MINUTES
HOUSING AND HUMAN SERVICES COMMISSION
NEIGHBORHOOD RESOURCES DEPARTMENT
235 S. Arizona Avenue, Chandler, AZ 85225
Wednesday, March 6, 2024, 6:00 p.m.

CALL TO ORDER / ROLL CALL

Commission Chair Heather Mattisson called the meeting to order at 6:04 p.m.

Commissioners present: Heather Mattisson, Ryan Magel, Lisa Loring, Jeff Reynolds, Julie Martin, Karin Tepper, and Sharyn Younger

Commissioners absent: Tony Alcala, David Gonzalez, Cecilia Hermosillo, and Aimee Griffith-Johnson.

Staff present: Riann Balch, Community Resources Senior Manager, Karin Bishop, Community Development Senior Program Manager, Dylan Raymond, Management Analyst Senior, Angie Sauceda, Housing Assistance Senior Program Manager, and Elizabeth Garcia, Community Development Coordinator.

Public present: None.

SCHEDULED/UNSCHEDULED PUBLIC APPEARANCES/CALL TO PUBLIC

Members of the audience may address any item not on the agenda. State Statute prohibits the Board or Commission from discussing an item that is not on the agenda, but the Board or Commission does listen to your concerns and has staff follow up on any questions you raise.

CONSENT AGENDA

Items listed on the Consent Agenda may be enacted by one motion and one vote. If a discussion is required by members of the Board or Commission, the item will be removed from the Consent Agenda for discussion and determination will be made if the item will be considered separately.

1. February 7, 2024, HHSC Regular Meeting Minutes.

2. February 12, 2024, HHSC Subcommittee Evaluation Meeting Minutes.

Motion: Commissioner Jeff Reynolds made a motion to approve the Consent Agenda. Commissioner Julie Martin seconded the motion.

Discussion: None.

Results: The motion was approved 7-0.

PUBLIC HEARING

3. City of Chandler 2024 Annual Action Plan

Commission Chair Mattisson opened the public hearing at 6:06 p.m., and introduced Community Resources Senior Manager, Karin Bishop, to provide a staff presentation.

Ms. Bishop explained that the City of Chandler is in the process of preparing its draft Annual Action Plan for Program Year 2024-2025, which details the use of Community Development Block Grant (CDBG) and the HOME Investment Partnerships Program (HOME) funds for the program year.
The one-year action plan is based on the priorities identified in the Five-Year 2020-2025 Consolidated Plan. The anticipated funding for each of these programs in the next fiscal year is:

- CDBG: Approximately $1,343,477
- HOME: Approximately $442,726

The action plan guides the allocation of resources and other investment decisions and includes projected performance goals for the upcoming year. The City of Chandler is currently conducting a community development and housing needs survey, which is available on the City's website. Paper copies are also available in English and Spanish at multiple city facilities and have been distributed at meetings such as the PHA Resident Advisory Board meeting.

The purpose of this public hearing is to solicit feedback regarding housing and community development needs for the upcoming draft Annual Action Plan for Program Year 2024-2025. Interested parties may provide comments on this plan.

There were no comments from the public. Chair Mattison closed the public hearing at 6:10 p.m.

ACTION AGENDA

4. A Motion to approve Resolution No. H0178 Approving the Submission of the City of Chandler Housing and Redevelopment 2024 Annual Plan and Capital Fund for the Fiscal Year beginning July 1, 2024, and Certifying Compliance with Related Regulations.

   Commission Chair Mattisson called on Housing Assistance Senior Program Manager, Angie Sauceda to present information on this item. Ms. Sauceda shared that the City of Chandler Housing and Redevelopment Division administers 303 units of Low Rent Public Housing and 495 Housing Choice Vouchers (formerly known as Section 8).

   The Public Housing Agency (PHA) is required to submit the PHA Annual Plan to the U.S. Department of Housing and Urban Development (HUD) by April 12, 2024, for its housing programs. The Annual Plan is a comprehensive guide to PHA policies, programs, operations, and strategies for meeting local housing needs and goals. This year the City of Chandler will be submitting the 2024 Annual Plan and Capital Fund. The process allows community input from program participants, residents, and the general public. The 2024 Annual Housing Plan public comment period started on January 19, 2024, and closed on March 5, 2024. Two Resident Advisory Board (RAB) meetings were conducted on December 14, 2024, and January 24, 2024. The draft 2024 Annual Plan and Capital Fund can be found at the following website: www.chandleraz.gov/affordablehousing.

   Motion: Commissioner Sharyn Younger made a motion to approve Resolution No. H0178 Approving the Submission of the City of Chandler Housing and Redevelopment 2024 Annual Plan

and Capital Fund for the Fiscal Year beginning July 1, 2024, and Certifying Compliance with Related Regulations. Commissioner Reynolds seconded the motion.

Discussion: None.

Results: The motion was approved 7-0

MEMBERS COMMENTS / ANNOUNCEMENTS

None.

CALENDAR

5. HHSC Regular Meeting, Wednesday, April 10, 2024, at 6:00 p.m.
6. HHSC Regular Meeting, Wednesday, May 8, 2024, at 6:00 p.m.
7. HHSC Regular Meeting, Wednesday, June 12, 2024, at 6:00 p.m.

INFORMATION ITEMS

Ms. Riann Balch shared some exciting news about Misty Gustafson, the Homeless Program Supervisor. Misty was named and honored as the 2023 Beth McDonald Woman of the Year. During the year an outstanding woman is honored each month and from 12 nominees, one is selected as Woman of the Year.

ADJOURN

The meeting adjourned at 6:41 p.m.

Dated: _____ _____

Chair Heather Mattisson

_____

Recording Secretary Elizabeth Garcia