

Meeting Minutes

Chandler Cultural Foundation

Regular Meeting

October 24, 2024 | 5:30 p.m.
Chandler Museum, Saguaro Room
300 S. Chandler Village Dr., Chandler, AZ



Call to Order

The meeting was called to order by LaTricia Woods at 5:30 p.m.

Roll Call

Board Member Attendance

LaTricia Woods, Vice-Chair
Sherida McMullan, Treasurer
Erika Castro, Secretary
Chris McMullan
David Woodruff
Ellie Watland
Jeanne Forbis
Jyoti Pathak
Mari Jo Woolf-Whitaker
Mike Halle
Peppur Chambers
Susan Baker

Staff Attendance

Michelle Mac Lennan, President
Terri Rettig, Vice President
Sandra Bassett
Lindsay Bernardez

Guests

Debbie Rubenstruck
Dennise Brice Walker
Jane Bjornstead
Lori Rasmussen

Absent

Candu Yu
Jennifer Sanchez
Julia Marreel

Scheduled and Unscheduled Public Appearances

None.

Consent Agenda

1. September Chandler Cultural Foundation Board Meeting Minutes
 - JYOTI PATHAK made a motion to approve the meeting minutes from the September 26, 2024. Cultural Foundation Board Meeting. Peppur Chambers seconded the motion.
 - The motion carried unanimously 11-0. The minutes were approved as written.

Action Agenda

2. Approve Audit Workgroup
 - LATRICIA WOODS moved to appoint Sherida McMullan and David Woodroof to the Foundation's audit workgroup, after requesting volunteers from the members. They will collaborate with Michelle and Tracey in this role.
 - Jeanne Forbes made a motion to approve the Audit Workgroup.
 - Ellie Watland seconded the motion. Motion was approved unanimously 12-0.
3. Approve Event Budgets
 - TERRI RETTIG proposed 10 events for the 2025-2026 season: Andy Grammer, Kirk Whalum, Pink Martini, Marc Cohn, The Man in Black, Los Yesterdays, Grace Kelly, Boz Scaggs, Colbie Caillat, Corinne Bailey Rae
 - Peppur Chambers made a motion to approve the Event Budgets.
 - Sherida McMullan seconded the motion. Motion was approved unanimously 12-0.

Briefing

4. Strategic Plan Update
 - MICHELLE MAC LENNAN presented a quarterly update on the Foundation's progress toward achieving its Year 2 goals. Michelle highlighted advancements across the three primary pillars: Leadership in the Arts, Community Impact, and Expanded Facilities, outlining key initiatives and outcomes for each area. The update provided insight into the strategies being implemented.
 - A detailed list of the goals under each pillar is provided in the complete packet.
5. August Financial Report
 - SHERIDA MCMULLAN presented the financial report for September 2024, noting a positive increase in net income for this period. Sherida also provided an update on her recent discussion with the auditors, expressing confidence that the upcoming audit results will be favorable and reflect the Foundation's strong financial performance.

- Graphs included in the packet illustrated the current revenue and budget comparisons for this fiscal year to date.
6. Special Events Committee Center Stage Debrief
 - MARI JO WOLF-WHITAKER provided an update on the October 20, 2024, Center Stage Brunch, highlighting the event's success. She reported that 100 seats were sold, and 50 mystery boxes were sold as well. A comprehensive report, profit and loss statement will be provided in December.
 7. Board Development Committee Meeting Update
 - LATRICIA WOODS provided an update on the Board Development meeting held on Tuesday, October 22, 2024.
 - New applications for prospective Board members are currently being reviewed, and additional information will be shared soon.
 - The Board's core competencies and engagement survey is now open, with the goal of achieving 100% participation from all Board members to ensure thorough feedback and support the ongoing improvement of our governance practices.
 8. Conflict of Interest Forms
 - MICHELLE MAC LENNAN reported that the annual Conflict of Interest Statements are now due. All Board members are required to submit their completed statements by the designated deadline.

Friends Announcements

Lori Rasmussen announced there were 10 events since last board meeting that equated to 684 volunteer hours. There are 199 volunteers. There are 149 total active volunteers which includes 19 new volunteers. This marks the largest new volunteer orientation cohort to date.

Member Comments/Announcements

Calendar

12. The next board meeting is scheduled for **Thursday, December 5, 2024, at 5:30 p.m.**, at the Chandler Museum, Saguaro Room, 300 S. Chandler Village Drive.

Adjourn

The meeting was adjourned at 6:09 p.m.


LaTricia Woods, Vice-Chair


Michelle Mac Lennan, Staff Liaison