

Library Board Regular Meeting

September 17, 2024 | 6:30 p.m.

Hamilton Library Program Room
3700 S. Arizona Avenue
Chandler, AZ 85248



Board Members

Elizabeth Brizel
Parker McCarthy
Michael McElhany
Alexis Merritt
Jennifer Pawlik
Faith Risolo
Arman Sidhu

Pursuant to Resolution No. 4464 of the City of Chandler and to A.R.S. § 38-431.02, notice is hereby given to the members of the Library Board and to the general public that the Library Board will hold a REGULAR MEETING open to the public on Tuesday, September 17, 2024, at 6:30 p.m., at Hamilton Library Program Room, 3700 S. Arizona Avenue, Chandler, AZ 85248. One or more Board Members may be attending by telephone.

Persons with disabilities may request a reasonable modification or communication aids and services by contacting the City Clerk's office at (480) 782-2181(711 via AZRS). Please make requests in advance as it affords the City time to accommodate the request.

Agendas are available in the Office of the City Clerk, 175 S. Arizona Avenue.

Library Board

Regular Meeting Agenda - September 17, 2024

Call to Order/Roll Call

Unscheduled Public Appearances

Members of the audience may address any item not on the agenda. State Statute prohibits the Board or Commission from discussing an item that is not on the agenda, but the Board or Commission does listen to your concerns and has staff follow up on any questions you raise.

Briefing

1. City Capital Project Funding/Bond Election Discussion led by Dawn Lang, Deputy City Manager / Chief Financial Officer
2. **Library Manager's Report**

Consent Agenda

Items listed on the Consent Agenda may be enacted by one motion and one vote. If a discussion is required by members of the Board or Commission, the item will be removed from the Consent Agenda for discussion and determination will be made if the item will be considered separately.

3. May 21, 2024 Library Board Minutes
Move Library Board to approve the minutes of the May 21, 2024 Library Board meeting.
4. Chandler Library Board 2025 Meeting Dates
Move Library Board to approve the 2025 Chandler Library Board meeting dates.

Discussion

5. Board member Merritt has requested the librarian in charge of reviewing the suggested purchases can speak to their exact process and timeframe used. How many suggested books have been successfully purchased in the past few years by the current vendors, how many are declined, and what options are there if the vendor does not offer the book, but they are readily available elsewhere?

6. Board member Merritt would like to understand the process for purchasing popular books that have numerous holds on them? How often is the list reviewed? Is there a formula or does it depend on forecasting sustained popularity? Is it the same for books, ebooks, and audiobooks or is this dependent on the Cloud Library subscription? Is there an established goal to keep people from waiting months or a year for a book?

7. Board member Merritt would like to propose having a standalone shelf at every library branch for patrons to enjoy a yarn/craft/fabric exchange. It is like the puzzle swap at Basha where anyone can take or donate an item. In the Spokane Washington Library branches they all have these shelves and also a puzzle shelf. Board member Merritt loves the idea of providing more value and encouraging craftiness or discovering a new hobby to our patrons. Please read the article where Board member Merritt discovered the idea. [Yarn & Fabric Exchange - Spokane Library](#)

Member Comments/Announcements

Calendar

8. The next regular meeting will be held on Tuesday, November 19, 2024 at 6:30 p.m., in the Sunset Library Monsoon Room, 4930 W. Ray Rd. Chandler, AZ 85226.

9. The next Friends of the Library Board meeting will be held on Tuesday, October 8, 2024 at 1:00 p.m., in the Downtown Library Copper Conference Room 254, 22 S. Delaware St. 85225.

Information Items

Adjourn



Library Board Community Services

Date: 09/17/2024

To: Library Board

From: Courtney Allen, Management Analyst

Subject: City Capital Project Funding/Bond Election Discussion led by Dawn Lang,
Deputy City Manager / Chief Financial Officer

Subject:

City Capital Project Funding/Bond Election Discussion led by Dawn Lang, Deputy
City Manager / Chief Financial Officer

Agenda Item Title:

City Capital Project Funding/Bond Election Discussion led by Dawn Lang, Deputy
City Manager / Chief Financial Officer

Attachments

Bond Exploratory Committee Election Process

Board and Commission PPT Capital Funding_Bond Election

CIP bond only for BC

Bond Exploratory Committee/Election Process

2024-2025

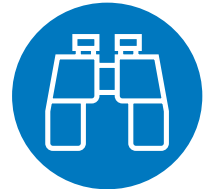
Why bonds?

- A bond election is the means by which the residents of the City of Chandler provide authorization for the city to issue bonds to fund large capital projects that are part of our well-defined Capital Improvement Program (CIP).
- Bonded debt is the primary mechanism established by State statute that enables municipalities to build, maintain, and replace public assets and infrastructure.
- Chandler issues tax-exempt bonds to fund almost 70% of the projects in the CIP.
- Chandler's interest rate on its bonds is low due to the City's well-managed debt program and superior AAA bond ratings; the highest rating given.



Why would the city want to look at adding additional authorization?

- The need for a bond election is due to the existing authorization being insufficient to fully fund the infrastructure needs in the CIP.
- The depletion of the funding has occurred at a more rapid pace than anticipated when costing projects prior to the 2021 bond election (the last time authorization was obtained), mainly due to significant inflation in capital project costs and some new project needs added in the updated 10-year CIP.
- Existing authorization is depleted beginning FY 2025-26 for Police, FY 2026-27 for Streets and Parks, and FY 2028-29 for Fire.



What is the role of the Bond Exploratory Committee?

- Evaluate capital project needs in the Chandler
- Determining which projects are priorities, and ensure bond authorization is available to allow the city to sell bonds to fund projects
- Recommend to either move forward, or not, with a bond election for specific projects or project groups/categories that are planned



What would the bond authorization recommendation look like?

