

Meeting Minutes Cultural Foundation Board Development Subcommittee Regular Meeting

MARCH 5, 2024 | 4:00 p.m.
Vision Gallery, Multipurpose Room
10 E. Chicago St., Chandler, AZ



Call to Order

The meeting was called to order by LaTricia Woods at 4:05 p.m.

Roll Call

Board Member Attendance

LaTricia Woods, Committee Chair
Erika Castro
Jeanne Forbis
Sherida McMullan
Candy Yu

Staff Attendance

Terri Rettig

Guests

Absent

Scheduled and Unscheduled Public Appearances

Consent Agenda

Motion to approve minutes of the October 26, 2023 meeting carried unanimously (5-0).

Action Agenda

Briefing

1. Review Charter – Terri reviewed the Board Development charter responsibilities, terms, and quorum requirements.

2. Overview of Previous Committee Projects – Terri gave a high-level overview of the committee’s history and initiatives. The committee requested copies of the board survey and the onboarding manual.
3. Discussion of Key Dates for Board Appointments – There are four Board terms that are expiring in May 2024. All four board members have been recommended to the Mayor to serve another term. The Executive Committee election will take place in May. Board members may nominate themselves or nominate someone else. Nominations will be brought forward by the Board Development committee at the May board meeting.
4. Update on Active Board Member Applications
 - a. The committee discussed the interview process for active board applicants. There are seven candidates to contact in order to gauge interest and familiarity with the Center. Committee members took assignments to reach out and set up a time for an interview.

Member Comments/Announcements

Calendar

Terri will create a poll to determine best meeting dates moving forward. Mondays or Tuesdays on the week of the board meeting are preferred.

Information Items

Adjourn

The meeting was adjourned at 4:50 p.m.

LaTricia Woods, Committee Chair

Staff Liaison