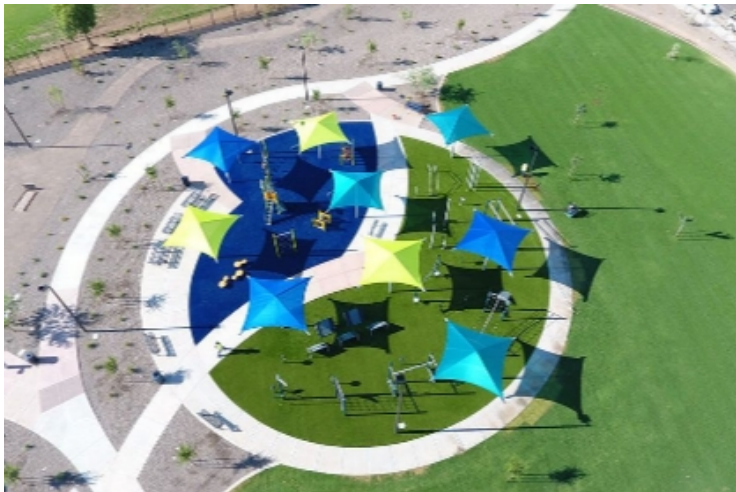


Parks and Recreation Board Regular Meeting

March 7, 2023 | 5 p.m.

City Council Chambers Conference Room
88 E. Chicago St., Chandler, AZ



Commission Members

Chair Melanie Dykstra
Vice Chair Tim Johnson
Commissioner James Montgomery
Commissioner John David
Commissioner Shawn Hsu
Commissioner Jegadesan
Krishnamurthy
Commissioner Barbara Cenalmor
Bruquetas

Pursuant to Resolution No. 4464 of the City of Chandler and to A.R.S. § 38-431.02, notice is hereby given to the members of the Parks and Recreation Board and to the general public that the Parks and Recreation Board will hold a REGULAR MEETING open to the public on Tuesday, March 7, 2023, at 5:00 p.m., at City Council Chambers Conference Room, 88 E. Chicago Street, Chandler, AZ. One or more Commissioners may be attending by telephone.

Persons with disabilities may request a reasonable modification or communication aids and services by contacting the City Clerk's office at (480) 782-2181(711 via AZRS). Please make requests in advance as it affords the City time to accommodate the request.

Agendas are available in the Office of the City Clerk, 175 S. Arizona Avenue.

Parks and Recreation Board Regular Meeting Agenda - March 7, 2023

Call to Order/Roll Call

Scheduled/Unscheduled Public Appearances

Members of the audience may address any item not on the agenda. State Statute prohibits the Board or Commission from discussing an item that is not on the agenda, but the Board or Commission does listen to your concerns and has staff follow up on any questions you raise.

Action Items

1. **Approval of the February 7, 2023 Parks and Recreation Board Meeting**
Move to approve the Parks and Recreation Board Regular Meeting Minutes, February 7, 2023.
2. **Gazelle Meadows Park Improvements Concept Plan**
Recommend approval of the Concept Plan for improvements to Gazelle Meadows Park to the Community Services Director.
3. **Rotary Club – Got Bottle Caps? Program Presentation**
Move to endorse the Director's development of a Pilot Program License Agreement with the Rotary Club for the placement of Bottle Cap Collection sites in a Chandler Park.
4. **Tumbleweed Park Diamond Field Project Groundbreaking Ceremony**

Member Comments/Announcements

Calendar

5.
 - Juniors Tennis Open, March 3 - 5
 - Senior Expo at the Community Center, March 8th, 9 a.m. - 12 p.m.
 - Aquatic Family Season Pass Sale, March 11 - 26
 - Sonoran Sunset Series at Veterans Oasis, March 16th 6 p.m. - 7:30 p.m.
 - Race to Ace Tennis Ball Scavenger Hunt, March 20 - 26
 - Chandler Jazz Festival, March 30th - April 2nd

Adjourn



Parks and Recreation Community Services Memo No.

Date: 03/07/2023
To: Parks and Recreation Board
From: Joshua Adams, Business Systems Support Analyst
Subject: February 7, 2023, Parks and Recreation Board Minutes

Proposed Motion:

Move to approve the Parks and Recreation Board Regular Meeting Minutes, February 7, 2023.

