

Meeting Minutes

Airport Commission

Regular Meeting

December 13, 2023, | 6:30 p.m.
Chandler Airport Terminal
2380 S. Stinson Way, Chandler, AZ



Call to Order

The meeting was called to order by Chairman Hawley at 6:30 p.m.

Roll Call

Commission Attendance

Chairman Christopher Hawley
Vice Chairman Charles McCorkle
Commissioner Cecil Orozco
Commissioner Mark Mount
Commissioner Robert Ehlbeck
Commissioner Mark Riesterer

Staff Attendance

Ryan Reeves, Airport Manager
Scott Rinkenberger, Airport Ops Manager
Chris Andres, Airport Planning Program Mngr.
Diana Alonzo, Management Assistant

Absent

Commissioner Chad Wakefield

Others in Attendance

Scheduled and Unscheduled Public Appearances

CHAIRMAN HAWLEY asked if there were any members of the public that would like to address the committee on any items not on the agenda.
None.

Approval of Minutes and Discussion

Move Airport Commission to approve the Regular Meeting Minutes of Wednesday, November 8, 2023.

1. November 8, 2023, Regular Meeting Minutes
Move to approve the Regular Meeting Minutes of November 8, 2023

Consent Agenda Motion and Vote

It was moved by VICE CHAIRMAN MCCORKLE and seconded by COMMISSIONER MOUNT to approve the Regular Meeting Minutes of the November 8, 2023. Motion was approved with one correction to page 3.

Motion carried unanimously (6-0).

Action Agenda

2. COMMISSIONER OROZCO motioned to move to present an Airport Conflict Evaluation (ACE) report to the Zoning Administrator and City Council with a finding of "no conflict with airport uses" for the proposed Schnitzer Commerce Parks development. Motion was seconded by VICE CHAIRMAN MCCORKLE.

Motion carried unanimously (6-0).

3. COMMISSIONER EHLBECK motioned to move to present an Airport Conflict Evaluation (ACE) report to the Zoning Administrator and City Council with a finding of "no conflict with airport uses" for the proposed Cambridge Medical Hospital Facility.

Motion carried unanimously (6-0).

Briefing

4. Monthly Operations Report

MR. REEVES presented the Monthly Operations Report for November 2023.

COMMISSIONER EHLBECK asked if crane operations are going to reduce the traffic, especially with the long-term crane operations going on and if it will affect air traffic within the next year.

MR. REEVES stated that airport staff coordinates with the applicants to coordinate crane operations. It comes down to the height of the cranes and construction methods.

COMMISSIONER EHLBECK asked about 22R for helicopter air conditioning installation during a Saturday morning. He also stated that depending on the needs, this can take down the entire 4R-22L and the runway would not be usable for the entire time since it is within the traffic pattern.

MR. REEVES responded that it depends on the height and location. When a crane needs to go up, (MR. RINKENBERGER reviews these requests) each time the cranes are moved another 7460 needs

to be filed. Every aspect of the crane (height, swing, type, etc.) needs to be disclosed. Modifications and closures are determined based on the crane operations.

COMMISSIONER EHLBECK asked if airport staff is expecting the same type of dip for the holiday, for November and December as last year.

MR. REEVES responded that the numbers this month are solid. The airport has a high number of flight training cycles from valley-wide operations, keeping the numbers strong.

COMMISSIONER EHLBECK asked if those numbers might have been an anomaly.

MR. REEVES responded yes, but November tends to be a higher travel month than December.

3. Monthly Noise Report

MR. RINKENBERGER gave an overview of the monthly noise report for November 2023.

In November 2023, fourteen (14) households made twenty-two (2) reports regarding aircraft activity. Ten (10) households made eighteen (18) noise reports. Four (4) households made four (4) reports of concerns over aircraft traffic activity. Seven (7) of the fourteen (14) households were new complainants.

COMMISSIONER EHLBECK asked MR. RINKENBERGER if the helicopters that fly at 500 ft and no one complaints about them, are they recorded, and if staff knows how often this happens.

MR. RINKENBERGER responded that the National Guard Blackhawks are usually on at much higher altitude, at or above the ceiling for the class Delta airspace.

4. Monthly Origins and Destinations Report

MR. REEVES gave a report for November 2023 for "Top 20" filed IFR flight plans for commercial operators into and from the Chandler Municipal Airport. These flights represent business travel utilizing CHD; 255 such flights took place in November 2023. There were three (3) repositioning flights from CHD representing 1,490 gallons of fuel burn enroute. Total flights to and from CHD represent 37,298 gallons of fuel burn.

COMMISSIONER EHLBECK asked if staff is tracking any level of current aircraft pattern of CHD versus Goodyear. He also asked if there was a way to compare number of aircraft in pattern at any one time.

MR. REEVES responded that it would be difficult to track because Goodyear is not outfitted with the same tracking software as CHD.

COMMISSIONER MOUNT asked what the average flying time for aircraft flight training is in Chandler.

