



MINUTES OF THE NEIGHBORHOOD ADVISORY COMMITTEE OF THE CITY OF CHANDLER, ARIZONA, held on Tuesday, March 14, 2023, at 6:00 p.m., Neighborhood Resources Office, 235 S Arizona Ave., Chandler, Arizona.

**Members Present**

Peter Cwik Committee Chair, Jen Felker Vice Chair, Brian Fox Committee Member (via phone), Vernon Stewart Committee Member

**Members Absent**

Amber Hutchinson Committee Member (excused)  
Robin Jackson Committee Member (excused)

**Staff Present**

Leah Powell Neighborhood Resources Director, Guy Jaques Neighborhood Preservation Senior Manager, Priscilla Quintana Neighborhood Preservation Programs Manager, Phillip Hubbard Neighborhood Services Program Manager, Leticia Urrea Senior Administrative Assistant, Tawna Mower Neighborhood Preservation Analyst, Councilmember Jane Poston

**1. CALL TO ORDER / ROLL CALL**

Quorum was established, and the meeting was called to order at 6:12 p.m.

**2. APPROVAL OF MINUTES**

**a. Minutes of January 10, 2023**

Motion made by **Vice Chair Felker** to approve the Neighborhood Advisory Committee (NAC) minutes of January 10, 2023. Motion seconded by **Committee Member Stewart**.

**Motion approved (4-0)**

**3. SCHEDULED/UNSCHEDULED PUBLIC APPEARANCES/CALL TO PUBLIC**

(Members of the audience may address any item not on the agenda. State Statute prohibits the NAC from discussing an item, not on the agenda, but the NAC does listen to your concerns and has staff to follow up on any questions you raise.)

**4. ACTION AGENDA**

NONE

**5. DISCUSSION**

- a. **Neighborhood Preservation Updates** – Guy Jaques, Neighborhood Preservation Senior Manager, shares that there are two Code Enforcement vacancies to be filled, one commercial and one residential and that they have recently conducted interviews for both from a great pool of candidates/applicants. The new commercial code inspector is Dan Jensen, who will begin on March 27, and is coming to Chandler from Mesa with 10 years of code experience and should be an excellent fit. The residential position has been filled as well, just waiting on some approvals and then will announce that information.
- b. **Neighborhood Resources Updates** – Leah Powell, Neighborhood Resources Director, shares information regarding the new public housing project meeting, coming up in April, date TBD. The Landings project in South Chandler has caused some confusion, some negative, but she will keep the NAC posted and share the meeting date when it is determined. The meeting will be intended for the area surrounding the project area, McQueen just South of Chandler Blvd.
- c. **Neighborhood Programs Update** – Priscilla Quintana, Neighborhood Programs Administrator, shares updates as follows:

Good Neighbor 101 – The last class of this series will take place this week. Many different departments/divisions have presented including Code Enforcement, Neighborhood Programs, Community Development, Community Navigator Team, Chandler Museum, and more. There were 36 registered attendees and the classes had an average of 26 people in each session.

HOA Academy – There have been some changes made to the HOA Academy this year. We will go from four classes down to three and, of that three, two will be in person and the last will be virtual. The in-person classes will be hosted by the Chandler Museum, and we will again be partnering with Mulcahy Law Firm again this year and they are great about taking the time to answer questions pertaining to the HOAs.

Golden Neighbors – Mrs. Quintana shared that in February we partnered with Keystone Law Offices, who shared information with the senior citizens regarding deeds, wills, and trusts. Keystone had approached her and were wanting an opportunity to present but, at that time, there was a bit of a waiting list. Very happy to have gotten them in to share this important information. We had about 25 people in attendance.

Senior Expo- In March, the Golden Neighbors event was held in conjunction with the annual Senior Expo, which is put on by the Chandler Senior Center. We had over 100 seniors stop by our booth throughout the event, and we were able to

share information about Golden Neighbors, and add people to our contact list who have not yet attended a Golden Neighbors event.

Hensel Phelps reached out to us at the end of 2022, as they were looking for an opportunity for a community service project. We pitched them the Golden Neighbors program and they took it on as their 2023 first-quarter project, setting a goal of raising \$1500.00. Currently, they have gone above and beyond that goal and are already over \$2000.00!

