

Cultural Foundation Regular Meeting

June 27, 2024 | 5:30 p.m.

Chandler Museum, Saguaro Room
300 S. Chandler Village Dr., Chandler, AZ



Board Members

Julia Marreel, Chair
LaTricia Woods, Vice-Chair
Erika Castro, Secretary
David Woodruff
Jeanne Forbis
Mike Halle
Mari Jo Woolf-Whitaker
Christopher McMullan
Susan Baker
Sherida McMullan
Candy Yu
Jennifer Sanchez
Peppur Chambers
Ellie Watland
Jyoti Pathak

Pursuant to Resolution No. 4464 of the City of Chandler and to A.R.S. § 38-431.02, notice is hereby given to the members of the Cultural Foundation and to the general public that the Cultural Foundation will hold a REGULAR MEETING open to the public on Thursday, June 27, 2024, at 5:30 p.m., at Chandler Museum, Saguaro Room, 300 S. Chandler Village Dr., Chandler, AZ. One or more Board Members may be attending virtually or by telephone.

Persons with disabilities may request a reasonable modification or communication aids and services by contacting the City Clerk's Office at (480) 782-2181 (711 via AZRS). Please make requests in advance as it affords the City time to accommodate the request.

Agendas are available in the Office of the City Clerk, 175 S. Arizona Avenue.

Cultural Foundation

Regular Meeting Agenda - June 27, 2024

Call to Order/Roll Call

Scheduled/Unscheduled Public Appearances

Members of the audience may address any item not on the agenda. State Statute prohibits the Board or Commission from discussing an item that is not on the agenda, but the Board or Commission does listen to your concerns and has staff follow up on any questions you raise.

Consent Agenda

Items listed on the Consent Agenda may be enacted by one motion and one vote. If a discussion is required by members of the Board or Commission, the item will be removed from the Consent Agenda for discussion and determination will be made if the item will be considered separately.

1. **May 2024 Cultural Foundation Board Meeting Minutes**

Move Cultural Foundation Board approve the board meeting minutes of the Cultural Foundation Regular Meeting of May 23, 2024.

Action Agenda

2. Approve Election of Officers
3. Appoint Sponsorship Review Panel
4. Approve FY25 Budget

Briefing

5. CCF Annual Meeting Update
6. Needs Assessment for Expanded Facilities Update
7. May Financial Report
8. Special Events Committee Meeting Update
9. Board Development Committee Meeting Update

10. Profit and Loss Reports

11. Key Dates

Friends Announcements

Member Comments/Announcements

Calendar

12. The annual meeting is Friday 2, 2024, 9:00am - 2:00pm at the Chandler Museum.

Information Items

13. Executive Committee Meeting, July 14, 4pm

14. Special Events Committee Meeting, August 22, 4:15pm

15. Board Development Committee Meeting, August 20, 4pm

16. CCF Board Meeting, August 22, 5:30pm, Chandler Museum

17. Chandler Center for the Arts Events Calendar
<https://www.chandlercenter.org/calendar-events>

18. Vision Gallery Events Calendar <https://visiongallery.org/events/>

Adjourn



Cultural Foundation Board Cultural Development

Date: 06/27/2024
To: Cultural Foundation Board
From: Tracey Wyatt, Management Analyst
Subject: May 2024 Cultural Foundation Board Meeting Minutes

Proposed Motion:

Move Cultural Foundation Board approve the board meeting minutes of the Cultural Foundation Regular Meeting of May 23, 2024.

Attachments

May 2024 Minutes

Meeting Minutes

Chandler Cultural Foundation

Regular Meeting

May 23, 2024 | 5:30 p.m.
Chandler Museum, Saguaro Room
300 S. Chandler Village Dr., Chandler, AZ



Call to Order

The meeting was called to order by David Woodruff at 5:35 p.m.