Attachments

Meeting Minutes February 7, 2023 Parks and Recreation Board



PARKS AND RECREATION BOARD REGULAR MEETING MINUTES February 7, 2023

1. CALL TO ORDER/ROLL CALL

Madam Chair Dykstra called the meeting to order on Tuesday, February 7th, at 5:00 p.m.

a. Roll Call

Members in Attendance:

Madam Chair Melanie Dykstra
Vice-Chair Tim Johnson
Boardmember Shawn Hsu
Boardmember Jegadesan Krishnamurthy
Boardmember James Montgomery

Members Absent:

Boardmember Cenalmar-Bruquetas
Boardmember John David

Staff Members Present:

John Sefton, Community Services Director
Mickey Ohland, Community Services Planning Manager
Rebecca Kuiper, Recreation Superintendent
Erika Berry, Recreation Superintendent
Derek Gerson, Recreation Program Coordinator
Timberly Matson, Park Ranger Lead
Joshua Adams, Business Systems Support Analyst

2. SCHEDULED/UNSCHEDULED PUBLIC APPEARANCES

a. None

3. APPROVAL OF MINUTES

- a. **Madam Chair Dykstra** requested approval of the minutes for the October 4, 2022 Parks and Recreation Board meeting. **Vice-Chair Johnson** made the motion to approve. **Boardmember Krishnamurthy** seconded the motion. The motion was approved unanimously.

4. ACTION AGENDA

- a. **Chandler Youth Sports Association (CYSA) 2023 Concession Requests**

Erika Berry, Recreation Superintendent, briefed the Board members about the concession requests for the Chandler Youth Sports Association organizations to cover the 2023 calendar year.

Madam Chair Dykstra summarized how the CYSA organizations and vendors decide on their agreements and that the City of Chandler does not intervene in those negotiations.

Madam Chair Dykstra inquired if there were any permanent concession stands in any of the City of Chandler's Parks. Erika Berry stated that there are two. They are located at Arrowhead and Snedigar Parks. Erika Berry explained that both have been operated by the Chandler Lions Club. Erika Berry then stated that in recent years the CYSA groups that use Arrowhead have decided not to have a concession vendor for their activities.

Madam Chair Dykstra inquired about the responsibility of maintaining the concession stands. Erika Berry explained that the City of Chandler works with the Chandler Lions Club regarding the structure. The Chandler Lions Club is responsible for the equipment and securing any permit to operate.

Boardmember Montgomery inquired about the revenues generated by vendors and whether the City of Chandler assesses any fees or charges to the concession vendors. Erika Berry explained that the City of Chandler's requirements is that the vendor is registered with the City's Tax and License Division and has the required certificate of insurance.

Boardmember Montgomery requested a motion to recommend Director approval of the 2023 CYSA Concession requests. **Boardmember Krishnamurthy** seconded the motion. The motion was approved unanimously.

5. DISCUSSION / BRIEFING

- a. **Vice-Chair Johnson** inquired about how the City of Chandler's pool operations addresses concession sales. Erika Berry stated that the concessions are managed through the Request For Proposal (RFP) process. Erika Berry also stated that for the past several years this contract has been awarded to Angelo's Italian Ice. A discussion ensued. Madam Chair Dykstra recommended a presentation be provided to Boardmembers on an overview of operations for the City of Chandler's pools.

Boardmember Hsu inquired about the City of Chandler's current fee structure and if it was possible to get a comparison of fee changes from the past five years. Erika Berry stated that staff would be able to provide this information at a future date.

b. **Park Ranger Presentation**

Timberly Matson, Lead Park Ranger, provided a presentation on the Park Ranger operations. Timberly Matson stated that there is a total of five Park Rangers. Timberly discussed the scheduling and reporting structure of the five Park Rangers. Timberly stated that the main role of the Park Rangers is to enforce through education. Timberly explained that they can issue violations but do not issue citations.

Boardmember Montgomery asked if the Park Rangers are responsible for security at large events. Timberly stated that is more a function of Police Officers, however, they do assist when necessary.

Madam Chair Dykstra asked if the Parks Rangers have the authority to issue non-criminal citations. Timberly stated that the Park Rangers can issue non-criminal citations but do not have the authority to issue criminal citations.

