



City Clerk Document No. _____

City Council Meeting Date: April 4, 2024

**AMENDMENT TO CITY OF CHANDLER AGREEMENT
HEAT RELIEF SERVICES
CITY OF CHANDLER AGREEMENT NO. NR3-952-4604**

THIS AMENDMENT NO. 1 (Amendment No. 1) is made and entered into by and between the City of Chandler, an Arizona municipal corporation (City), and The Salvation Army, operating as the Chandler Corps (Contractor), (City and Contractor may individually be referred to as Party and collectively referred to as Parties) and made _____, 2024 (Effective Date).

RECITALS

WHEREAS, the Parties entered into an agreement for heat relief services (Agreement); and

WHEREAS, the term of the Agreement was June 15, 2023, through June 14, 2024, with the option of up to four one-year extensions; and

WHEREAS, the Parties wish to exercise the first option through this Amendment to extend the Agreement for one year.

AGREEMENT

NOW THEREFORE, the Parties agree as follows:

1. The recitals are accurate and are incorporated and made a part of the Agreement by this reference.
2. Section III is amended to read as follows: The Agreement is extended for a one-year period June 15, 2024, through June 14, 2025.
3. Section IV is amended to read as follows: The City will pay the Contractor the per unit cost set forth in Exhibit B of the original Agreement, which is incorporated into and made a part of this Amendment No. 1 by this reference. Total payments made to the Contractor during the term of this Amendment No. 1 will not exceed \$222,132.

4. The Contractor will provide services in accordance with Revised Exhibit A Scope of Services, attached hereto and incorporated into and made a part of this Amendment No. 1 by this reference.
5. All other terms and conditions of the Agreement remain unchanged and in full force and effect. If a conflict or ambiguity arises between this Amendment No. 1 and the Agreement, the terms and conditions in this Amendment No. 1 prevail and control.

IN WITNESS WHEREOF, the Parties have entered into this Amendment on the Effective Date.

FOR THE CITY

By: _____

Its: Mayor

FOR THE CONTRACTOR

By: _____

Its: _____

APPROVED AS TO FORM:

By: _____

City Attorney

JMB

ATTEST:

By: _____

City Clerk

REVISED EXHIBIT A SCOPE OF SERVICES

DAY RESPITE CENTER

The Contractor will provide an air-conditioned facility located at 85 E. Saragosa Street that has been designated as a location where people experiencing homelessness and other vulnerable populations can go to avoid heat exposure for an extended period and receive other ancillary services such as public restrooms, food, space to rest, outreach and navigation services, etc.

Service Levels and Requirements

- The site will have the capacity to serve a minimum of 50 people per day, with a 2-hour minimum stay.
- The site will be open Monday – Friday, 9 am through 7 pm. Between the hours of 5:00 pm and 7:00 pm, the Contractor will transition clients to the facility's lobby which will serve as a cooling station.
- The site will be open a minimum of one weekend day during the contract time.
- The site will have appropriate signage.
- Provide heat related health and education materials for individuals to stay safe in the heat.
- Provide cold, bottled water on site in addition to snacks for residents while they rest on site.
- Provide health/hygiene/PPE items for vulnerable residents (ie. Hats, cool bandanas, masks, sunblock, lip balm).
- Eligible Population: We currently are serving anyone who self-identifies as in need of heat relief services.

SHOWER/LAUNDRY SERVICES

The Contractor will provide a facility that can provide shower and laundry services to people experiencing homelessness. Services should be easily accessible to people seeking heat relief.

Service Levels

- The shower facility will be available between 10:00 am and 4:00 pm, Monday through Friday.
- The laundry facility will be available between 10:00 am and 3:00 pm, Monday through Friday.

GENERAL REQUIREMENTS FOR ALL ACTIVITIES

- Services must be easily accessible to people experiencing homelessness.
- The Contractor is required to develop and implement marketing strategies to ensure potential participants are aware of how to access services. This should include signage, flyers, media (TV, radio, newspaper, social), etc.
- The Contractor is required to implement measures preventing negative community impact at service sites.
- The Contractor is required to communicate and coordinate with partner agencies providing various activities, and supply signage, water, etc.

SERVICE PERIOD

Heat relief activities will be provided from May 1, 2024, through September 30, 2024. Adjustments to this schedule based on reasonable business needs may be proposed and considered.

REPORTING REQUIREMENTS

- During the term of the agreement, the Contractor will submit monthly performance reports to include both client and program specific data. Monthly reports are due no later than the seventh day of the following month. Reporting templates will be provided by the contracting agency.
- Sample Client Data:
 - A. Name
 - B. Birthdate
 - C. Race/Ethnicity
 - D. Income
 - E. Housing/Homeless status
 - F. Last known zip code
- Sample Program Data:
 - A. Number of service hours provided by activity
 - B. Number of staff hours by activity
 - C. Number of water bottles, meals, other supplies provided
- Weekly utilization reports will be required. The format will be agreed upon between the City and the Contractor.
- Any reports that may be a requirement of the funding sources.

BUDGET

- Heat Relief Activities will be supported through American Rescue and Planning Act (ARPA) funds and must be spent in compliance with ARPA regulations. The final CFDA Number for the ARPA Fiscal Recovery program is 21.027.
- Funds will be provided on a cost reimbursement basis following receipt of complete requests for payments and accompanying program reports.