

Meeting Minutes Cultural Foundation Board Development Subcommittee Regular Meeting

April 23, 2024 | 4:00 p.m.

Virtually Via WebEx

Phone #1-415-655-0001, Access #2663 650 9400



Call to Order

The meeting was called to order by LaTricia Woods at 4:02 p.m.

Roll Call

Board Member Attendance

LaTricia Woods, Committee Chair
Jeanne Forbis
Sherida McMullan
Candy Yu

Staff Attendance

Terri Rettig

Guests

Absent

Erika Castro

Scheduled and Unscheduled Public Appearances

Consent Agenda

Motion to approve minutes of the March 5, 2024 meeting carried unanimously (4-0).

Action Agenda

1. Jeanne Forbis made a motion to approve the revised 2024 meeting dates. Candy Yu seconded. The motion carried unanimously, 4-0.

Briefing

1. Follow up on Board Member Materials From Previous Meeting – Terri reviewed the current board onboarding packet and the board core competencies survey with the

committee. The board onboarding packet is reviewed annually and will need updating. The committee may wish to re-send the survey at a future date now that we have new appointments. Sherida requested that Terri send the committee the individual responses to the "other ways of supporting the CCF" question on the survey.

2. Executive Committee Election Process – The Executive Committee election will take place in May. Board members may nominate themselves or nominate someone else. Nominations will be brought forward by the Board Development committee at the May board meeting. If there is a vacancy in the Executive Committee following the election, the Board Development Committee will reach out to other board members to gauge interest in filling the position.
3. Update on Active Board Member Applications – Jeanne updated the group on the applicants she interviewed. There are still three applicants who have not yet responded to requests for interviews. Sherida recommended that the committee receive the applications and the interview notes for the applicants recommended to date so they can be ranked in order.

Member Comments/Announcements

Calendar

The next meeting will be on May 21, 2024 at 4:00 pm at the Chandler Museum.

Information Items

- The regular board meeting will be held on April 25, 2024 at 5:30 pm.
- The annual Friends Appreciation Dinner will be on April 26, 2024 at 5:00 pm.
- Judi Johnson and Anna Camino will both be retiring the week of April 30.

Adjourn

The meeting was adjourned at 4:45 p.m.


LaTricia Woods, Committee Chair


Staff Liaison