- Bond authorization is grouped into categories of spending such as the following evaluated for the 2021 bond election with subcommittees discussing projects in their assigned areas
 - Park and Recreation/Community Services
 - Public Safety/Police and Fire
 - Public Works/Street, Transit and Water/Wastewater
 - Municipal Facilities
 - Information Technology (did not request authorization)
 - Airport (did not request authorization)



- The Bond Exploratory Steering Committee (made up of chairs from each subcommittee) with the help of the Finance Subcommittee, makes recommendations to the Mayor and Council.

What would the Bond Exploratory Committee time commitment be?

- The Steering Committee and subcommittees would kick-off in late September 2024.
- Each subcommittee would begin meeting bi-weekly or monthly during the months of October and November to review and prioritize project needs, then formulate a recommendation to the Steering Committee.
- Subcommittee recommendations would be reviewed with the Steering Committee who would deliberate in December and January for final incorporation into a recommendation brought to Mayor & Council in February or March.
- Call for Election must be by May 8, 2025.



Bond Exploratory Sample Committee Timeline





CHANDLER
a r i z o n a
Community of Innovation

Capital Project Funding Bond Election Discussion



Agenda

- “What is a Bond” Video from 2021 Bond Election
<https://youtu.be/x-gEyz6Y1wc?si=BRnpBsb8YRLO5ei->
- 2025-2034 Capital Improvement Plan (CIP)
- Capital Plan Inflation Impacts
- General Obligation (GO) Bond Authorization Status
- Bond Election History and Timelines
- Council Direction for Next Steps



Strategic Framework Capital Needs in All Areas

Focus Areas

- Economic Vitality
- Sustainability and Technology
- Connectivity
- Neighborhoods
- Quality of Life
- Community Safety



2025-2034 Capital Improvement Plan (CIP)

\$2,488,884,031

Total 10-year CIP is funded as follows

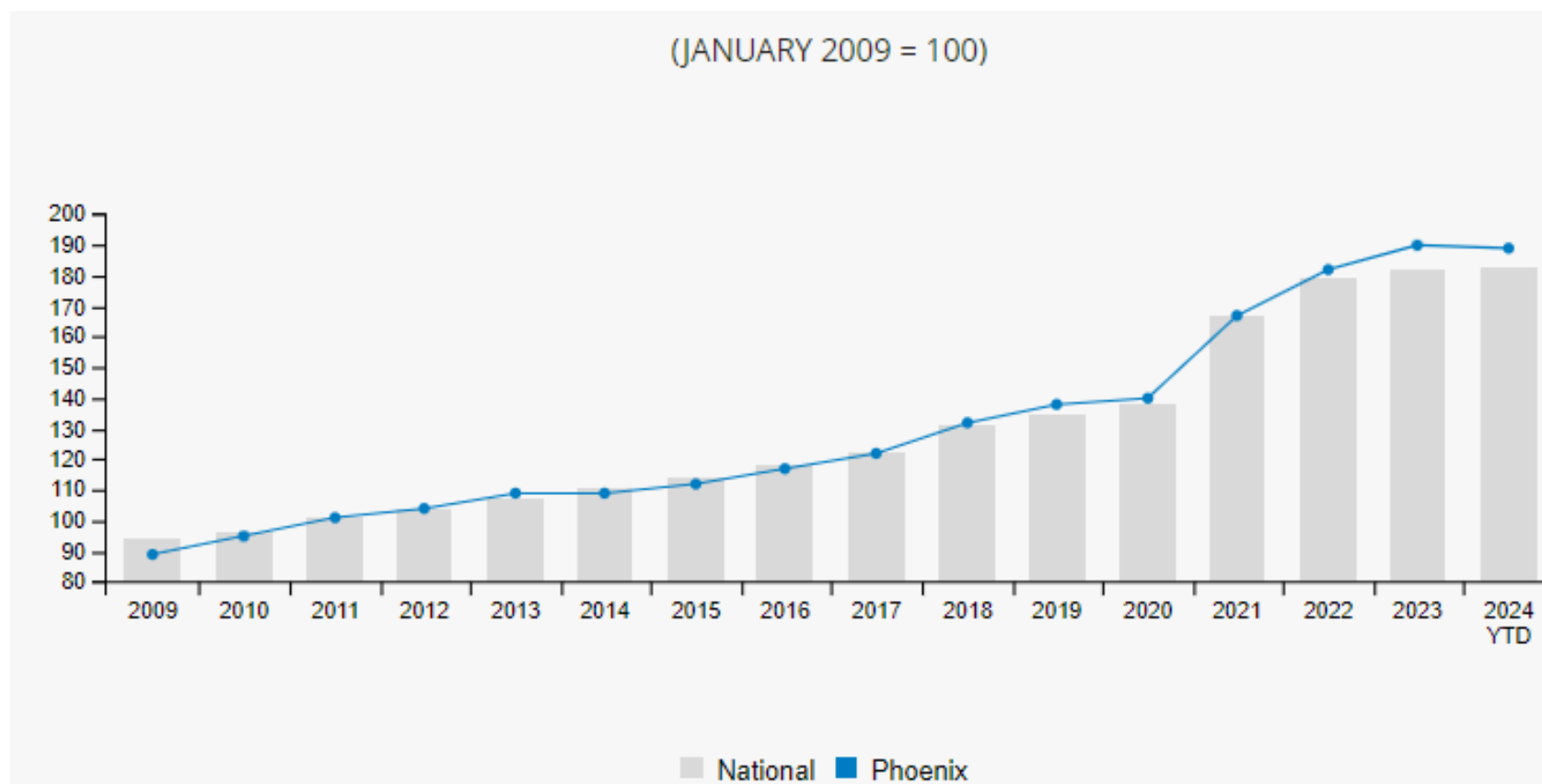
**68.4%
Bond
Funded**

**22%
Current
Revenues/
Fund Balance**

**7%
Grants**

**1.9%
System
Development
Fees**

Capital Plan Inflation Impacts



Construction Price Index's new normal

Construction Costs continue to go up, just not as fast

Data source: The Mortenson Construction Cost Index is calculated quarterly by pricing a representative non-residential construction project in geographies throughout the country.

