

Meeting Minutes

Library Board Regular Meeting

January 17, 2023 | 6:30 p.m.

Hamilton Library Program Room

3700 S. Arizona Ave. Dr. Chandler, AZ 85248



Call to Order

The meeting was called to order by Board President Beth Brizel at 6:31p.m.

Roll Call

Commission Attendance

Board President Beth Brizel – Present
Board member Bob Lowry - Present
Board member Michael McElhany - Present
Board member Arman Sidhu - Present
Board member Maria Munoz – Present
Board member Alexis Merritt - Present
Board member Karla Palafox – Not Present

Staff Attendance

Rachelle Kuzyk, Library Manager
Courtney Allen, Management Assistant

Scheduled and Unscheduled Public Appearances

None

Consent Agenda

1. November 15, 2022 Library Board Meeting Minutes

Motion to approve the minutes was made by Board member Sidhu, Board member Munoz seconded. Motion passed 5-0.

Briefing

1. Library Manager's Report – Rachelle Kuzyk

The Library Manager's Report was provided to the Library Board in advance of the meeting for Board member's review.

Board member Munoz inquired on the Reforma grant. Courtney informed the board that approximately \$150 of the \$300 grant was spent on supplies and the remaining \$150 will be paid to the presenter.

Board member Munoz also inquired if the library is fully staffed. Rachelle responded that there is only one Librarian position and a temporary Pages vacancy. The library is nearly full staffed. Board member Brizel inquired if the doors will be restricted at Basha as they are now at Hamilton. Rachelle responded that the Basha Library doors are already restricted and do not connect with the school.

Board member Brizel commented on how great the new Sunset teen space will be for the nearby Corona High School kids.

Board member Merritt inquired on the upcoming LibCon program. Rachelle informed the Board the program used to be a weekend event, but the new format will be spread out to run the entire month of March. The event is similar to Comicon. The programs offered will be a combination of LibCon, ComiCon, and PopCon events. Board member Merritt inquired if the programs are only for teens. Rachelle responded that there will be programs for all ages and families.

Board member Brizel commented on how great the tax preparation options are for the community. Tax assistance is offered at the Downtown, Hamilton, and Sunset Libraries by AARP and VITA.

Board member Munoz requested a calendar of upcoming events so Board members can attend. A list of programs was provided. Rachelle mentioned Paul Smith is adding an online calendar view opposed to a list.

Board member McElhany inquired if there have been any surprises or complaints regarding the auto renewals. Are there things we have found that need to be done differently now that it's been done for several months? Is everything working well and as expected? Rachelle referred to the collection statistics in the managers report. The auto renewals were broken out, and the numbers are what we expected because there would be an automatic boost to the circulation numbers. There have been no documented patron complaints on the process. Rachelle has not seen or heard anything that she is concerned about.

Rachelle updated the Board on the book vending machine at the new Sunset patio. There will be a small browsing collection in the machine as well as a holds pickup location. Board member inquired how many books will the machine hold. Rachelle responded that the machine will hold approximately 400 books. This will be the first in Arizona for Chandler Library to pilot and show we are innovative in new ways to provide services.

Board member Lowry informed the Board the purchase of a new storage container at Sunset has been approved by the Friends Board. A Friends board member attended a Superhero Saturday convention and made \$300 in used book sales. The Friends received a \$10,000 donation. Board member Lowry thanked Board member Merritt and Rachelle for the opportunity for the Friends to support the board game café with a \$2,500 donation for the purchase of games.

Discussion

1. Follow-up to Board Member Merritt's Playscape and Strategy Board game ideas.

Board member Merritt spoke with Jeremy at Recreation Games and he is willing match Amazon prices if we are willing to place a sign with the company name or mention the store. Alexis has a list of games to spend the Friends \$2,500 donation on and inquired if the library is tax exempt. Courtney informed the Board the library is not tax exempt. Board member Brizel suggested marketing and getting an article in local newspapers. Rachelle stated Community Services has a marketing division as well as the City's Communication and Public Affairs (CAPA) department that does all of our marketing. Rachelle will get with them to invite media once we are closer to having visuals of the café. Board member Merritt also inquired if there can be a landing page on the library's website for the board game café. Rachelle asked Alexis to follow-up with her next week regarding the website and landing page. The Board also requested the marketing team to come up with a Board Game Café coming soon. Rachelle will get with Marketing for that as well. Board members Merritt, Sidhu, and Rachelle will work on a list of café names.

Board member Merritt also inquired about the Playscape idea. Rachelle responded that we will tackle the board game first. The Playscape is much more involved and will require other departments, funding, and external consultants.

Calendar

1. The next regular meeting will be held on Tuesday, March 21, 2023 at 6:30 p.m., in the Sunset Library Monsoon Room, 4930 W. Ray Rd. Chandler, AZ 85226.
2. The next Friends of the Library Board meeting will be held on Tuesday, February 14, 2023 at 1:00 p.m., in the Downtown Library Copper Conference Room 254, 22 S. Delaware St. 85225.

Adjourn

Motion to adjourn made by Board member Munoz, Board member Lowry seconded. Motion passed. The meeting was adjourned at 7:06 p.m.

Courtney Allen, Board Liaison

Beth Brizel, Board President