

Meeting Minutes

Chandler Cultural Foundation

Regular Meeting

March 28, 2024 | 5:30 p.m.

Chandler Museum, Saguaro Room

300 S. Chandler Village Dr., Chandler, AZ



Call to Order

The meeting was called to order by David Woodruff at 5:31 p.m.

Roll Call

Board Member Attendance

David Woodruff, Chair

LaTricia Woods

Erika Castro, Secretary

Julia Marreel, Treasurer

Candy Yu

Christopher McMullan

Ellie Watland

Jeanne Forbis

Mari Jo Woolf-Whitaker

Peppur Chambers

Sherida McMullan (logged off early-tech issues)

Susan Baker

Staff Attendance

Michelle Mac Lennan, General Manager

Anna Camino

Terri Rettig

Tracey Wyatt

Guests

Debbie Rubenstrunk

GarWen Jackson

Jane Bjornstad

Janet McNight

Absent

Jennifer Sanchez

Jyoti Pathak

Mike Halle

Scheduled and Unscheduled Public Appearances

None.

Consent Agenda

1. February Cultural Foundation Board Meeting Minutes
 - Erika Castro made a motion to approve the meeting minutes from the February 22, 2024, Cultural Foundation Board Meeting.
 - Susan Baker seconded the motion. Motion carried unanimously, 10-0. The minutes were approved as written.

Action Agenda

2. Approve Event Budgets
 - Julia Marreel made a motion to approve the Event Budgets for PJ Morton, Men At Work, Mostly Kosher: Roots and Wings, Average White Band – Farewell Tour, Boleros de Navidad w/Tres Souls, Villalobos Brothers, Boney James, The Sound of (Black) Music, Wizard of Oz (3 performances), At the Movies: Grace Kelly With Strings, and Leslie Jones.
 - Chris McMullan seconded the motion. Motion carried unanimously, 11-0.
3. Approve 990 Draft
 - Peppur Chambers made a motion to approve the 990 Draft.
 - Mari Jo Woolf-Whitaker seconded the motion. Motion carried unanimously, 10-0.
 - Tracey Wyatt thanked Julia Marreel and Candy Yu for being on the Audit Committee.

Briefing

4. February Financial Report
 - Julia Marreel reviewed the February Financial Report.
 - One correction needed. Staff will update the financial report and send updated one to the board.
5. Needs Assessment for Expanded Facilities Update
 - Julia Marreel provided an update on the Needs Assessment for Expanded Facilities.
 - Two consultant companies were interviewed.
 - AMS Planning & Research was the company chosen and will be presented at the City Council Meeting on April 15, 2024, for approval.
 - This assessment will be completed in two phases, each taking approximately four months to complete, for a total of 8 months for the full assessment.
 - More information will be provided after contract is approved and executed.
 - Michelle Mac Lennan will send out the proposal to the board after all is approved.
6. Board Retreat
 - AMS Planning & Research (Needs Assessment consultant selection) will lead the Board Retreat, pending the outcome of the April 15th Council Meeting.

- If approve and works with AMS's schedule, the board retreat will be Friday, July 19th.
- There will be a virtual option for those who cannot attend in person.
- More information to follow.

7. CCF Representative at the Friends Dinner

- The Friends Appreciation Dinner is Friday, April 26th, at the Chandler Center for the Arts.
- A board member is requested to provide remarks during the dinner.
- Erika Castro volunteered to be the CCF Representative.

8. Ticketing Legislation Update

- Michelle Mac Lennan updated the board on two state bills currently in legislation, HB2090 and HB2194.
- HB2090 prohibits the use of bots to purchase tickets more than the posted limit on an online sale venue, and to overcome or disable an access or control system that facilitates the entry into an event.
- HB2194 prohibits a ticket reseller or secondary ticket exchange from reselling fraudulent tickets, use bots from purchasing tickets for resale, or falsely reselling a ticket.
- Additional information on the bills is in the meeting packet distributed to the board members.
- There is ticketing legislation also occurring at the national level.
- Mac Lennan extended gratitude to CCF Board Member Emeritus, Linda Yarbrough, and others for their advocacy efforts.
- Voting will be soon. Updates will be provided.

9. Development Report

- Michelle Mac Lennan reviewed the Development Report.
- Review of the Draft Budget will be at the May meeting, with approval at the June meeting.
- FY25 membership has 79 new members.
- There are two new positions, pending final approval by City Council. One of those positions is the Development & Communications Program Manager, who will be responsible for maintaining and increasing contributed revenue.

Friends Announcements

GarWen Jackson announced there were 18 events since the last board meeting, which equated to 1185.50 volunteer hours. There are 153 active volunteers.

Member Comments/Announcements

The Podcast and Reception: Harnessing the Economic Power of the Arts on April 22nd has moved locations. It will now be in the Council Chambers. Staff will update the invitation to show the new location.

Terri Rettig updated the board on the HVAC replacement project. This project will be completed in two phases. The first phase is set to begin on April 15, and the second phase is scheduled to begin in December. The Center for the Arts will work closely with the Chandler Unified School District as this affects their schedule, too.

Erika Castro was featured in the March issue of the AZ Business Magazine “Latinas en Fuerza” edition. Castro mentioned she has been following the careers of several of the other honored ladies also featured in the article, and it was an honor for her to be a part of this powerful group.

Board members should have received a “Save the Date” from the City for a Boards & Commissions Open House Event for present and past members. The event is on Wednesday, April 17th, from 7:30 a.m. – 9:00 a.m. in the City Hall Courtyard. The City Clerk’s Office will be sending out the invitation and link to RSVP for the event.

Reminder that the Member Mixer is on Saturday, April 13th, starting at 5:00 p.m., at the Chandler Center for the Arts. An invitation was previously sent to board members.

Calendar

10. The next board meeting is scheduled for **Thursday, April 25, 2024, at 5:30 p.m.**, at the Chandler Museum, Saguaro Room, 300 S. Chandler Village Drive.

Adjourn

The meeting was adjourned at 6:27 p.m.

David Woodruff, Chair

Michelle Mac Lennan, Staff Liaison