GO Bond Authorization

GO Bonds cannot be issued without residents authorizing this first

Type of Voter Approved Debt	Available Authorization After 2021 & 2023 Bond Sales	Fall 2025 Bond Sale	Remaining Authorization	Fall 2027 Bond Sale	Remaining Authorization
Parks/Recreation/Museum/Arts	\$ 52,130,000	\$ (40,930,000)	\$ 11,200,000	\$ (54,825,000)	\$ (43,625,000)
Streets	98,681,000	(72,725,000)	\$ 25,956,000	(75,625,000)	\$ (49,669,000)
Public Safety- Police	55,340,000	(55,340,000)	\$ -	(17,000,000)	\$ (17,000,000)
Public Safety- Fire	15,181,000	-	\$ 15,181,000	(3,300,000)	\$ 11,881,000
Airport	494,000	-	\$ 494,000	-	\$ 494,000
Public Buildings (Facilities)	31,050,000	(7,100,000)	\$ 23,950,000	(9,000,000)	\$ 14,950,000
Stormwater	624,000	-	\$ 624,000	(300,000)	\$ 324,000
Library	3,680,000	-	\$ 3,680,000	-	\$ 3,680,000
Subtotal	\$ 257,180,000	\$ (176,095,000)	\$ 81,085,000	\$ (160,050,000)	\$ (78,965,000)
Landfill	4,935,000	-	\$ 4,935,000	-	\$ 4,935,000
Public Buildings	9,960,000	(6,000,000)	\$ 3,960,000	-	\$ 3,960,000
Water/Wastewater	-	-	\$ -	-	\$ -
Total	\$ 272,075,000	\$ (182,095,000)	\$ 89,980,000	\$ (160,050,000)	\$ (70,070,000)

Bond Authorization usage higher than anticipated and will be exhausted by FY 2025-26 for Police, 2026-27 for Streets and Parks, and FY 2028-29 for Fire. Additional Bond Authorization needed to continue capital program in these areas.

GO Bond 10-Year CIP Projects

Refer to Handout

GO Bond Funded Projects (\$626M) and Related Bond Authorization

- Summarized by bond category (navy blue lines)
- Projects not highlighted will use existing bond authorization
- Projects highlighted in yellow need additional bond authorization to complete (\$395M)
- Supports new and existing infrastructure

Bond Election History

Bond Category	2000 Election	2004 Election	2007 Election	2021 Election
Parks and Recreation	\$34,935,000	\$40,600,000	\$81,350,000	\$72,985,000
Fire	\$4,655,000	\$4,580,000	\$14,265,000	\$25,160,000
Police	\$3,800,000	\$4,360,000	\$15,745,000	\$55,190,000
Art Center			\$4,200,000	
Museum		\$8,500,000	\$4,500,000	
Streets	\$23,795,000	\$59,095,000	\$202,310,000	\$85,780,000
Effluent Reuse	\$24,410,000			
Water and Sewer	\$29,745,000	\$36,580,000	\$107,850,000	
Public Buildings			\$9,960,000	\$33,570,000
Library			\$11,255,000	
Total	\$121,340,000	\$153,715,000	\$451,435,000	\$272,685,000

The City of Chandler has had great success with residents voting to approve bond authorization to support the capital plan. Since 2000 the City has held 4 bond elections. All with significant education/outreach.

