

# Cultural Foundation Board Development Subcommittee Regular Meeting

May 21, 2024 | 4:00 p.m.

Chandler Museum, Saguaro Room  
300 S. Chandler Village Dr., Chandler, AZ



## Board Development Subcommittee Members

LaTricia Woods, Chair  
Erika Castro  
Jeanne Forbis  
Sherida McMullan  
Candy Yu

Pursuant to Resolution No. 4464 of the City of Chandler and to A.R.S. § 38-431.02, notice is hereby given to the members of the Cultural Foundation and to the general public that the Cultural Foundation Board Development Subcommittee will hold a REGULAR MEETING open to the public on Tuesday, May 21, 2024, at 4:00 p.m., at Chandler Museum, Saguaro Room, 300 S. Chandler Village Dr., Chandler, AZ. One or more Board Members may be attending by telephone.

Persons with disabilities may request a reasonable modification or communication aids and services by contacting the City Clerk's office at (480) 782-2181 (711 via AZRS). Please make requests in advance as it affords the City time to accommodate the request.

Agendas are available in the Office of the City Clerk, 175 S. Arizona Avenue.

# **Cultural Foundation Board Development Subcommittee**

## **Regular Meeting Agenda - May 21, 2024**

### **Call to Order/Roll Call**

### **Unscheduled Public Appearances**

Members of the audience may address any item not on the agenda. State Statute prohibits the Board or Commission from discussing an item that is not on the agenda, but the Board or Commission does listen to your concerns and has staff follow up on any questions you raise.

### **April 2024 Board Development Minutes**

Move Cultural Foundation Board Development Subcommittee approve the minutes of the April 23, 2024 regular meeting.

### **Action Agenda**

### **Discussion**

1. Follow up on Board Survey Individual Responses
2. Executive Committee Slate
3. Active Board Member Applications

### **Member Comments/Announcements**

### **Calendar**

### **Adjourn**



**Cultural Foundation Board      Cultural Development**

**Date:** 05/21/2024  
**To:** Cultural Foundation Board  
**From:** Terri Rettig, Cultural Development  
**Subject:** April 23, 2024 Minutes

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**Proposed Motion:**

Move Cultural Foundation Board Development Subcommittee approve the minutes of the April 23, 2024 regular meeting.

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**Attachments**

April 2024 Minutes

# Meeting Minutes

## Cultural Foundation

### Board Development Subcommittee

### Regular Meeting

April 23, 2024 | 4:00 p.m.

Virtually Via WebEx

Phone #1-415-655-0001, Access #2663 650 9400



#### Call to Order

The meeting was called to order by LaTricia Woods at 4:02 p.m.

#### Roll Call

##### Board Member Attendance

LaTricia Woods, Committee Chair  
Jeanne Forbis  
Sherida McMullan  
Candy Yu

##### Staff Attendance

Terri Rettig  
**Guests**

##### Absent

Erika Castro

#### Scheduled and Unscheduled Public Appearances

#### Consent Agenda

Motion to approve minutes of the March 5, 2024 meeting carried unanimously (4-0).

#### Action Agenda

1. Jeanne Forbis made a motion to approve the revised 2024 meeting dates. Candy Yu seconded. The motion carried unanimously, 4-0.

#### Briefing

1. Follow up on Board Member Materials From Previous Meeting – Terri reviewed the current board onboarding packet and the board core competencies survey with the committee. The board onboarding packet is reviewed annually and will need updating. The committee may wish to re-send the survey at a future date now that we have new appointments. Sherida requested that Terri send the committee the individual responses to the “other ways of supporting the CCF” question on the survey.

2. Executive Committee Election Process – The Executive Committee election will take place in May. Board members may nominate themselves or nominate someone else. Nominations will be brought forward by the Board Development committee at the May board meeting. If there is a vacancy in the Executive Committee following the election, the Board Development Committee will reach out to other board members to gauge interest in filling the position.
3. Update on Active Board Member Applications – Jeanne updated the group on the applicants she interviewed. There are still three applicants who have not yet responded to requests for interviews. Sherida recommended that the committee receive the applications and the interview notes for the applicants recommended to date so they can be ranked in order.

## Member Comments/Announcements

### Calendar

The next meeting will be on May 21, 2024 at 4:00 pm at the Chandler Museum.

### Information Items

- The regular board meeting will be held on April 25, 2024 at 5:30 pm.
- The annual Friends Appreciation Dinner will be on April 26, 2024 at 5:00 pm.
- Judi Johnson and Anna Camino will both be retiring the week of April 30.

### Adjourn

The meeting was adjourned at 4:45 p.m.

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LaTricia Woods, Committee Chair

Staff Liaison