

# Cultural Foundation Special Events Subcommittee Regular Meeting

April 25, 2024 | 4:15 p.m.

Chandler Museum, Saguaro Room  
300 S. Chandler Village Drive, Chandler, AZ



## Board Members

Mari Jo Woolf-Whitaker  
Peppur Chambers  
Jennifer Sanchez  
Christopher McMullan  
Susan Baker  
Jyoti Pathak  
Ellie Watland

## Community Members

Renee Levin  
Patti Serrano  
Tiffany Ticlo

Pursuant to Resolution No. 4464 of the City of Chandler and to A.R.S. § 38-431.02, notice is hereby given to the members of the Cultural Foundation and to the general public that the Cultural Foundation Special Events Subcommittee will hold a REGULAR MEETING open to the public on Thursday, April 25, 2024, at 4:15 p.m., at Chandler Museum, 300 S. Chandler Village Drive, Chandler, AZ. One or more committee members may be attending by telephone.

Persons with disabilities may request a reasonable modification or communication aids and services by contacting the City Clerk's office at (480) 782-2181 (711 via AZRS). Please make requests in advance as it affords the City time to accommodate the request.

Agendas are available in the Office of the City Clerk, 175 S. Arizona Avenue.

# **Cultural Foundation Special Events Subcommittee Regular Meeting Agenda - April 25, 2024**

## **Call to Order/Roll Call**

## **Scheduled/Unscheduled Public Appearances**

Members of the audience may address any item not on the agenda. State Statute prohibits the Board or Commission from discussing an item that is not on the agenda, but the Board or Commission does listen to your concerns and has staff follow up on any questions you raise.

1. Approval of Minutes for March 28, 2024.

## **Action Agenda**

## **Discussion**

2. Center Stage October 20, 2024 Draft Budget
3. Entertainment
4. Theme

## **Member Comments/Announcements**

## **Calendar**

5. The next regularly scheduled meeting is Thursday, May 23, 2024 at 4:15 p.m. at Chandler Museum, Saguaro Room, 300 S Chandler Village Drive, Chandler, AZ.

## **Adjourn**

**Cultural Foundation Special Events Subcommittee****Cultural Development**

**Date:** 04/25/2024

**To:** Cultural Foundation Special Events Subcommittee

**From:** Judi Johnson, Marketing and Communications Analyst

**Subject:** **Consent Agenda**

Items listed on the Consent Agenda may be enacted by one motion and one vote. If a discussion is required by members of the Board or Commission, the item will be removed from the Consent Agenda for discussion and determination will be made if the item will be considered separately.

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**Attachments**

CCF Special Events Subcommittee Minutes 032824

# Meeting Minutes

## Chandler Cultural Foundation

### Special Events Meeting

March 28, 2024 | 4:15 p.m.

Chandler Museum, Saguaro Room

300 S. Chandler Village Drive, Chandler, AZ



### Call to Order

The meeting was called to order by Mari Jo Woolf-Whitaker at 4:25 p.m.

### Roll Call

#### Board Member Attendance

Susan Baker  
Peppur Chambers  
Christopher McMullan  
Ellie Watland  
Mari Jo Woolf-Whitaker

#### Staff Attendance

Judi Johnson  
Michelle MacLennan  
Danielle Sezairi

#### Guests

Debbie Rubenstrunk

#### Community Members

Renee Levin  
Patti Serrano  
Tiffany Tilco

#### Absent

Jyoti Pathak  
Jennifer Sanchez

## Scheduled and Unscheduled Public Appearances

None

## Consent Agenda

1. November 14, 2023, Chandler Cultural Foundation Special Events Meeting Minutes
  - Susan Baker made a motion to approve the meeting minutes from the November 14, 2023, Special Events Meeting.
  - Renee Levin seconded the motion. The motion carried unanimously, 7-0. The minutes were approved as written.

## Action Agenda

- None

## Briefing

2. Introductions and Roles
  - Mari Jo Woolf-Whitaker initiated the meeting by welcoming committee members, staff, and consultants, prompting them to introduce themselves. Michelle Mac Lennan then announced Judi Johnson's retirement and introduced Danielle Sezairi as the new staff liaison to the Special Events Committee. Additionally, she informed the committee about the tentatively approved funding of a new development staff position for FY25.
3. Review Charter
  - Michelle Mac Lennan revisited the Special Events Committee's Charter to provide a refresher and educate new members on the committee's role.
4. Overview of Previous Projects
  - Michelle Mac Lennan discussed the fundraising outcomes of special events from the past decade with committee members.
5. Review Meeting Dates
  - Judi Johnson outlined FY24 and FY25 key meeting dates that have been submitted to the City Clerk's office, noting they're subject to change or cancellation by the chair and committee.

## 6. Center Stage 2024 Budget

- Michelle Mac Lennan reviewed the 2023 Center Stage event's profit and loss statement with committee members in preparation for the Chandler Cultural Foundation's April board meeting, where they will assess the committee's budget proposal for the 2024 fundraising event.

## Calendar

The next Special Events meeting is Thursday, April 25, 2024

## Adjourn

The meeting was adjourned at 5:03 p.m.

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Judi Johnson, Staff Liaison