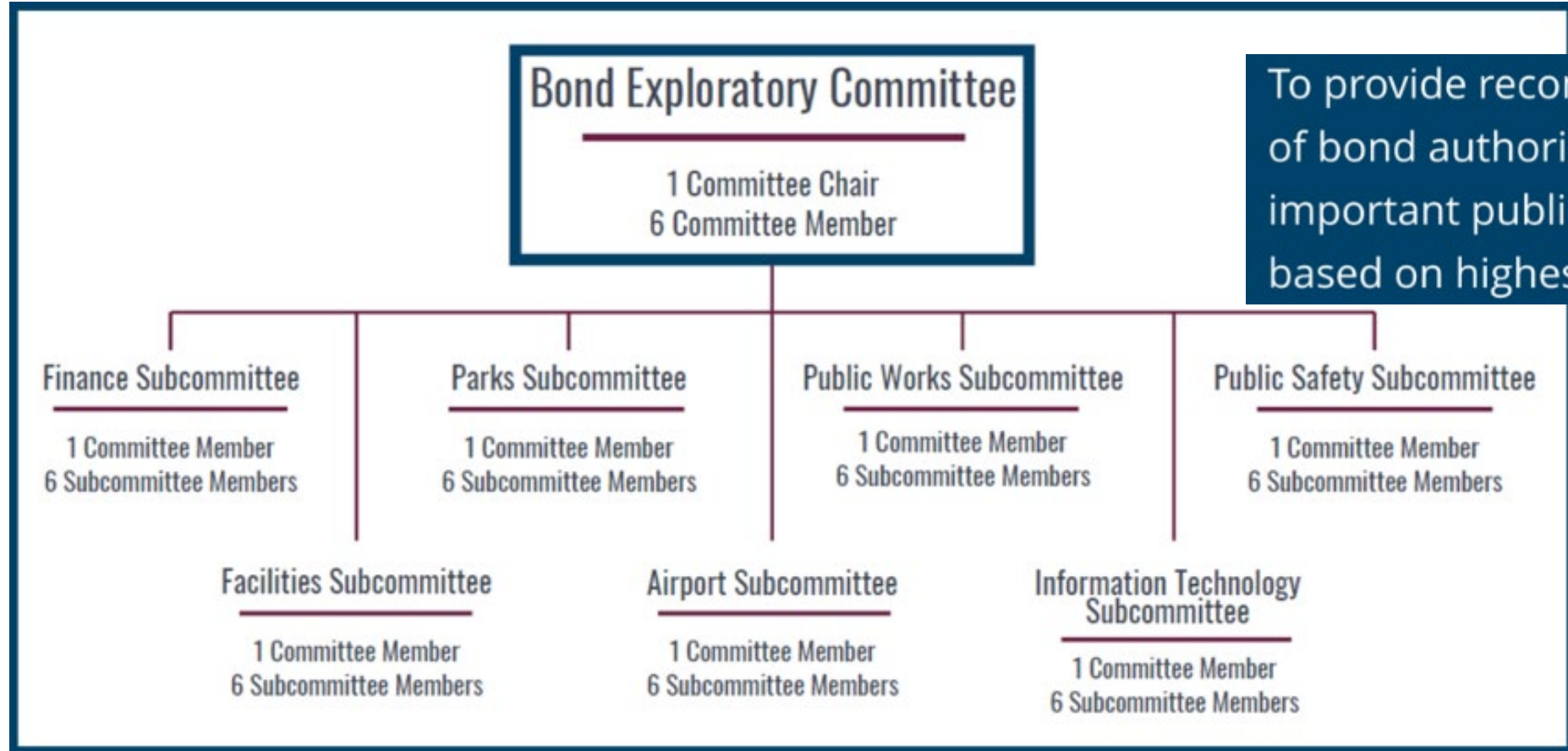
The table shows the bond authorization amounts approved in each category since 2000.

Previous 2021 Bond Election Results



Council direction was to not increase secondary property tax rate

Previous 49 Member Bond Exploratory Election Committee

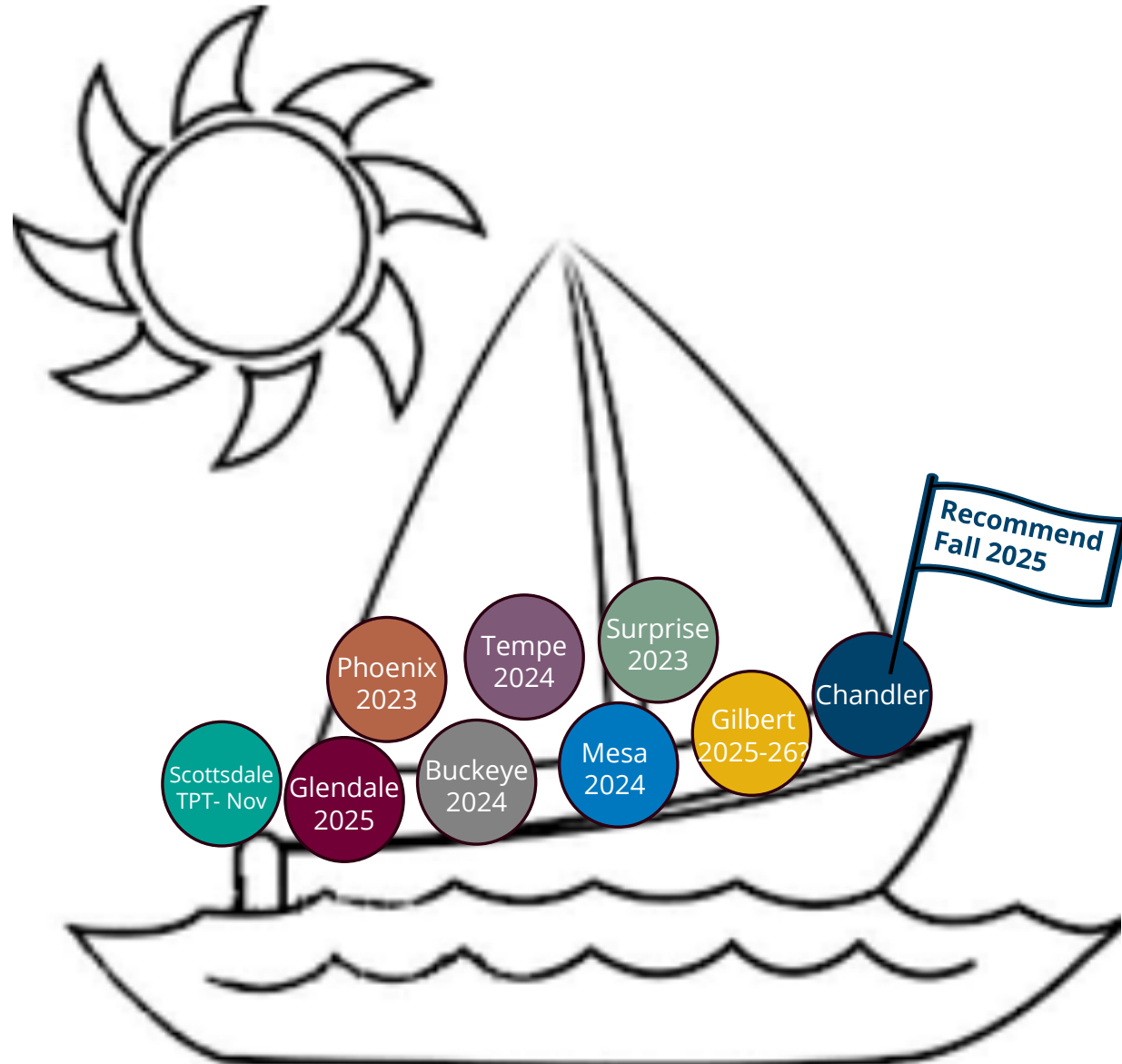


Purpose of Committee
To provide recommendation to City Council of bond authorization needed to support important public capital/infrastructure based on highest priorities

Would recommend bond authorization needed for 2025 Bond Election

Bond Exploratory Sample Committee Timeline





Who is in
"The Same
Boat" with
Chandler?



