SCHEDULED/UNSCHEDULED PUBLIC APPEARANCES/CALL TO PUBLIC

Members of the audience may address any item not on the agenda. State Statute prohibits the Board or Commission from discussing an item that is not on the agenda, but the Board or Commission does listen to your concerns and has staff follow up on any questions you raise.

None.

CONSENT AGENDA

Items listed on the Consent Agenda may be enacted by one motion and one vote. If a discussion is required by members of the Board or Commission, the item will be removed from the Consent Agenda for discussion and determination will be made if the item will be considered separately.

1. September 13, 2023, HHSC Regular Meeting Minutes.

Motion: Commissioner Julie Martin made a motion to approve the Consent Agenda. Commissioner Sharyn Younger seconded the motion.

Discussion: None.

Results: The motion was approved 7-0.

ACTION

2. 2024 HHSC Meeting Schedule.

Mr. Dylan Raymond, Management Analyst Senior, presented the 2024 HHSC Meeting Schedule. Mr. Raymond advised that meetings are traditionally held on the second Wednesday of the month at 6:00 p.m. in the Neighborhood Resources Office, 235 S. Arizona Avenue, Chandler.

Ms. Riann Balch recommended that the Commission consider adjusting the meeting schedule to adjust the February meeting date which conflicts with a holiday, and the March meeting date which is during the Chandler Unified School District Spring Break. The following dates were revised as follows:

- February 7, 2024; and
- March 6, 2024.

Motion: Commissioner Younger made a motion to approve the 2024 HHSC Meeting Schedule, as revised. Commissioner Karen Tepper seconded the motion.

Discussion: None.

Results: The motion was approved 7-0.

DISCUSSION

3. 2023 Community Needs Assessment.

Vice Chair Magel called on Ms. Balch to present information on this item.

Ms. Balch reported that the City of Chandler contracted Crescendo Consulting Group (Crescendo) to conduct the five-year update to the 2019 Community Needs Assessment. The goal of the update is to collect information about what has changed over the past five years to assist the city in determining how it can address the most pressing needs through the procurement of human services.

Ms. Balch introduced Mr. Kevin Koegel of Crescendo to facilitate a discussion to prioritize the needs identified through the assessment process. Mr. Koegel provided an overview of how the assessment was conducted and a summary of preliminary findings. The Commission reviewed identified needs and discussed how they might be ranked and grouped to best meet the needs of the community. After thorough discussion, the Commission requested for staff to prepare a framework reflecting their preferences for additional comment. Ms. Balch committed to sending a draft out for feedback. Final approval will occur at the November 8, 2023, Commission meeting.

MEMBERS COMMENTS / ANNOUNCEMENTS

Commissioner Tony Alcala announced the groundbreaking of the reimagined Galveston Elementary School that is being redesigned for the 21st century and will replace the original school built in 1963. The rebuilding of the campus is expected to be completed in October 2024.

Commissioner Tepper requested input from Commissioners on partnership opportunities for providing healthcare services to vulnerable populations in Chandler through Terros Health.

CALENDAR

4. HHSC Meeting Wednesday, November 8, 2023, at 6:00 p.m.

5. HHSC Meeting Wednesday, December 13, 2023, at 6:00 p.m.

INFORMATION ITEMS

Mr. Raymond shared that For Our City Day will be held on Saturday, October 21, 2023, and invited Commissioners to participate on the Neighborhood Resources team.

ADJOURN

The meeting adjourned at 7:57 p.m.

Dated: _____

Vice Chair Ryan Magel

Recording Secretary Elizabeth Garcia



Housing and Human Services Commission Neighborhood Resources

Date: 11/08/2023

To: Housing and Human Services Commission

Subject: Approval of 2023 Community Needs Assessment Update Priority Service Areas



Housing and Human Services Commission Neighborhood Resources

Date: 11/08/2023

To: Housing and Human Services Commission

Subject: Resolution 5752 Approving the Intergovernmental Agreement (IGA) Between Maricopa County Administered by its Human Services Department and the City of Chandler to Accept American Rescue Program Funds in the amount of \$10,000,000

Attachments

Resolution No. 5752

RESOLUTION NO. 5752

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CHANDLER, ARIZONA, APPROVING THE INTERGOVERNMENTAL AGREEMENT BETWEEN MARICOPA COUNTY ADMINISTERED BY ITS HUMAN SERVICES DEPARTMENT AND THE CITY OF CHANDLER TO ACCEPT AMERICAN RESCUE PROGRAM FUNDS IN THE AMOUNT OF \$10,000,000, AUTHORIZING THE CITY MANAGER TO SIGN ALL RELATED DOCUMENTS AND ASSURANCES ON BEHALF OF THE CITY OF CHANDLER; AND FURTHER AUTHORIZING THE CITY MANAGER TO TAKE ALL ACTION NECESSARY OR PRUDENT TO IMPLEMENT THE CITY'S AFFORDABLE HOUSING PROJECTS

WHEREAS, Maricopa County, acting by and through the Maricopa County Human Services Department, ("MCHSD") notified the City of Chandler that it would receive \$10,000,000 of American Rescue Plan Act ("ARPA") funds, with \$5,000,000 to be used in support of the new construction of the Villas on McQueen and \$5,000,000, to be used in support of the new construction of Site 3 (73 S. Hamilton); and

WHEREAS, the City of Chandler and MCHSD desire to provide increased affordable housing opportunities in the City of Chandler; and

WHEREAS, the City of Chandler and MCHSD wish to execute an Intergovernmental Agreement ("IGA") to provide for use of the ARPA funds for the purpose of increasing affordable housing opportunities in the City of Chandler in accordance with ARPA requirements.

