

Museum Foundation Executive Subcommittee Regular Meeting

February 6, 2023 | 5:30 p.m.

Chandler Museum, Saguaro Room
300 S. Chandler Village Dr., Chandler, AZ



Executive Subcommittee Members

Barbara Meyerson, Chair
Joan Clark, Vice-Chair
Tom Escobedo, Treasurer

Pursuant to Resolution No. 4464 of the City of Chandler and to A.R.S. § 38-431.02, notice is hereby given to the members of the Museum Foundation Executive Subcommittee and to the general public that the Museum Foundation Executive Subcommittee will hold a REGULAR MEETING open to the public on Monday, February 6, 2023, at 5:30 p.m., at the Chandler Museum, Saguaro Room, 300 S. Chandler Village Dr., Chandler, AZ. One or more Executive Subcommittee Members may be attending by telephone.

Persons with disabilities may request a reasonable modification or communication aids and services by contacting the City Clerk's office at (480) 782-2181(711 via AZRS). Please make requests in advance as it affords the City time to accommodate the request.

Agendas are available in the Office of the City Clerk, 175 S. Arizona Avenue.

Museum Foundation Executive Subcommittee Regular Meeting Agenda - February 6, 2023

Call to Order/Roll Call

Scheduled/Unscheduled Public Appearances

Members of the audience may address any item not on the agenda. State Statute prohibits the Board or Commission from discussing an item that is not on the agenda, but the Board or Commission does listen to your concerns and has staff follow up on any questions you raise.

Consent Agenda

Items listed on the Consent Agenda may be enacted by one motion and one vote. If a discussion is required by members of the Board or Commission, the item will be removed from the Consent Agenda for discussion and determination will be made if the item will be considered separately.

1. **January 2023 Museum Foundation Executive Subcommittee Meeting Minutes**
Move Museum Foundation Executive Subcommittee approve the minutes of the Museum Foundation Executive Subcommittee Regular Meeting of January 3, 2023.

Action Agenda

2. **Recommend Moving the Museum Foundation Board Meeting from Monday, June 19, 2023, to Tuesday, June 20, 2023, due to the Juneteenth Holiday**
Move Museum Foundation Executive Subcommittee recommend moving Museum Foundation Board Meeting from Monday, June 19, 2023, to Tuesday, June 20, 2023, due to the Juneteenth Holiday.
3. **Recommend to Approve Payment in the Amount of \$5,000 for the Silk Stocking Neighborhood History Video**
Move Museum Foundation Executive Subcommittee recommend approval of payment in the amount of \$5,000 for the Silk Stocking Neighborhood History Video.
4. **Cancel March 6th Museum Foundation Executive Subcommittee Meeting**
Move Museum Foundation Executive Subcommittee cancel March 6th Museum Foundation Executive Subcommittee Meeting.

Briefing

5. Discuss Museum Theater Project and Budget

6. Discuss Next Topic for Museum Board Moment
7. Review Agenda for Next Museum Foundation Board Meeting

Member Comments/Announcements

Calendar

8. Next Museum Foundation Board Meeting to be held **Tuesday, February 21, 2023**, at 5:30 p.m. at the Chandler Museum.

Adjourn



Museum Foundation Cultural Development Memo No.

Date: 02/06/2023

To: Museum Foundation

From: Anna Camino, Management Assistant

Subject: January 2023 Museum Foundation Executive Subcommittee Meeting Minutes

Proposed Motion:

Move Museum Foundation Executive Subcommittee approve the minutes of the Museum Foundation Executive Subcommittee Regular Meeting of January 3, 2023.

Attachments

January 2023 Meeting Minutes



MINUTES OF THE
CHANDLER MUSEUM FOUNDATION BOARD EXECUTIVE SUBCOMMITTEE
CHANDLER MUSEUM, SAGUARO ROOM
300 S. CHANDLER VILLAGE DRIVE, CHANDLER, AZ
TUESDAY, JANUARY 3, 2023, AT 5:30 P.M.

PRESENT: Barbara Meyerson, Joan Clark, and Maris Thomas

ABSENT: None

STAFF: Jody Crago

GUESTS: None

CALL TO ORDER/ROLL CALL: The meeting was called to order at 5:31 p.m. by Barbara Meyerson.

