

Board of Appeals Regular Meeting

August 1, 2024 | 7:00 a.m.

Public Works and Development Services Building
South Atrium Conference Room
215 E. Buffalo St., Chandler, AZ
or [Webex](#)
code 2667 553 1201 password mdQm4SvQy36



Board Members

Michael McElhany
Heather Mattisson
David Love
Michael Quinn
Jeff Cullumber

Pursuant to Resolution No. 4464 of the City of Chandler and to A.R.S. § 38-431.02, notice is hereby given to the members of the Board of Appeals and to the general public that the Board of Appeals will hold a REGULAR MEETING open to the public on Thursday, August 1, 2024, at 7:00 a.m., at the Public Works and Development Services Building, South Atrium Conference Room, 215 E. Buffalo Street, Chandler, AZ. One or more Board Members may be attending by telephone.

Persons with disabilities may request a reasonable modification or communication aids and services by contacting the City Clerk's office at (480) 782-2181(711 via AZRS). Please make requests in advance as it affords the City time to accommodate the request.

Agendas are available in the Office of the City Clerk, 175 S. Arizona Avenue.

Board of Appeals

Regular Meeting Agenda - August 1, 2024

Call to Order/Roll Call

Unscheduled Public Appearances

Members of the audience may address any item not on the agenda. State Statute prohibits the Board or Commission from discussing an item that is not on the agenda, but the Board or Commission does listen to your concerns and has staff follow up on any questions you raise.

Consent Agenda

Items listed on the Consent Agenda may be enacted by one motion and one vote. If a discussion is required by members of the Board or Commission, the item will be removed from the Consent Agenda for discussion and determination will be made if the item will be considered separately.

1. May 2024 Board of Appeals Meeting Minutes

Move Board of Appeals approve the meeting minutes of the May 23, 2024, Regular Meeting.

Discussion

2. Staff Presentation of Proposed Amendments and Significant Changes to the 2024 International Plumbing, Mechanical, and Fuel Gas Codes and the 2023 National Electrical Code

Briefing

3. Next Meeting Date and Presentation

Member Comments/Announcements

Calendar

4. The next Board of Appeals meeting will be held Thursday, August 8, at 7:00 a.m., in the Public Works and Development Services Building, South Atrium Conference Room, 215 E. Buffalo St.

Adjourn



Board of Appeals City Clerk's Office Memo No.

Date: 08/01/2024
To: Board of Appeals
Thru:
From: Regina Guisto, Management Assistant
Subject: May 2024 Board of Appeals Meeting Minutes

Proposed Motion:

Move Board of Appeals approve the meeting minutes of the May 23, 2024, Regular Meeting.

Attachments

Minutes May 23 2024

MINUTES OF THE BOARD OF APPEALS OF THE CITY OF CHANDLER, ARIZONA, held on Thursday, May 23, 2024, at 7:00 a.m., in the Development Services Building – South Atrium Conference Room, 215 E. Buffalo Street, Chandler, Arizona.

Members Present

Jeff Cullumber, Chair
David Love, Vice Chair
Heather Mattisson, Board Member
Michael Quinn, Board Member
Michael McElhany, Board Member

Staff Present

Shicheng Tao, Building Official
Aaron Huckstep, Fire Marshal
Bob Graffius, Building Inspection Manager
Catherine Flores, Sr. Management Analyst

1. CALL TO ORDER / ROLL CALL

Building Official Shicheng Tao, called the meeting to order at 7:05 am. Roll call was taken by Sr. Management Analyst Catherine Flores. Quorum was established.

2. UNSCHEDULED PUBLIC APPEARANCES - None

(Members of the audience may address any item not on the agenda. State Statute prohibits the Board of Appeals from discussing an item not on the agenda, but the Board of Appeals does listen to your concerns and has staff to follow up on any questions you raise.)

CONSENT AGENDA

3. APPROVAL OF MINUTES

a. Minutes of September 9, 2021

Motion made by Board Member David Love to approve the Board of Appeals Meeting Minutes for September 9, 2021, Motion seconded by Chair Jeff Cullumber. Approved (5-0).

4. BOARD OF APPEALS ROLES AND INTRODUCTION

a. Roles and Introduction

Building Official, Shicheng Tao discussed in brief the Board of Appeals role then asked if they would introduce themselves.

Shicheng Tao thanked the board members for their contribution and referenced that the Board of Appeals is a recommending body to the City Council. Upon completion of the recommendations, there is an ordinance adoption of which will be submitted for review and approval to City Council. He is looking forward to working with the Board of Appeals on amending some of these codes.

ACTION AGENDA

5. ELECTION OF CHAIR AND VICE CHAIR

a. Chair Election

Moved by Board Member Michael Quinn, seconded by Board Member David Love to nominate Jeff Cullumber as Chair for the Board of Appeals. Motion carried unanimously (5 to 0).

b. Vice Chair Election

Moved by Chairman Jeff Cullumber, seconded by Board Member Michael McElhany to nominate David Love as Vice Chair for the Board of Appeals. Motioned carried unanimously (5 to 0).

6. REVIEW AND APPROVE TIMES AND DATES FOR FUTURE MEETINGS

a. Board of Appeal Meeting Dates

August 1, 2024

- 2024 International Plumbing, Mechanical, and Fuel Gas Codes significant changes and amendments
- 2023 National Electrical Code significant changes and amendments

August 15, 2024

- 2024 International Building Code significant changes and amendments
- 2024 International Fire Code significant changes and amendments
- 2024 International Existing Building Code and International Swimming Pool and Spa Code significant changes and amendments (No Presentation)

August 29, 2024

- 2024 International Residential Code significant changes and amendments
- 2024 International Energy Conservation Code significant changes and amendments

September 12, 2024

- Review and recommend Amendments to City Code Ch 29 Building Regulations
- Review and recommend Amendments to City Code Ch 28 Fire Regulations

September 26, 2024 (Special Meeting)

- Review and approve the last business meeting minutes by Board of Appeals

7. BRIEFING

It was discussed that the board members will be briefed by staff pertaining to the building code editions in the upcoming meetings.

8. MEMBER COMMENTS/ANNOUNCEMENTS

9. CALENDAR

a. Next meeting is scheduled Thursday, August 1, 2024, @ 7:00 am.

10. ADJOURN

Board Member Michael Quinn motioned for the meeting to adjourn. Motion seconded by Board Member Michael McElhany.

Meeting adjourned at 7:45 am.

Jeff Cullumber, Chairman

Shicheng Tao, Secretary