NOW, THEREFORE BE IT RESOLVED that the City Council of the City of Chandler, Arizona as follows:

- Section 1. Accepts the ARPA funds in an amount up to \$10,000,000 from Maricopa County acting by and through the MCHSD.
- Section 2. Authorizes the Mayor of the City of Chandler, or his designee, to execute the IGA with Maricopa County in substantially the approved form attached hereto as Exhibit "A" and incorporated herein by this reference.
- Section 3. Authorizes the City Manager, or his designee, to execute, on behalf of the City, appropriate certifications and other documents and take such other actions as are necessary or appropriate to carry out the intent of this Resolution, administer the ARPA funds in accordance with program requirements and implement the City's affordable housing projects.

PASSED AND ADOPTED by the City Council of the City of Chandler, Arizona, this ____ day of _____ 2023.

ATTEST:

CITY CLERK

MAYOR

CERTIFICATION

I HEREBY CERTIFY that the above foregoing Resolution No. 5752 was duly passed and adopted by the City Council of the City of Chandler, Arizona at a regular meeting held on the ____ day of _____ 2023, and that a quorum was present thereat.

CITY CLERK

APPROVED AS TO FORM:

CITY ATTORNEY

DMG

EXHIBIT “A”



Housing and Human Services Commission

Neighborhood Resources

Date: 11/08/2023

To: Housing and Human Services Commission

Subject: Resolution H0177 of the Public Housing Authority Commission Authorizing the Conversion of Villas on McQueen through the U.S. Department of Housing and Urban Development Rental Assistance Demonstration and Section 18 Disposition Programs

Attachments

Resolution No. H0177

RESOLUTION NO. HO177

A RESOLUTION OF THE PUBLIC HOUSING AUTHORITY COMMISSION OF THE CITY OF CHANDLER, ARIZONA AUTHORIZING THE CONVERSION OF VILLAS ON MCQUEEN THROUGH THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT'S RENTAL ASSISTANCE DEMONSTRATION AND SECTION 18 DISPOSITION PROGRAMS; AND AUTHORIZING THE CITY MANAGER OR DESIGNEE TO SIGN ALL AGREEMENTS AND RELATED DOCUMENTS ON BEHALF OF THE CITY OF CHANDLER AND/OR THE CITY OF CHANDLER PUBLIC HOUSING AUTHORITY.

WHEREAS, the Housing Authority of the City of Chandler, Arizona (the "Authority") proposes to convert 78 public housing units from 210 N. McQueen and 73 S. Hamilton to a newly constructed site named Villas on McQueen through a Rental Assistance Demonstration ("RAD")/Section 18 Disposition Blend as a way to preserve this site; and

WHEREAS, the Authority is eligible to apply for 60% of the units under the Section 18 Disposition program, with the remaining 40% converting through RAD under guidelines of PIH Notice 2021-07 Section 3.A.2.e. Blending Section 18 Disposition Approvals with RAD Conversion; and

WHEREAS, upon conversion to Section 8 Project Based Vouchers ("PBV"), the Villas on McQueen project will adopt the resident rights, participation, waiting list, and grievance procedures listed in RAD PIH Notice 2012-32, REV 4 and comply with other applicable governing PBV regulations.

NOW, THEREFORE, BE IT RESOLVED by the Public Housing Authority Commission of the City of Chandler as follows:

- Section 1. Approves and authorizes the conversion of 78 public housing units to Villas on McQueen PBVs through the RAD/Section 18 Blend and the proposed disposition of the Property described therein.
- Section 2. Authorizes the City Manager, his designee or the Authority's Housing and Redevelopment Senior Manager to execute all agreements and documents related to this conversion on behalf of the City of Chandler or the Authority.

PASSED AND ADOPTED by the Public Housing Authority Commission of the City of Chandler, Arizona, this ____ day of _____, 2023.

ATTEST:

CITY CLERK

CHAIRMAN

CERTIFICATION

I HEREBY CERTIFY that the above foregoing Resolution No. HO177 was duly passed and adopted by the Public Housing Authority Commission of the City of Chandler, Arizona, at a regular meeting held on the ____ day of _____ 2023, and that a quorum was present thereat.

CITY CLERK

APPROVED AS TO FORM:

CITY ATTORNEY

DMG



Housing and Human Services Commission Neighborhood Resources

Date: 11/08/2023
To: Housing and Human Services Commission
Subject: 2024 Public Housing Annual Plan Calendar

Attachments

2024 Housing Annual Plan Calendar

Housing Detailed Planning Calendar For the 2024 PHA Annual Plan

October 2023

-16- Begin preparations for developing the Annual and Five-Year Plans.

November 2023

-8- HHSC Meeting: Briefing calendar review

December 2023

-14 Resident Advisory Board (RAB) Meeting (1st)

January 2024

-19- 45-Day Public Comment Period **Begins**
-25- RAB Meeting (2nd)

February 2024

-7- HHSC Meeting: Briefing and Public Hearing

March 2024

-5- 45-Day Public Comment Period **Ends**
-6- HHSC Meeting: Recommendation to PHAC for approval of the Resolution and approving submission of the Plan

April 2024

-8- PHAC Meeting: Approval of Plan and Resolution
-12- Submit Plans to HUD for approval.
-12- HUD Deadline for Plans submission.

October 2023						
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November 2023						
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December 2023						
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31						

January 2024						
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February 2024						
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March 2024						
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Offices closed 12/25/23 to 1/1/24

April 2024						
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Housing and Human Services Commission Neighborhood Resources

Date: 11/08/2023
To: Housing and Human Services Commission
Subject: December 13, 2023, HHSC Regular Meeting at 6:00 p.m.