Madam Chair Dykstra inquired about how many Park Rangers would be ideal from a staffing standpoint. Timberly stated that ideally, eight would be the preferred staffing level. Madam Chair Dykstra asked if any municipalities had overnight Park Ranger staff. Timberly stated she does not know of any municipality that currently has overnight Park Rangers.

Madam Chair Dykstra inquired about who patrols the City of Chandler's trails. Timberly stated that the Park Rangers are responsible for patrolling the City of Chandler's Trails.

Madam Chair Dykstra asked if data could be provided regarding calls for service. Timberly stated that call logs would be provided to Boardmembers at a future date.

Madam Chair Dykstra asked how long the Parks Rangers were under the Police Department. Timberly stated that the Park Ranger staff have been under the Police Department since 1994. Mickey Ohland, Community Services Planning Manager, stated that originally the Park Rangers were a part of the Community Services Department.

Boardmember Montgomery inquired about Park Ranger recruitment and if there have been any recent challenges. Timberly stated that there have been noticeably fewer applicants than in past years. Discussion ensued.

Madam Chair Dykstra asked if there are any plans to request more funding for Park Ranger staffing. Mickey Ohland stated that the Community Services staff do not have access to funding requests the City's Police Department might have. Madam Chair Dykstra asked if this information could be provided to Board members at some point. Mickey Ohland stated that information could be provided.

Boardmember Krishnamurthy inquired about the tenure of the Park Rangers that are currently employed. Timberly stated that two Rangers have been employed with the City of Chandler for 17 or more years and two have been employed for 3 or fewer, with the fifth position currently being recruited for.

c. Community Recreation Program Structure

Erika Berry provided information regarding the process of implementing community recreation programs. A memo was provided and included in the Board members' packet. Discussion ensued.

Boardmember Hsu and **Boardmember Montgomery** had questions related to volunteer instructors, the Break Time production timeline and other recreation program logistics. John Sefton, Community Services Director, interjected stating that the appropriate amount of time and level of detail had been exceeded the purpose and scope of the Parks & Recreation Board meeting. John Sefton asked Boardmember Hsu and Boardmember Montgomery to schedule a time outside

the Parks and Recreation Board meeting so that he could address additional inquiries and discuss further.

Madam Chair Dykstra asked if Marketing staff could provide a presentation on Marketing Operations and the Break Time publication. John Sefton stated that the Marketing work group would provide a presentation at a future meeting.

6. MEMBER COMMENTS/ANNOUNCEMENTS

- a. None

7. CALENDAR ITEMS

- a. The next Parks and Recreation Board meeting will be held Tuesday, March 7, 2023, at 5:00 p.m. in the Council Chambers Conference Room
- b. Groundbreaking for the Tumbleweed Park softball fields will occur in March. Mickey Ohland will provide more information once a date has been determined.
- c. State of the City February 16, 2023, at 6:30 pm; location Chandler Center for the Arts 250 N. Arizona Ave. Chandler, AZ 85225
- b. Chandler Innovation Fair will be held on Saturday, February 25th from 10 am to 3 pm at A.J. Chandler Park, Dr. A.J. Chandler Park, 178 E. Commonwealth Ave., Chandler, AZ 85225

8. ADJOURNMENT

With no further items, **Madam Chair Dykstra** requested a motion to adjourn the meeting at 6:34 p.m. **Vice-Chair Tim Johnson** made the motion to adjourn the meeting. **Boardmember** Krishnamurthy seconded the motion. The motion was approved unanimously.

Melanie Dykstra, Madam Chair

Mickey Ohland, Community
Services Planning Manager



Parks and Recreation Community Services Memo No.

Date: 03/07/2023
To: Parks and Recreation Board
From: Mickey Ohland, Community Services Planning Manager
Subject: Gazelle Meadows Park Improvements Concept Plan

Proposed Motion:

Recommend approval of the Concept Plan for improvements to Gazelle Meadows Park to the Community Services Director.

Background/Discussion

Gazelle Meadows Park is an 8.40-acre neighborhood park located at 500 N. Exeter Street. This park serves the recreational needs for the residents in the square mile bordered by Ray Road, Arizona Avenue, Chandler Boulevard, and McQueen Road. The park was originally developed as a retention basin in 1985. Park amenities were added in 1992. Existing amenities include the following: a shaded playground, ramada, open space turf, lighted walking paths, and landscaping.

