

Meeting Minutes

Human Relations Commission

Sub Committee Meeting

August 14, 2024 | 6:00 p.m.
Chandler City Council Chambers
88 E. Chicago St., Chandler, AZ



Call to Order

The meeting was called to order by Chair Maxwell at 6:00 p.m.

Roll Call

Commission Attendance

Chair Erica Maxwell
Vice Chair Kriti Argwal
Commissioner Betty Ramirez
Commissioner Tyler Conaway
Commissioner John Anguiano

Staff Attendance

Niki Tapia, DEI Officer
Dara Gibson, Special Events Sr. Specialist

Discussion

DEI Strategic Plan

The committee dedicated time to reviewing and discussing how they could contribute to the DEI Strategic Plan through interactions with local international small businesses. Argwal suggested having a table at the Multicultural Festival where they could be highlighted, which the committee agreed would help advance cultural opportunities within the community. A list of businesses to reach out to will be identified and gathered.

New Projects

Tapia displayed the DEI Strategic Plan on the screen to review its status. Goal 5 of the plan involves HRC members reviewing and assisting to implement survey questions. Conaway suggested using culturally diverse language in the survey, with multiple-choice questions being the preferred format. He also recommended deploying the survey during the Multicultural Festival, offering giveaways to incentivize participation, and placing an A-frame with QR codes near food areas where people wait in line. He proposed interviewing vendors after the event,

Agwal recommended offering the survey in both English and Spanish.

Rameriz suggested keeping the survey very short, with just 5 multiple-choice questions.

Tapia stated that the survey would be used at all events throughout the year, with a goal of collecting 1,000 completed surveys.

As the meeting concluded, there was a consensus that the survey should be brief and include direct questions that align with the data being sought.

Calendar

The next regular meeting will be held on Wednesday, September 4, at 6 p.m., in the Chandler City Council Chambers, 88 E. Chicago St., Chandler, AZ

Adjourn

The meeting was adjourned at 7:10 p.m.

Dara Gibson, Secretary

Erica Maxwell, Chair