Roll Call

Board Member Attendance

David Woodruff
LaTricia Woods
Julia Marreel
Erika Castro
Christopher McMullan
Mike Halle
Jeanne Forbis
Candy Yu
Mari Jo Woolf-Whitaker
Peppur Chambers
Sherida McMullan
Susan Baker
Ellie Watland
Jyoti Pathak

Staff Attendance

Michelle Mac Lennan
Terri Rettig
Cynde Cerf
Tracey Wyatt
Janette Beaudry

Guests

Debbie Rubenstrunk
Denise Brice Walker
Jane Bjornstad
Lori Rasmussen

Absent

Jennifer Sanchez

Scheduled and Unscheduled Public Appearances

None

Consent Agenda

1. April Cultural Foundation Board Meeting Minutes
 - Susan Baker made a motion to approve the meeting minutes from the April 25, 2024, Cultural Foundation Board Meeting.

- Mari Jo Woolf-Whitaker seconded the motion. Motion carried unanimously (14-0). The minutes were approved with amendment on the spelling correction on Janet McNaught on the guest list.

Action Agenda

2. Approve Election of Officers

- Sherida McMullan presented the slate of officers for the Board to the Chair.
- Ellie Watland made a motion to approve the election of officers.
- Susan Baker seconded the motion. Motion carried unanimously, 14-0.
- Election of Officers as follows:
 - Chair: Julia Marreel
 - Secretary: Erika Castro
- Michelle Mac Lennan asked for nominations to be sent to her for vacated position of Treasurer.

Briefing

3. Review Year 1 Strategic Plan Goals

- Michelle Mac Lennan presented a summary of the Year 1 Strategic Plan Goals, which included Year 1 actions for Leadership in the Arts, Community Impact, and Expanded Facilities.

4. Review Draft FY24 Annual Budget

- Michelle Mac Lennan reviewed the draft Chandler Cultural Foundation (CCF) annual budget for fiscal year 2024-25. Contact Mac Lennan with any questions.

5. April Financial Report

- Julia Marreel reviewed the April Financial Report.

6. Board Development Subcommittee Update

- LaTricia Woods provided an update from the Board Development Subcommittee.
- 40% of board members have membership for the 2024-2025 season. The goal is 100% of board members to have membership, please join or renew.

7. Special Events Subcommittee Update

- Mari Jo Woolf-Whitaker updated the board on Center Stage fundraiser. The theme will be Paris in the 1920's.

8. Engagement Program Report

- Terri Rettig presented on community engagement events: Theatre Kids, Camp Kids, Youth Arts Council, Vision Kids & Community Arts Events, Community Tabling, Audition Workshops, Summer Concerts, Hasta La Muerte pre-show Festival, Ashli St. Armant Residency, Classroom workshops and school assemblies, Free Veteran's Day Concert, Arts Leadership Holiday Party, North Activities, Preshow Engagement with Lindy Hop Swing Dancers, Beauty and the Beast, and AEP6

9. Profit & Loss Reports

- Terri Rettig reviewed the Profit & Loss statements for iLuminate, Joss Stone, Beauty and the Beast, and Showtune Productions
- A Profit & Loss Summary for the 2023-2024 Season year-to-date was also reviewed.

Friends Announcements

Denise Brice Walker announced there were 13 events since the last board meeting, which equated to 528 volunteer hours and 230 active volunteers. There are 11 new volunteers and 156 active volunteers.

Member Comments/Announcements

Michelle Mac Lennan mentioned there were gifts for board members who were unable to attend the annual commission breakfast.

David Woodruff thanked the board for his experience as chair. David will remain on the board.

Calendar

The next regular meeting will be held on **Thursday, June 27, 2024, at 5:30 p.m.**, at the Chandler Museum, Saguaro Room, 300 S. Chandler Village Drive.

Adjourn

The meeting was adjourned at 6:59 p.m.

David Woodruff, Chair

Michelle Mac Lennan, Staff Liaison