



MINUTES OF THE
CHANDLER MUSEUM FOUNDATION BOARD EXECUTIVE SUBCOMMITTEE
CHANDLER MUSEUM, SAGUARO ROOM
300 S. CHANDLER VILLAGE DRIVE, CHANDLER, AZ
TUESDAY, JANUARY 3, 2023, AT 5:30 P.M.

PRESENT: Barbara Meyerson, Joan Clark, and Maris Thomas

ABSENT: None

STAFF: Jody Crago

GUESTS: None

CALL TO ORDER/ROLL CALL: The meeting was called to order at 5:31 p.m. by Barbara Meyerson.

SCHEDULE/UNSCHEDULED PUBLIC APPEARANCES/CALL TO THE PUBLIC:
None

CONSENT AGENDA

Maris Thomas made a motion to approve the minutes of the November 7, 2022. Joan Clark seconded the motion. The motion was unanimously approved, 3-0. The minutes were approved with one amendment.

ACTION AGENDA

- a. Recommend Contract for Board Retreat Facilitator Maureen K. Robinson
 - Joan Clark made a motion to recommend a contract for the Board Retreat Facilitator, Maureen K. Robinson, with an amendment to limit the amount allowed for travel expenses.
 - Maris Thomas seconded the motion. The motion was approved unanimously with the amendment, 3-0.

BRIEFING

a. Review March Date Options for Board Retreat

- Joan Clark will contact board facilitator, Maureen K. Robinson, to check her availability to facilitate the board retreat in March 2023.
- Once date options are provided, Jody Crago will send out a survey to the board members of available dates to select the best date to hold the board retreat.
- The survey will include a message to board members to remind them the board retreat will be an in-person event and will not have a virtual option.
- One goal of the board retreat is to create a strategic plan. This plan is to include a component on fundraising.

b. Review Date Option for Chandler Historical Society Recognition Event for Early March 2023.

- After discussion, it was decided the recognition for the Chandler Historical Society will be a public recognition at a City Council Meeting/Study Session.
- There will be photo opportunities and a press release to record this honor.
- City staff will contact the Mayor's Office for Council meeting date availabilities to hold this recognition.
- The executive subcommittee discussed identifying a reward of some sort in honor of the Chandler Historical Society. One option was to name the collection storage area after the historical society. City staff will do further research on recognition opportunities for the Chandler Historical Society.

c. Discuss Appointment of New Treasurer

- Recommendation to appoint Tom Escobedo as Treasurer will be brought forward to the full board at the January board meeting.
- Barbara Meyerson will contact Tom Escobedo to discuss his interest in this opportunity.
- Tom Escobedo would serve as Treasurer until the next officer elections.
- City staff will confirm the term of board members and the tenure of officers. This information will be sent to the executive subcommittee members.

d. Discuss Next Topic for Museum Board Moment

- It was decided not to have a Museum Board Moment at the January board meeting.

e. Review Agenda for Next Museum Foundation Board Meeting

- The agenda for the January Museum Foundation Board Meeting was reviewed.
- For the financial update topic, Jody Crago will inform the full board that the audit has been completed and if any board member wants a copy of the report, they can contact Jody Crago.
- Discussion ensued on the difference between a private foundation and public foundation.

MEMBERS COMMENTS/ANNOUNCEMENTS

There were no comments or announcements from the members.

CALENDAR

- a. Next Museum Foundation Board Meeting will be **Tuesday, January 17, 2023**, at 5:30 p.m. at the Chandler Museum.
- b. Next Executive Subcommittee Meeting will be **Monday, February 6, 2023**, at 5:30 p.m. at the Chandler Museum.

ADJOURN

With no other business to discuss, Barbara Meyerson adjourned the meeting at 6:23 p.m.

Barbara Meyerson, Chair

Jody Crago, Staff Liaison