Council Direction

- ✓ Begin outreach prior to formulation of a Citizen Bond Exploratory Committee
- ✓ Report back any feedback prior to Council decision on forming a Citizen Bond Exploratory Committee

Questions





Library Board Community Services

Date: 09/17/2024
To: Library Board
From: Courtney Allen, Management Analyst
Subject: **Library Manager's Report**

Overview

Welcome back after our summer break! I hope everyone found time to connect with family and friends, read a good book or two, and escape the heat.

Chandler Public Library had an incredibly successful Summer Reading Challenge this year, with registration numbers far exceeding previous years. I'm so incredibly proud of our staff members across the system for their hard work. Please see the Programming section below for additional details.

September is Library Card Sign-Up Month, and our card campaign is underway. We have three limited-edition card styles that are available now for new members, while existing cardholders can opt to upgrade to a new card beginning October 1st for a \$2 replacement fee. Big thanks to the Friends for co-sponsoring this initiative.

Our bookmobile project is proceeding on schedule for a spring/summer launch. Jo-el Miller and I will be visiting Farber Specialty Vehicles in September to finalize layout and design selections for the vehicle.

The planning for Hamilton Library improvements continues, with the project design phase nearing 60% completion.

Staff development day is October 14th, so each of our four branches will be closed for training, development and team-building activities.

Branch Updates

Basha Branch

- Similar to the other branches, we had a wonderful Summer Reading Challenge!
- We had a wonderful group of teen volunteers who helped us day-in and day-out.
- One of our system-wide initiatives, Writer in Residence, is going extremely well. Author Robrt Pela is doing a wonderful job with his creative writing expertise.
- Our school parking issue from last year has been exponentially better! Signage from the school seems to have helped.
- We have two new staff members joining us, Marilee and Bibianna. We're super excited to be fully staffed!
- Harry Potter's Birthday program went well; about 55 people total!
- Monsters Storytime & Camping Family Fun Night were a blast!
 - Author Lindsay Gonzales helped with the Camping Family Fun Night and it was great.
- Reintroduced "Every Child Ready to Read" programming in August.
 - Good turnout, families loved the 5 Little Monkeys theme.
- Teen services is humming along. Author James Ramos joined us for an author visit.

Downtown Branch

- Join us for CHANDLER CONTIGO Dia de Fiesta, sponsored by the city's DEI office, on Saturday, September 21, 2024, from 9:30 a.m. to 2 p.m. The event will begin with a warm welcome from Mayor Hartke, followed by a poetry reading by Arizona's poet laureate, Alberto Rios. Enjoy Mariachi music, Luchadores, crafts, and fun activities! We hope to see you there!
- The LSTA grant-funded Beginning Spanish and Japanese classes and drop-in Spanish Conversation sessions began in August. Registration for the beginner classes is now full.
- The exterior of the Downtown Library is getting a facelift, with the tiles and windows being regouted and sealed.
- The Downtown Library remains part of the "I am the CITY" tours. Charles and Timothy take visitors through the Makery, showcasing the laser cutter, 3D printer, and recording equipment. They also highlight the rest of the library, including the Book & Board Library lounge, where patrons can enjoy games and grab snacks.

Hamilton Branch

- We continue to move forward with the Capital Project headed towards the 60% completion of Plans in September. We are excited to add a Circulation Room for staff and Study Rooms for our patrons.
- Summer Reading Challenge was wildly successful. Programming at Hamilton was well attended, we hosted over 400 patrons for our Wildman Phil event. Our teen summer volunteers were amazing and were a big part of our success this year. Thanks to staff and volunteers for all the hard work and enthusiasm.
- Hamilton Robotics Club shared a six-week program called Operation First: Intro into the World of FRC Robotics. This program provided a fun and exciting look into robotics, which was very well received in our Hamilton Community.
- Our four-week program, Girls Who Code: Drawing with JavaScript with Hamilton's Girls Who Code Club, starts Saturday, September 21, and is always popular.
- We are excited about our fall events. Some of the Contigo events include a Quinceanera Fashion Show Fiesta, Hamilton Fiesta de a Familia event, and Folk Art Amate Painting. Some of our other Fall Programs include a Mo Willems Party for the 0-5 age group and a Diwali Family Festival.

Sunset Branch

- We had a very successful Summer Reading Challenge with more than 50 teen volunteers helping people sign-up and claim prizes.
- Sunset youth staff went to Nozomi Pool three times in June, July, and August to present Storytimes at the Pool.
- We continue to write new stories for the StoryWalks at Desert Breeze and Sunset Parks, finishing out a grant from the State Library and with support from the Friends of Chandler Public Library.
- We have a new Youth Services Librarian who moved here from Yuma to work at Chandler Sunset Library. She has been a great addition to our team.
- Seed Swap is coming up in September, as well as a couple of adult programs from Water Wise and Our Stories.
- Two of our youth staff will be attending the Arizona Library Association conference in Scottsdale in October.
- Sunset Fiesta and several other programs will happen again this year, in October, to celebrate Chandler Contigo.