The next Golden Neighbor event will be Tuesday, May 9 and NAC members are encouraged to come out in lieu of the regularly scheduled NAC meeting for May. We can meet if a pressing need arises. The event is from 9:30-11:00 a.m. and we will be bringing out personal hygiene products, toiletries, cleaning supplies, etc. to send the senior citizens home with as much as possible. One of our goals is to always connect them with resources to stretch their fixed incomes, as well as to make connections with others.

Pueblo Viejo Cesar Chavez Day – Neighborhood programs will be hosting a Pancake Breakfast, partnering with San Marcos Elementary, in honor of Cesar Chavez Day. We were there in 2020 for a mini For Our City Day. Last year, NXP approached us to host a cleanup event in this neighborhood in celebration of Cesar Chavez Day and we were able to do a small event at that time. This year, NXP approached us again, and we plan to be there on Saturday, April 1, from 8:30-11 am. We will provide dumpsters throughout the neighborhood from Waste Management. This will be a free event with tools available to borrow, volunteers walking the neighborhood, asking if can assist, and school staff with free books, etc.

Envision Galveston – The Envision Committee partnered w/Galveston Elementary again on March 7<sup>th</sup> for a Resource and STEM Fair (last year was Touch a Truck). We were able to meet at least 300 residents at the Envision booth and provided multiple city resource booths specific to questions that the residents of this neighborhood had voiced at last year's event. The Envision Committee also provided free food, music, Big Red visiting from the Arizona Cardinals, and our very own Eli, the Graffiti Eliminator. It was a great event!

Envision will be heading back to Amberwood South next month. Last year we hosted an art walk, talent show, food trucks, etc. This year we will be going back to Hoopes Park and working together with Sirrine Elementary, taking back answers to their questions from last year regarding lighting in the park, street humps in the neighborhood, etc. We would like for NAC members to attend and get to know the residents, help answer questions, etc.

**Council Member Stewart** asks if there is a date yet.

Mrs. Quintana states that she will notify NAC members as soon as there is a date determined and shares that there will be a door-hanger distribution day to get the word out to the residents of this area.

Mrs. Quintana states that this is all the information she has to share today and reminds the committee that, again, there will be no regularly scheduled meeting in April, due to the Envision event, as well as the Pueblo Viejo event, asking the NAC members to come out and get to know residents, etc.

**Committee Chair Cwik** states that last year for Good Neighbor 101 each attendee received a binder, but not this year. Is there a way to at least get the slides from the presentations?

Mrs. Quintana answers that this year we opted out of binders, did the blue pocket folders instead, mainly to keep down costs. Also shared that each presenter was asked to bring flyers, pamphlets, etc. to hand out to each attendee. Mrs. Quintana states that we can collect the information into a Google Doc with all the presentations that were given and then send out the link to all the participants of the class who would like it.

**Committee Chair Cwik** states that last year there was paperwork/packets handed out for HOA Academy and is wondering if they will be getting those again this year, as it is great to be able to hand it to the HOA board.

Mrs. Quintana relays that Mulcahy takes care of all the presentation information and sends materials ahead of the class so we can literally just take it with us. They are also very good about taking phone calls and helping all Chandler residents with their HOA questions.

#### **d. Member Comments/Announcements**

**Committee Chair Cwik** asks if there is an updated city department-wide brochure.

Mrs. Quintana answers that we only handle the Neighborhood Programs brochure and would be very difficult to do one that encompasses so much information, as we have so much information already in our brochure. Ms. Powell adds that our goal is to do an Envision brochure with all departments represented. Also, shares that we have a "cross training" project happening now, being headed up by the new Management Assistant for Neighborhood Resources, Latisha Gilmore.

**Committee Chair Cwik** states one idea could be having QR codes at our events that take residents to different areas so that they would have 'instant' access to each department and could be instantly linked to the department's page with information and resources.

Ms. Powell agrees the brochure could end up this way as well, with the QR codes, but not everyone takes in information via QR codes or technology. Ms. Powell also shares that we have a social media intern starting next week who will be sending out a "survey of the month/week" for 12-18 weeks, to garner feedback from targeted areas.

Calendar:

Pueblo Viejo Pancake Breakfast and Neighborhood Clean Up,  
4/1/23, 8:30 am-11:00 am

Sun Groves Spring Fling, 4/1/23, 10:00 am-2:00 pm


HOA Academy starts 4/5/23

Envision Amberwood, date TBD, tentative 4/21/23

Information Items:  
none

**e. ADJOURNMENT**

The meeting adjourned at 6:38 p.m.



Peter Cwik, Chair



Tawna Mower, Recording Secretary