As with all City of Chandler park development/renovation projects, public input plays an important role in assuring that the ideas, issues, and or concerns of Chandler citizens are heard. On September 30, 2022, city staff attended the City of Chandler's Contigo event held at Galveston Elementary School. At this event, residents were asked what park improvements they would like to see completed. In addition to this event, residents were asked to complete an on-line survey regarding the park. On October 20, 2022, staff facilitated an in-person public input meeting at Galveston Elementary School. Parks and Recreation Board Chair Dykstra and Board member Hsu were able to attend. Finally, on February 6, 2023, staff attended and presented at the Galveston Stakeholders meeting. Thru public meetings and the survey, residents expressed a desire for the following improvements: lighted basketball court, additional playground equipment, additional shade, additional picnic ramadas, outdoor exercise equipment, skate

plaza, parking, updated landscaping, and new site furnishings (chilled drinking fountain, seating, picnic tables, trash cans). Maintenance improvements include irrigation repairs, improved turf and plant conditions, and ADA improvements.

Overall, the input received from both public presentations was very positive and supportive.

Attachments

PARK IMPROVEMENT CONCEPT





Parks and Recreation Community Services Memo No.

Date: 03/07/2023
To: Parks and Recreation Board
From: John Sefton, Community Services Director
Subject: Rotary Club – Got Bottle Caps? Program Presentation

Proposed Motion:

Move to endorse the Director's development of a Pilot Program License Agreement with the Rotary Club for the placement of Bottle Cap Collection sites in a Chandler Park.

Background/Discussion

Stephen Phair, Sun Lakes Rotary Club President, will present a concept for collecting recyclable bottle caps and plans for their ultimate recycled use. The Club's request is to place the collection features at specific parks in Chandler. Staff have reviewed the proposal and, should the Board support and endorse by action, will work with the Rotary Club to establish a License Agreement detailing locations, timelines, and parameters.

Attachments

Rotary Club Bottle Cap Program

Got Bottle Caps?



People of Action

Rotary
Club of Sun Lakes
Arizona, USA

www.sunlakesrotary.com

Summer Service Project

July 2022

AMANC Corazon Project

Mexican Association of Children with Cancer



RCSL is partnering with Thunderbird Rotary Club

(partnership between ASU Thunderbird School of Global Management and RI)

to collect plastic bottle caps.

Bring your bottle caps to RCSL Meetings.

*The bottle caps will be taken to Mexico to be recycled
into building materials. Proceeds will be directed to
Children Cancer Center in Sonora Mexico.*

Contact: [REDACTED]

Foundation of Phoenix East Rotary /Thunderbird Rotary

SUN LAKES ROTARY CLUB

The hearts will be available
MID-SEPTEMBER

Collection Timeline could be
indefinite.

Sun Lakes Rotary Contact is

Stephen Phair
[REDACTED]



CONCEPT FLIER
Chandler P&R Board
3/07/2023



Parks and Recreation Community Services Memo No.

Date: 03/07/2023
To: Parks and Recreation Board
From: Mickey Ohland, Community Services Planning Manager
Subject: Tumbleweed Park Diamond Field Project Groundbreaking Ceremony - March 11, 2023

Background/Discussion

Responding to resident requests for additional lighted diamond fields in Chandler, funding was approved as part of the Fiscal Year 2022-23 Capital Budget for the construction of four (4) lighted diamond fields at Tumbleweed Park. The construction contract for this project was approved at the February 23, 2023, City Council meeting.

On Saturday, March 11, 2023, at 10:00 a.m., a groundbreaking ceremony for this exciting project will take place at Tumbleweed Park.

I have attached a map of the park showing the location for the groundbreaking.

For more information, contact Mickey Ohland, Community Services Planning Senior Manager, at 480-782-2743 or mickey.ohland@chandleraz.gov.

Attachments

TUMBLEWEED PARK DIAMOND FIELD GROUNDBREAKING
(East of the Arizona Railway Museum, 330 East Ryan Road)
10:00 am



P PARKING

★ GROUNDBREAKING LOCATION