

Museum Foundation Strategic Planning Subcommittee

November 27, 2023 | 5:30 p.m.

Chandler Museum, Saguaro Room
300 S. Chandler Village Dr., Chandler, AZ



Strategic Planning Subcommittee Members

Joan Clark, Chair
Barbara Meyerson
Brenda Abney
Martin Sepulveda
Tom Escobedo

Pursuant to Resolution No. 4464 of the City of Chandler and to A.R.S. § 38-431.02, notice is hereby given to the members of the Museum Foundation and to the general public that the Strategic Planning Subcommittee will hold a REGULAR MEETING open to the public on Monday, November 27, 2023, at 5:30 p.m., at the Chandler Museum, Saguaro Room, 300 S. Chandler Village Dr., Chandler, AZ.

Persons with disabilities may request a reasonable modification or communication aids and services by contacting the City Clerk's Office at (480) 782-2181(711 via AZRS). Please make requests in advance as it affords the City time to accommodate the request.

Agendas are available in the Office of the City Clerk, 175 S. Arizona Avenue.

Museum Foundation Strategic Planning Subcommittee

Regular Meeting Agenda - November 27, 2023

Call to Order/Roll Call

Scheduled/Unscheduled Public Appearances

Members of the audience may address any item not on the agenda. State Statute prohibits the Board or Commission from discussing an item that is not on the agenda, but the Board or Commission does listen to your concerns and has staff follow up on any questions you raise.

Consent Agenda

Items listed on the Consent Agenda may be enacted by one motion and one vote. If a discussion is required by members of the Board or Commission, the item will be removed from the Consent Agenda for discussion and determination will be made if the item will be considered separately.

1. **October 2023 Museum Foundation Strategic Planning Subcommittee Meeting Minutes**

Move Strategic Planning Subcommittee approve the minutes of the Strategic Planning Subcommittee Regular Meeting of October 30, 2023.

Action Agenda

2. **Approve 2024 Museum Foundation Strategic Planning Subcommittee Meeting Schedule**

Move Strategic Planning Subcommittee approve the 2024 Museum Foundation Strategic Planning Subcommittee Meeting Schedule.

Briefing

3. Review and Finalize Draft Strategic Planning Goals
4. Confirm Strategic Planning Subcommittee Members Availability to meet on December 18, 2023, for a Museum Foundation Strategic Planning Subcommittee Meeting.
5. Schedule Date for Strategic Planning Subcommittee Recommendation of Approval of Draft Strategic Planning Goals.
6. Schedule Date to Present Finalized Strategic Planning Goals to Executive Subcommittee.

Member Comments

Member Announcements

Calendar

7. Next Strategic Planning Subcommittee Meeting is proposed for Monday, December 18, 2023, at 5:30 p.m., at the Chandler Museum.

Adjourn



**Museum Foundation Strategic Planning Subcommittee Cultural
Development**

Date: 11/27/2023
To: Museum Foundation Strategic Planning Subcommittee
From: Anna Camino, Management Assistant
Subject: October 2023 Museum Foundation Strategic Planning Subcommittee Meeting Minutes

Proposed Motion:

Move Strategic Planning Subcommittee approve the minutes of the Strategic Planning Subcommittee Regular Meeting of October 30, 2023.

Attachments

October 2023 Strategic Planning Subcommittee Meeting Minutes

Meeting Minutes

Chandler Museum Foundation

Strategic Planning Subcommittee

Regular Meeting

October 30, 2023 | 5:30 p.m.
Chandler Museum, Saguaro Room
300 S. Chandler Village Drive, Chandler, AZ



Call to Order

The meeting was called to order by Joan Clark at 5:35 p.m.

Roll Call

Board Member Attendance

Joan Clark, Chair
Barbara Meyerson
Brenda Abney
Martin Sepulveda
Tom Escobedo

Staff Attendance

Jody Crago, Museum Manager

Absent

None

Scheduled and Unscheduled Public Appearances

None

Consent Agenda

1. June 2022 Museum Foundation Strategic Planning Subcommittee Meeting Minutes
 - This Consent Agenda Item was Withdrawn.

Action Agenda

2. Assign a Strategic Planning Subcommittee Member to Each of the Strategic Plan Framework Goals.
 - Martin Sepulveda made a motion to assign a Strategic Planning Subcommittee Member to each of the Strategic Plan Framework Goals.

- Tom Escobedo seconded the motion. Motion carried unanimously (5-0).
- Each subcommittee member will refine the goal and add the tasks to their assigned goal.
- Various documents are included in this meeting packet that can be used as resources and/or tools to firm up the assigned goal.
- Strengths and experience of each subcommittee member were used to determine goal assignments.
- Joan Clark amended the original motion to be: Assign a Strategic Planning Subcommittee Member to Each of the Strategic Plan Framework Goals as follows:
 - Brenda Abney – Goal 1: Develop the capacity of the Board to fulfill its Mission by creating a Governance Subcommittee.
 - Martin Sepulveda – Goal 2: Build awareness of an engagement with the Museum and Foundation at the local, state, and national level by engaging three partnership or collaboration opportunities.
 - Tom Escobedo – Goal 3: Increase financial support for the Museum by \$XX,XXX in two years.
- Brenda Abney seconded the amended motion. Amended motion carried unanimously (5-0).

Briefing

3. Review Chandler Museum Strategic Plan Template.

- The Strategic Plan Template included in the meeting packet was reviewed.
- The subcommittee member will work on their assigned goal to make it concise and add strategies to support the goal and tasks to support each strategy.
- Brenda Abney, Martin Sepulveda, and Tom Escobedo will send their completed template of their goal to Joan Clark.
- Clark and Barbara Meyerson will compile the information received and create a draft of the Strategic Planning Goals.
- The Strategic Planning Subcommittee Members will review the draft Strategic Planning Goals at the next subcommittee meeting, which is scheduled for November 27, 2023.
- The subcommittee will meet in December to vote on recommending the final version of the Strategic Planning Goals to the full board. No date has yet been set for the December subcommittee meeting.
- The plan is to present the draft Strategic Planning Goals to the full board at the board's January meeting and then the final version for voting at the board's February meeting.

4. Review Final Tally of Strategic Planning Sorting – December 6, 2021

- This information is in the packet.

5. Discuss format of Chandler Museum Foundation Strategic Plan 2024-2027
 - The format of the Chandler Museum Foundation Strategic Plan 2024-2027 will follow a more traditional format.
6. Discuss Completion of Chandler Museum Foundation Strategic Plan 2024-2027– Draft Text
 - Once the Strategic Planning Subcommittee finalizes the draft version of the Museum Foundation Strategic Plan 2024-2027, it will be brought to the full board for review and approval.

Member Comments

No Member Comments.

Member Announcements

No Member Announcements.

Calendar

7. Next Strategic Planning Subcommittee Meeting is scheduled for Monday, November 27, 2023, at 5:30 p.m., at the Chandler Museum.

Adjourn

The meeting was adjourned at 5:51 p.m.

Joan Clark, Chair

Jody Crago, Staff Liaison



**Museum Foundation Strategic Planning Subcommittee Cultural
Development**

Date: 11/27/2023
To: Museum Foundation Strategic Planning Subcommittee
From: Anna Camino, Management Assistant
Subject: Approve 2024 Museum Foundation Strategic Planning Subcommittee Meeting Schedule

Proposed Motion:

Move Strategic Planning Subcommittee approve the 2024 Museum Foundation Strategic Planning Subcommittee Meeting Schedule.