SCHEDULE/UNSCHEDULED PUBLIC APPEARANCES/CALL TO THE PUBLIC:
None

CONSENT AGENDA

Maris Thomas made a motion to approve the minutes of the November 7, 2022. Joan Clark seconded the motion. The motion was unanimously approved, 3-0. The minutes were approved with one amendment.

ACTION AGENDA

- a. Recommend Contract for Board Retreat Facilitator Maureen K. Robinson
 - Joan Clark made a motion to recommend a contract for the Board Retreat Facilitator, Maureen K. Robinson, with an amendment to limit the amount allowed for travel expenses.
 - Maris Thomas seconded the motion. The motion was approved unanimously with the amendment, 3-0.

BRIEFING

a. Review March Date Options for Board Retreat

- Joan Clark will contact board facilitator, Maureen K. Robinson, to check her availability to facilitate the board retreat in March 2023.
- Once date options are provided, Jody Crago will send out a survey to the board members of available dates to select the best date to hold the board retreat.
- The survey will include a message to board members to remind them the board retreat will be an in-person event and will not have a virtual option.
- One goal of the board retreat is to create a strategic plan. This plan is to include a component on fundraising.

b. Review Date Option for Chandler Historical Society Recognition Event for Early March 2023.

- After discussion, it was decided the recognition for the Chandler Historical Society will be a public recognition at a City Council Meeting/Study Session.
- There will be photo opportunities and a press release to record this honor.
- City staff will contact the Mayor's Office for Council meeting date availabilities to hold this recognition.
- The executive subcommittee discussed identifying a reward of some sort in honor of the Chandler Historical Society. One option was to name the collection storage area after the historical society. City staff will do further research on recognition opportunities for the Chandler Historical Society.

c. Discuss Appointment of New Treasurer

- Recommendation to appoint Tom Escobedo as Treasurer will be brought forward to the full board at the January board meeting.
- Barbara Meyerson will contact Tom Escobedo to discuss his interest in this opportunity.
- Tom Escobedo would serve as Treasurer until the next officer elections.
- City staff will confirm the term of board members and the tenure of officers. This information will be sent to the executive subcommittee members.

- d. Discuss Next Topic for Museum Board Moment
 - It was decided not to have a Museum Board Moment at the January board meeting.
- e. Review Agenda for Next Museum Foundation Board Meeting
 - The agenda for the January Museum Foundation Board Meeting was reviewed.
 - For the financial update topic, Jody Crago will inform the full board that the audit has been completed and if any board member wants a copy of the report, they can contact Jody Crago.
 - Discussion ensued on the difference between a private foundation and public foundation.

MEMBERS COMMENTS/ANNOUNCEMENTS

There were no comments or announcements from the members.

CALENDAR

- a. Next Museum Foundation Board Meeting will be **Tuesday, January 17, 2023**, at 5:30 p.m. at the Chandler Museum.
- b. Next Executive Subcommittee Meeting will be **Monday, February 6, 2023**, at 5:30 p.m. at the Chandler Museum.

ADJOURN

With no other business to discuss, Barbara Meyerson adjourned the meeting at 6:23 p.m.

Barbara Meyerson, Chair

Jody Crago, Staff Liaison



Museum Foundation Cultural Development Memo No.

Date: 02/06/2023

To: Museum Foundation

From: Anna Camino, Management Assistant

Subject: Recommend Moving the Museum Foundation Board Meeting from Monday, June 19, 2023, to Tuesday, June 20, 2023, due to the Juneteenth Holiday.

Proposed Motion:

Move Museum Foundation Executive Subcommittee recommend moving Museum Foundation Board Meeting from Monday, June 19, 2023, to Tuesday, June 20, 2023, due to the Juneteenth Holiday.



Museum Foundation Cultural Development Memo No.

Date: 02/06/2023
To: Museum Foundation
From: Anna Camino, Management Assistant
Subject: Recommend to Approve Payment in the Amount of \$5,000 for the Silk Stocking Neighborhood History Video

Proposed Motion:

Move Museum Foundation Executive Subcommittee recommend approval of payment in the amount of \$5,000 for the Silk Stocking Neighborhood History Video.



Museum Foundation Cultural Development Memo No.

Date: 02/06/2023

To: Museum Foundation

From: Anna Camino, Management Assistant

Subject: Cancel March 6th Museum Foundation Executive Subcommittee Meeting

Proposed Motion:

Move Museum Foundation Executive Subcommittee cancel March 6th Museum Foundation Executive Subcommittee Meeting.