Outreach

- Library staff presented monthly storytimes at Hamilton and Nozomi aquatic centers for nearly 200 participants. After the 20-minute storytimes, attendees enjoyed 30 minutes of free pool play in the children's area. This has been a great partnership with the City's Aquatics team.
- Two outreach staff members will attend the 2024 Association of Bookmobiles and Outreach Services Conference in Indianapolis this October. We look forward to bringing back ideas for serving our community through the mobile library.

Collections and Statistics

- In August we went live with Novelist BookChat, which offers live online book recommendations and readers' advisory Monday through Saturday, 1:00 p.m. – 9:00 p.m. ET, and email responses within a day outside those hours.

Active Cardholders

June 1, 2024	70,285
July 1, 2024	70,789
August 1, 2024	70,566
September 1, 2024	71,057

Physical Item Checkouts

May 2024	115,429
June 2024	128,654
July 2024	128,767
August 2024	121,661

cloudLibrary Checkouts

May 2024	22,496
June 2024	23,047
July 2024	23,544
August 2024	22,625

MCLD MAX Usage

May 2024	142 Borrowed, 130 Loaned
June 2024	162 Borrowed, 152 Loaned
July 2024	139 Borrowed, 110 Loaned
August 2024	179 Borrowed, 143 Loaned

Programming

Summer Reading Program 2024

- Over 97,000 people in Maricopa County participated in the "Adventure Begins at Your Library" reading program. You'll be pleased to know that Chandler Public Library ranked third among all library systems in the County for the number of participants! Only Maricopa County Library District and Phoenix Public Library system had more people registered than us! Chandler had 12,800 people registered and read more than 13 million minutes over the two month challenge, with 51% of participants reaching the 1000-point finish line. This is the highest number of participants we have seen in the past 10 years.
- We had an increase in participation in age groups, but especially outstanding is the 32% increase in kids ages 5-12 and 63% in adult participants!!
- We ran over 460 programs this summer, which included ongoing programs like storytimes, special summer reading events, and special programs such as the CUSD Free Summer Lunch program. We had over 21,000 people participate in our programs this summer!

September through November Programming Highlights

• Chandler Contigo: September 5-October 15

Every year, the City of Chandler hosts a series of events under the title Chandler Contigo, acknowledging the heritage of approximately a quarter of our city's population. One of the flagship events of Chandler Contigo 2024 is **¡Día de Fiesta!**, which will be held on Saturday, September 21, from 9:30 a.m. to 2 p.m. inside and outside the Chandler Downtown Library. We will have strolling mariachis, Ballet Folklorico performances, kids crafts and face painting, a presentation from poet Alberto Ríos, masked wrestler demonstrations, food trucks and more outside. As the month-long celebration progresses, all four Chandler Library sites will host their own unique events. These include a Quinceañera Fashion Show at the Hamilton branch, an indoor-outdoor family celebration at the Sunset branch, art programs for all ages, historical presentations, and special Storytime sessions for babies, infants, and young children.

• Water-Wise Workshops: September through October

Our partnership continues with City of Chandler Water Conservation and their effort to promote water sustainability for Chandler. Downtown, Hamilton, and Sunset libraries will host a series of programs that provide information and how-to tips on composting, vermiculture, xeriscaping, and desert plant maintenance.

• **Writer in Residence Series: Now through December 18**

We are partnering with the Arizona State Library for the Writer-in-Residence program series, which brings local authors to hold on-on-one writing consultation sessions as well as special themed workshops. Journalist Robrt Pela will be with the Basha and Downtown libraries through September 16. Robert Pela is a Pulliam Prize-winning journalist with a 30-year tenure as a columnist for the Phoenix city weekly, New Times. YA author Amy Fellner Dominy will join us October through December at Downtown, Sunset, and Basha. In addition to her writing, Amy is a playwright and has contributed to productions for Theater in One Act and A Play in Two Acts.

• **Spanish language classes and drop-in Spanish conversation group**

The Downtown library has a Beginning Spanish class now running (registration required) as well as a Spanish Conversation Group. In the conversation program, individuals with some Spanish language proficiency meet to talk every Friday from 1-2 p.m. at the Downtown Library. No registration required.

• **Ready, Set, Kindergarten! Series**

These 6-week kindergarten readiness programs will run at various branches through November 21. Once a session is full, a patron can always check on registration and dates for the upcoming sessions.

• **Fall Seed Swap at Sunset**

Visit the Sunset Library on September 14 to share seeds, seed starts, and plant cuttings with your neighbors. Meet local gardeners, master gardeners, and other community members with the expertise to help you start or maintain your desert garden, and teach you to conserve when and where you can, and more!

• **Girls Who Code at Hamilton**

Chandler Hamilton's Girls Who Code Club teaches girls to learn JavaScript and use their programming skills to create an interactive, virtual avatar! This 4-week program, taught by Hamilton's Girls Who Code club, introduces girls ages 9-12 to the artistic side of computer science in a fun, engaging way.

• **Junior Investors series at Basha**

Members of Basha High's DECA Club teach basic budgeting and financial lessons in this 6 week series to students 9-12 years.

- **Diwali Festival of Lights program series: October 25-early November.**

All four Chandler library branches will host family programs in conjunction with the City of Chandler's Diversity, Equity and Inclusion Division celebrating Indian culture and heritage. There will be performances, art, and hands-on activities.

- **Storywalk at Sunset Park and Desert Breeze Park**

Take a walk and read a picture book in the permanent displays set up around the parks. Perfect for milder temperatures with children learning to read, but really fun for any age! Stories change each month, so there is always something new to see. The schedule is on the library website.