MR. REEVES responded that most of the aircraft are SR-20 and can make it to Goodyear Airport within 15-20 minutes. The tower will not hesitate and turn people away if the pattern is full and at the saturation level.

CHAIRMAN HAWLEY stated that it feels like the pattern has been full more often as of late.

COMMISSIONER EHLBECK asked if the reduced daylight hours affect this.

MR. REEVES responded yes; many primary students are not ready to fly at nighttime.

5. Monthly Construction Report

MR. ANDRES gave an overview of the Construction Report.

Capital Projects- Design Phase:

Airport Operations Garage: This is a city funded project at \$1 million. The programming and conceptual layout has been completed. The design proposal has been requested.

Airport Fuel Tank Relocation: This is a city funded project at \$610,000. The design for a new above ground tank is underway. The plans are 60% finalized.

Automated Weather Observation System (AWOS) Replacement: The FAA is funding the equipment replacement for \$200,000. The FAA environmental clearance has been received. The project is to go out for bid in late 2023 or early 2024.

Runway End Identifier Light (REIL) Installation Runway 4L-22R- (North Runway)- This is FAA funded for equipment replacement for \$110,000. The construction environmental documentation is being finalized.

Runway 4R-22L Rehabilitation (South Runway)- Awaiting FAA grant for \$350,000 for design. The survey and Geotech have been completed.

Taxiway B Improvements- Phase 1- ADOT grant for \$2,035,000 has been approved. The survey has been completed.

Old Heliport Redevelopment:

Capital Projects- Construction Phase:

The Wildlife Hazard Perimeter Fence: This is 100% ADOT funding at \$1,107,500. The contract with Diamond Ridge Development Corporation is for \$796,813 has been approved. The project has been completed as of 12/1/23.

Tower Internet Connectivity: This is a locally funded project. It is projected to be completed by late January or early February.

Maintenance Projects:

Ramp/Apron Painting: Staff is planning on repainting the transient parking with lead-in lines.

CHAIRMAN HAWLEY asked if the tower connectivity project was to provide internet for the control tower only and not the tenants.

MR. ANDRES responded that was correct, the internet is intended for the FAA.

MR. REEVES stated that the project will be an enhancement for the tower. Over a year ago, the tower received new transceivers and there have been no issues. The installation of the high-speed internet will allow for the transceivers to be repaired remotely if there ever is an issue.

VICE CHAIRMAN MCCORKLE asked if this system will be connected directly to the internet.

MR. REEVES responded yes.

CHAIRMAN HAWLEY asked if the FAA will be paying for the internet.

MR. REEVES responded no. The airport will be paying for it.

Information Items

7. Manager's Report

MR. REEVES stated that he researched the meeting time rules and regulations per the request of the Commissioners. After reviewing the bylaws, per Article IV, Section 1, A. *The Chair, or Vice-Chair acting in the Chair's capacity, may set the time of the Regular Meeting.* The Chair or Vice Chair may set the time by informing staff.

CHAIRMAN HAWLEY asked if it had to be done with a week's notice. He also stated that the discussion was intended to set the meeting times at an earlier time, asking if 5 pm would be the default time with the flexibility of moving the time if needed to.

VICE CHAIRMAN MCCORKLE stated that what he recalls from the past when he was Chair, if the time needed to be moved, a call would be made to everyone to ensure it would work for them. If everyone was able to attend, then the time would be changed.

CHAIRMAN HAWLEY stated that the aim will be for the meeting to begin at 5pm.

VICE CHAIRMAN MCCORKLE asked what was approved from the City during the November meeting.

MR. REEVES responded that the calendar year dates for 2024 was approved during that meeting.

MR. REEVES also shared the current waitlist numbers for open tiedowns, t-shades and hangars. The current audits have encouraged more people to sign up for the waitlist. He also stated that CHD is currently selling quite a bit of fuel at a competitive price at \$5.50 per gallon.

MR. REEVES will also be participating in the Phoenix Aero Club as a panel member along with other airport managers.

MR. REEVES also gave an update on the completion of the Wildlife Fence, stating that the new gate is working quite well. He also shared that the new lead in lines to the transient parking spaces have been working great. CHD staff also worked along with Chandler Fire and the tower to do a fire simulation to help train in case of an emergency of a simulated alert 3 (aircraft crash on the ground) during tower hours.

COMMISSIONER EHLBECK asked if anyone called to ask about the smoke.

MR. REEVES responded in the affirmative.

Member Comments/Announcements

CHAIRMAN HAWLEY reminded everyone to complete the SWOT Analysis survey by 12/15/23.

VICE CHAIRMAN MCCORKLE wished everyone a Merry Christmas and a Happy New Year.

Calendar

The next regular Airport Commission meeting will be held on Wednesday, January 10, 2024, at 6:30 p.m., in the Chandler Airport Terminal, 2380 S. Stinson Way.

Adjourn

The meeting was adjourned at 8:39 p.m.

Ryan Reeves, Secretary

Christopher Hawley, Chairman