

Cultural Foundation Regular Meeting

May 23, 2024 | 5:30 p.m.

Chandler Museum, Saguaro Room
300 S. Chandler Village Dr., Chandler, AZ



Board Members

David Woodruff, Chair
LaTricia Woods, Vice-Chair
Julia Marreel, Treasurer
Erika Castro, Secretary
Candy Yu
Christopher McMullan
Ellie Watland
Jeanne Forbis
Jennifer Sanchez
Jyoti Pathak
Mari Jo Woolf-Whitaker
Mike Halle
Peppur Chambers
Sherida McMullan
Susan Baker

Pursuant to Resolution No. 4464 of the City of Chandler and to A.R.S. § 38-431.02, notice is hereby given to the members of the Cultural Foundation and to the general public that the Cultural Foundation will hold a REGULAR MEETING open to the public on Thursday, May 23, 2024, at 5:30 p.m., at Chandler Museum, Saguaro Room, 300 S. Chandler Village Dr., Chandler, AZ. One or more Board Members may be attending virtually or by telephone.

Persons with disabilities may request a reasonable modification or communication aids and services by contacting the City Clerk's Office at (480) 782-2181 (711 via AZRS). Please make requests in advance as it affords the City time to accommodate the request.

Agendas are available in the Office of the City Clerk, 175 S. Arizona Avenue.

Cultural Foundation

Regular Meeting Agenda - May 23, 2024

Call to Order/Roll Call

Unscheduled Public Appearances

Members of the audience may address any item not on the agenda. State Statute prohibits the Board or Commission from discussing an item that is not on the agenda, but the Board or Commission does listen to your concerns and has staff follow up on any questions you raise.

Consent Agenda

Items listed on the Consent Agenda may be enacted by one motion and one vote. If a discussion is required by members of the Board or Commission, the item will be removed from the Consent Agenda for discussion and determination will be made if the item will be considered separately.

1. **April 2024 Cultural Foundation Board Meeting Minutes**

Move Cultural Foundation Board approve the board meeting minutes of the Cultural Foundation Regular Meeting of April 25, 2024.

Action Agenda

2. Approve Elections of Officers

Briefing

3. Review Year 1 Strategic Plan Goals

4. Review Draft of FY24 Annual Budget

5. April Financial Report

6. Board Development Subcommittee Update

7. Special Events Subcommittee Update

8. Engagement Program Report

9. Profit and Loss Reports

Friends Announcements

Member Comments/Announcements

Calendar

10. Next Cultural Foundation Board Meeting is Thursday, June 27, 2024, 5:30 pm., at the Chandler Museum.

Information Items

11. CCF Executive Subcommittee Meeting, June 11, 4:00 pm.
12. CCF Board Development Subcommittee Meeting June 25, 4:00pm
13. CCF Special Events Subcommittee Meeting June 27, 4:15 pm.
14. CCF Annual Meeting July 19, 2024, time TBD
15. Chandler Center for the Arts Events Calendar
<https://www.chandlercenter.org/calendar-events>
16. Vision Gallery Events Calendar <https://www.visiongallery.org/events/>

Adjourn



Cultural Foundation Board Cultural Development

Date: 05/23/2024
To: Cultural Foundation Board
From: Tracey Wyatt, Management Analyst
Subject: April 25, 2024 Minutes

Proposed Motion:

Move Cultural Foundation Board approve the board meeting minutes of the Cultural Foundation Regular Meeting of April 25, 2024.

Attachments

April 2024 Minutes

Meeting Minutes

Chandler Cultural Foundation

Regular Meeting

April 25, 2024 | 5:30 p.m.
Chandler Museum, Saguaro Room
300 S. Chandler Village Dr., Chandler, AZ



Call to Order

The meeting was called to order by David Woodruff at 5:34 p.m.

Roll Call

Board Member Attendance

David Woodruff, Chair
LaTricia Woods
Julia Marreel, Treasurer
Christopher McMullan
Ellie Watland
Jeanne Forbis
Jyoti Pathak
Mari Jo Woolf-Whitaker
Sherida McMullan
Susan Baker

Staff Attendance

Michelle Mac Lennan, General Manager
Anna Camino
Terri Rettig

Guests

Denise Brice Walker
Garwen Jackson
Jane Bjornstad
Janet McNight
Lori Rasmussen

Absent

Candy Yu
Erika Castro, Secretary
Jennifer Sanchez
Mike Halle
Peppur Chambers

Scheduled and Unscheduled Public Appearances

None.

Consent Agenda

1. March Cultural Foundation Board Meeting Minutes
 - Jeanne Forbis made a motion to approve the meeting minutes from the March 28, 2024, Cultural Foundation Board Meeting.
 - Chris McMullan seconded the motion. Motion carried unanimously, 8-0. The minutes were approved as written.

Action Agenda

2. Approve Event Budgets

- Ellie Watland made a motion to approve the Event Budgets for Edna Vazquez and Center Stage.
- Julia Marreel seconded the motion. Motion carried unanimously, 9-0.

Briefing

3. March Financial Report

- Julia Marreel reviewed the extended March Financial Report.

4. Needs Assessment for Expanded Facilities Update

- AMS Planning & Research was selected to be the consulting firm.
- There will be two phases to the Needs Assessment.
- More information will follow as the project progresses.

5. Visual Arts Update

- Peter Bugg showed a visual arts presentation which highlighted reviewed current and upcoming exhibitions, public art, and traffic box projects.
- The presentation also included programming information, art socials, and more.

6. AEP6 Update

- Thanks to everyone who participated in the events held this week.
- There was great community support.

7. Profit and Loss Reports

- Terri Rettig reviewed the Profit & Loss statements for The Righteous Brothers: Featuring Bill Medley and Bucky Heard, La Marisoul & The Love Notes Orchestra, North: The Musical, The World Famous Glenn Miller Orchestra, The Wailin' Jennys, Trinity Irish Dance, and Proud Tina; A Tina Turner Tribute.

Friends Announcements

Jane Bjornstad announced there were 8 events since the last board meeting, which equated to 355 volunteer hours. There are 149 active volunteers. Thank you to GarWen Jackson and Janet McNaught for serving on the Friends Steering Committee, and a warm welcome to Lori Rasmussen and Denise Brice Walker.

Member Comments/Announcements

Judi Johnson, Marketing & Communications Analyst is retiring, and Anna Camino, Management Assistant, is taking early retirement.

David Woodruff is stepping down as Chair. E-mail nominations to Michelle Mac Lennan by Friday, May 3, 2024. If you are nominating someone, remember to speak to that person before nominating them. Self-nominations are also being accepted. Call Mac Lennan if you have any questions. Election of Officers will be on the board agenda for the board meeting scheduled on May 23, 2024.

Calendar

8. The next board meeting is scheduled for **Thursday, May 23, 2024, at 5:30 p.m.**, at the Chandler Museum, Saguaro Room, 300 S. Chandler Village Drive.

Adjourn

The meeting was adjourned at 6:38 p.m.

David Woodruff, Chair

Michelle Mac Lennan, Staff Liaison