At the May Library Board meeting, Board President Beth Brizel inquired about the statistics of the 2024 tax preparation services provided at the Chandler libraries in spring 2024. Below is the breakdown:

- Downtown - AARP: 1,008
- Hamilton - VITA: 214
- Sunset - VITA: 347

Literacy Programs:

- Kristain Johnston retired in May. Our new Literacy Program Manager, Lindsay Atwood, was promoted from Outreach Coordinator to fill the position.
- The Read to Succeed curriculum was refreshed over the summer to align with CUSD standards. Tutoring of 1st grade students will start in October.
- Talk Time conversation group is ongoing. We have six classes weekly. June & July saw an attendance of 238 students.
- Small Group Tutoring classes have nine groups serving 44 students.
- Citizenship classes will start in September.

Friends of the Chandler Library

- Friends of Chandler Public Library have made a very generous gift of \$240,000 to support Library programs and services, including funds for the Library's new outreach vehicle.
- National Nonprofit Day was August 17 and the Friends of Chandler Public Library were showcased.
- The Downtown Library's used book sales have expanded with the addition of a new shelving unit.

Attachments

Library Programming Presentation

Library Storytime Statistics 23.24



Chandler Library Programming

2024-2025

Annual Programming Numbers

Year	Total Programs Per Year	Total Attendance/ Engagement	Total Outreach Engagement
2018-2019	5,700	131,000	N/A
2019-2020	3,400	71,000	N/A
2020-2021	900	26,000	920
2021-2022	2,900	57,000	6,400
2022-2023	4,600	105,000	12,000
2023-2024	4,200	102,000	14,900

Number Served by Age Group

	2021-2022	2022-2023	2023-2024
Ages 0-5	23,000	31,000	36,000
Ages 6-12	7,000	8,062	11,500
Teen	12,000	27,500	21,500
Adults	9,500	12,500	13,500

Summer Reading Challenge

Year	Overall Registered	Overall Finishers (1000 Minutes)	Percentage Finished
2024	12,794	6,774	51%
2023	9,497	4,744	50%
2022	9,246	4,352	47%
2021	7,324	3,925	53%
2020	4,801	3,138	65%
2019	10,737	5,639	52%



Summer Reading Challenge

▶ Aug 15

Last day for participants to order a book. (16 titles have been removed from the bookstore, out of stock)

▶ Phoenix Mercury tickets

Sep 13 is the last game being offered for free to participants

▶ Sep 15

Last day to pick up prizes. So far book shipments have not experienced delays like previous years.

▶ What's coming ?

2025: Color Your World- art

2026: Unearth A Story-
dinosaurs/ archaeology/
paleontology

Summer Reading Challenge

Participation by Location

	Participants 2023	Percentage of Finishers 2023	Participants 2024	Percentage of Finishers 2024
Basha	1495	52%	1983	52%
Downtown	3238	46%	4673	50%
Hamilton	2632	53%	3178	51%
Sunset	2132	55%	2960	54%
Total for CPL	9,497	50%	12,794	51%

- 97,025 participated in Maricopa County Reads (48% finisher rate)
- Only Phoenix Public system (25,500) and Maricopa County Library District (16,700) were higher in participation than Chandler. (Mesa finished with 12,000)

