

Meeting Minutes

Chandler Cultural Foundation

Regular Meeting

January 25, 2024 | 5:30 p.m.

Chandler Museum, Saguaro Room

300 S. Chandler Village Dr., Chandler, AZ



Call to Order

The meeting was called to order by David Woodruff at 5:33 p.m.

Roll Call

Board Member Attendance

David Woodruff, Chair

LaTricia Woods, Vice-Chair

Julia Marreel, Treasurer

Christopher McMullan

Jeanne Forbis

Jennifer Sanchez

Mari Jo Woolf-Whitaker

Mike Halle

Peppur Chambers

Sherida McMullan

Susan Baker

Staff Attendance

Michelle Mac Lennan, General Manager

Anna Camino

Cynde Cerf

Peter Bugg`

Terri Rettig

Guests

Debbie Rubenstrunk

GarWen Jackson

Jane Bjornstad

Laura Schairer

Absent

Candy Yu

Erika Castro

Scheduled and Unscheduled Public Appearances

None.

Consent Agenda

1. December Cultural Foundation Board Meeting Minutes

- Julia Marreel made a motion to approve the meeting minutes from the December 7, 2023, Cultural Foundation Board Meeting, with one change.
- Peppur Chambers seconded the motion. Motion carried unanimously, 11-0. The minutes were approved as written.

Action Agenda

2. Approve Emeritus Board Members

- Susan Baker made a motion to approve Emeritus Board Members.
- Jeanne Forbis seconded the motion. Motion carried unanimously, 11-0.
- Emeritus Board Members approved are Linda Yarbrough and Steena Murray.

3. Approve Board Development Charter Revision

- LaTricia Woods made a motion to approve the Board Development Charter revision.
- Mike Halle seconded the motion. Motion carried unanimously, 11-0.
- Revision was to add that the Chair may serve on the subcommittee for three years.
- Subcommittee membership remains at two-year terms, except for the revised Chair's term.

4. Approve Subcommittee Assignments

- Sherida McMullan made a motion to approve subcommittee assignments.
- LaTricia Woods seconded the motion. Motion carried unanimously, 11-0.
- New subcommittee assignments were distributed. This is pending two new appointments and four reappointments.
- The new appointments are to replace Linda Yarbrough and Steena Murray, and they will serve on the Special Events Subcommittee.
- The Special Events Subcommittee Chair will be Mari Jo Woolf-Whitaker.
- LaTricia Woods will remain the Board Development Subcommittee Chair.

5. Approve Statement of Leadership Organization for NEA Grant

- Peppur Chambers made a motion to approve Statement of Leadership Organization for the NEA Grant.
- Chris McMullan seconded the motion. Motion carried unanimously, 11-0.
- There is an opportunity to apply for the National Endowment for the Arts (NEA) Grant. The letter of support included with the completed application is signed on behalf of the Chandler Cultural Foundation and the Chandler Center for the Arts staff.

6. Approve Event Budgets

- LaTricia Woods made a motion to approve the Event Budgets for Devo, The Life and Music of George Michael (revised), Hotel California: A Salute to the Eagles, William Shatner Live on Stage: Wrath of Khan Screening, Get the Led Out (revised), NYE Celebration – Hooray for Hollywood! with musical director JR McAlexander, Stomp

(revised), 25th Annual International Guitar Night, Piano Battle, Kirk Whalum – Songs of Change, The Magic of Jen Kramer, Choir!Choir!Choir!, and Tommy Gearhart: The Good Life – A Celebration of Tony Bennett.

- Chris McMullan seconded the motion. Motion carried unanimously, 11-0.

Briefing

7. Executive Subcommittee Update

- The Executive Subcommittee met on January 9, 2024.
- Items discussed included the Board Development Charter update, subcommittee changes, and decision packages submitted through the annual City budget process.

8. Needs Assessment for Expanded Facilities Update

- The Request for Proposal has been released.
- Proposals are due by February 15, 2024, at 4:00 p.m. local Arizona time.
- A Pre-Proposal Conference has been scheduled for February 1, 2024, at 10:30 a.m. local Arizona time via Webex.
- Committee meeting will occur in March.
- The goal is to have this on the Council Agenda for the April 4th Council Meeting.

9. December Financial Report

- Julia Marreel reviewed the December Financial Report.

10. Visual Arts Update

- Peter Bugg shared a Visual Arts Update to the board.
- The update included current and upcoming exhibitions at the Vision Gallery and the Gallery at the Center for the Arts (CCA).
- Also included was an update on the Public Arts, which included the Fire Department Memorial, additional decorated traffic boxes in 9 areas, Mural at Apache Park, collaboration with the Chandler Museum, Artwork for the CCA Lobby, and more.
- Bugg also provided a Programming update.
- Back by popular demand is another “Off the Clock” in which City of Chandler employees submit artwork for that exhibition, and a Call to Artist with “Sweet Tooth” as the topic.

11. Profit and Loss Reports

- Terri Rettig reviewed the Profit & Loss statements for When You Wish Upon a Star, Hasta La Muerte (Las Cafeteras), Sammy Miller & The Congregation: The Music of 1973 at 50, Boney James (revised), Bruce in the USA (revised), Howie Mandel, The United States Army Band Jazz Ambassadors, Joss James – On and On: The Music of Erykah Badu, and Daniela Padron (with Antulio Mora) (revised).
- A Profit & Loss Summary for the 2023-2024 Season year-to-date was also reviewed.

Friends Announcements

GarWen Jackson announced there were 15 events since the last board meeting, which equated to 934.5 volunteer hours. There are 140 active volunteers.

Member Comments/Announcements

The State of the City will be held on Thursday, February 15, 2024, at the Chandler Center for the Arts. Doors open at 5:30 p.m., with the Mayoral Address at 6:30 p.m. Board members who are attending should wear their name tags.

Peppur Chambers will be the narrator in the Beauty and the Beast concert show in May.

Any board member who would like a discount code to share with their networking contacts should contact Cynde Cerf.

Calendar

12. The next board meeting is scheduled for **Thursday, February 22, 2024, at 5:30 p.m.**, at the Chandler Museum, Saguaro Room, 300 S. Chandler Village Drive.

Adjourn

The meeting was adjourned at 6:54 p.m.

David Woodruff, Chair

Michelle Mac Lennan, Staff Liaison