

MINUTES
HOUSING AND HUMAN SERVICES COMMISSION
NEIGHBORHOOD RESOURCES DEPARTMENT
235 S. Arizona Avenue, Chandler, AZ 85225
Wednesday, February 7, 2024, 6:00 p.m.

CALL TO ORDER / ROLL CALL

Commission Chair Heather Mattisson called the meeting to order at 6:04 p.m.

Commissioners present: Heather Mattisson, Ryan Magel, David Gonzalez, Tony Alcala, Lisa Loring, Jeff Reynolds, Julie Martin, Karin Tepper (by phone) and Sharyn Younger

Commissioners absent: None.

Staff present: Kevin Hartke, Mayor, Riann Balch, Community Resources Senior Manager, Karin Bishop, Community Development Senior Program Manager, Dylan Raymond, Management Analyst Senior, Larissa Gorski, Housing Project Coordinator and Brian Malloy, Housing Rehabilitation Specialist.

Public present: None.

WELCOME -MAYOR HARTKE

Commission Chair Mattisson called on Mayor Hartke to make a few remarks. Mayor Hartke talked about the importance of the work of the Commission and thanked commissioners for their volunteer service to the Chandler community.

SCHEDULED/UNSCHEDULED PUBLIC APPEARANCES/CALL TO PUBLIC

Members of the audience may address any item not on the agenda. State Statute prohibits the Board or Commission from discussing an item that is not on the agenda, but the Board or Commission does listen to your concerns and has staff follow up on any questions you raise.

CONSENT AGENDA

Items listed on the Consent Agenda may be enacted by one motion and one vote. If a discussion is required by members of the Board or Commission, the item will be removed from the Consent Agenda for discussion and determination will be made if the item will be considered separately.

1. December 13, 2023, HHSC Regular Meeting Minutes.

Motion: Commissioner David Gonzalez made a motion to approve the Consent Agenda. Commissioner Jeff Reynolds seconded the motion.

Discussion: None.

Results: The motion was approved 9-0.

ACTION AGENDA

2. Approval of HHSC Special Meeting on February 12, 2024, at 6:00 p.m.

Commission Chair Mattisson called on Ms. Balch to present information on this item. Ms. Balch stated that as discussed in the December meeting a subcommittee Orientation will be held on February 12, 2024, and subcommittee members will identify future subcommittee meetings.

Motion: Commission Vice-Chair Ryan Magel made a motion to approve the HHSC Special Meeting on February 12, 2024. Commissioner Sharon Younger seconded the motion.

Discussion: None.

Results: The motion was approved 9-0

Commissioners Cecelia Hermosillo and Aimee Griffith-Johnson arrived at 6:30 pm.

DISCUSSION:

3. Discussion of the General Funds Allocation Subcommittees.

Commission Chair Mattisson called on Ms. Balch to present information on this item. Ms. Balch reviewed subcommittee composition and reminded everyone that they will select meeting dates at the General Funds Orientation Meeting on February 12, 2024.

BREIFING:

4. Memo No. HD24-01, Public Hearing for the Submission of the City of Chandler Housing and Redevelopment 2024 Annual Plan and Capital Fund for the Fiscal Year Beginning July 1, 2024, and Certifying Compliance with the Related Regulations.

Commission Chair Mattisson called on Ms. Larissa Gorski to present on this item. Ms. Gorski shared that the City of Chandler Housing and Redevelopment Division administers 303 units of Low Rent Public Housing and 495 Housing Choice Vouchers (formerly known as Section 8). The Public Housing Agency (PHA) is required to submit the PHA Annual Plan to the U.S. Department of Housing and Urban Development (HUD) by April 12, 2024, for its housing programs. The Annual Plan is a comprehensive guide to PHA policies, programs, operations, and strategies for meeting local housing needs and goals. This year the city of Chandler will be submitting the 2024 Annual Plan and Capital Fund. The process allows community input from program participants, residents, and the general public. The 2024 Annual Housing plan public comment period started on January 19, 2024, and closes on March 5, 2024. Two Resident Advisory Board (RAB) meetings were conducted on December 14, 2024, and January 24, 2024. The draft 2024 Annual Plan and Capital Fund can be found at the following website:
www.chandleraz.gov/affordablehousing.

5. 2024 Public Housing Annual Plan Calendar. Ms. Gorski stated that the calendar did not have any updates.
6. Presentation on Housing Stability Initiative.
Commission Chair Mattison called on Ms. Balch to present on this item. Ms. Balch shared an overview of the Housing Stability Initiative and its accomplishments. The city is fortunate to have received an award of CSBG funds from the Maricopa County Human Services Department to support the effort for one year. The program assists persons experiencing or at risk of homelessness in locating, selecting and building stability in housing. Commissioner Younger asked about the average timeframe to get people housed. Ms. Balch said every person is unique and that

this is one of the data points being tracked for future analysis. Commissioner Gonzalez asked what the average amount for deposit assistance is. Ms. Balch responded that between deposit and other move-in expenses the average is around \$3,000 per household.

MEMBERS COMMENTS / ANNOUNCEMENTS

None.

CALENDAR

4. HHSC Regular Meeting, Wednesday, March 6, 2024, at 6:00 p.m.
5. HHSC Regular Meeting, Wednesday, April 10, 2024, at 6:00 p.m.
6. HHSC Regular Meeting, Wednesday, May 8, 2024, at 6:00 p.m.

INFORMATION ITEMS

Ms. Karin Bishop introduced Brian Molley, the new Housing Rehabilitation Specialist.
Ms. Bishop also shared the QR code for the 2024 Community Needs Survey for the development of the CDBG 2024-25 Annual Action Plan.

ADJOURN

The meeting adjourned at 7:25 p.m.

Dated: _____

Chair Heather Mattisson

Recording Secretary Elizabeth Garcia