Summer Reading Challenge

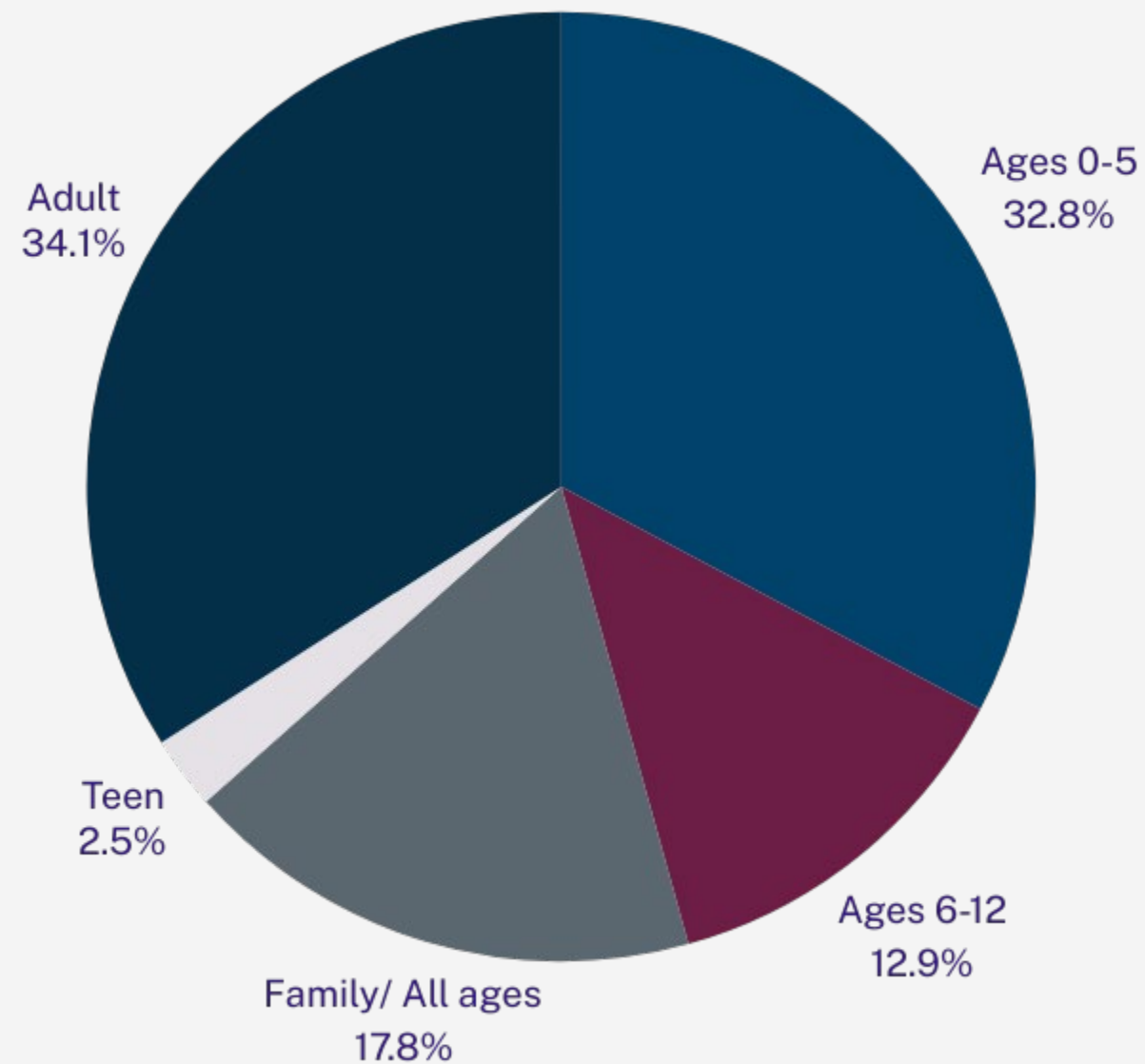
Participation by Age

Age Groups	Participants 2023	Participants 2024	Percent Increase
Ages 0-4	1160	1365	18%
Kids	4282	5643	32%
Teens	1453	1545	6%
Adults	2602	4241	63%
Total for CPL	9,497	12,794	35%

- Top five Chandler Unified Schools in participation: CTA Independence, Knox Gifted, Weinberg, ACP (Middle), and CTA Freedom
- Top five Kyrene Schools in participation: Cielo, Norte, Mirada, Paloma, and Brisas
- High school participation: Hamilton (111), Corona del Sol (95), Basha (85), Chandler High (67), and Perry (58)

2024 Programming Survey

- About 1200 people took the survey
- 41 % attended a program in last 3 months
- 40 % of respondents were 55+
- 25 % were 26 -45
- 25 % were 26 -35
- 45 % selected Library website as main way people heard about programs; next largest was word of mouth. Flyers and e -newsletter ranked next.



Most Recent Program Attended in Last 3 Months

“What you like and what you would attend”

Overall Main Topics

- Book clubs (for various ages and genres)
 - Gardening and landscaping
 - Children’s storytimes and activities
 - Arts and crafts for children and adults
 - STEM/ STEAM programs for children and tweens
 - Game and puzzle events
 - Environmental and sustainability topics
-
- Computer and technology classes (especially for seniors)
 - Financial literacy and retirement planning
 - Local history, genealogy workshops, & Arizona-specific topics
 - Language learning, particularly Spanish
 - Author events; Writing workshops and groups
 - Cooking demonstrations and classes
 - Music and cultural events
 - Health and wellness programs
 - Travel presentations and discussions
 - Career development and job search assistance

Other Comments to Note

- Programs helping to build a community and social networking important
- Mixed age events were mentioned as desirable
- Suggestions for after work programs, evenings and weekend programs
- “Adult late night recess” program was referenced as an interest
- Assistance with existing digital resources
- A few requests for specialized or inclusive programs for people with disabilities and autism, including sensory activities

Programming Timeline

In This Month	You plan for this month	Submit Program proposal and supervisor approval by...	Add to Event Calendar for review by...	Supervisor review of event listing complete by	Events will be published in first week of..
October	January	1-Oct	15 -Oct	31-Oct	November
November	February	1-Nov	15 -Nov	30-Nov	December
December	March	1-Dec	15 -Dec	30-Dec	January
January	April	1-Jan	15 -Jan	31-Jan	February
February	May	1-Feb	15 -Feb	28-Feb	March
March	June	1-Mar	15 -Mar	31-Mar	April
April	July	1-Apr	15 -Apr	30-Apr	May
May	August	1-May	15 -May	30-May	June
June	September	1-Jun	15 -Jun	30-Jun	July
July	October	1-Jul	15 -Jul	31-Jul	August
August	November	1-Aug	15 -Aug	31-Aug	September
September	December	1-Sep	15 -Sep	30-Sep	October

Coming in September and October



Sept 14 - Oct 15

- Sep 14- Hamilton: Quinceanera Fashion Show Fiesta
- Corona del Sol Art Exhibit
- Sep 16- Lowrider Storytime @ Makery
- Sep 21- Downtown: Dia de Fiesta
- Sep 30- Puzzle Tournaments begins
- Oct 5 - Sunset Fiesta
- Oct 7 - Basha Hispanic Heritage Craft Night
- Oct 12- Wisdom of Ancient Healing Arts



- Baby Time, Toddler Time, Preschool Time and Family Time return Sep 2
- Storytime @Makery (stories and making)
- Bilingual Storytime- stories and fun in Spanish and English
- Family Fun Night- stories, play and craft



- STEAM Club
- STEAM Jr.
- Lego Club
- Basha Build It
- STEAM Stations
- Girls Who Code series - drawing with JavaScript

Coming in September and October



YOUTH EVENTS

- Downtown Aug 20 - Sep 5
- Sunset Sep 5 - Oct 10
- Hamilton Oct 17 - Nov 21
- Downtown Nov 5 - Nov 21
- Basha- January start
- New curriculum - follows UFLI Foundations and the Science of Reading
- Will continue at the Downtown and Basha Libraries
- Aligned with CUSD curriculum
- ART Now
- Inktober Journals
- Scribble Squad - Journaling
- Get Crafty!
- Mo Willems Party
- Junior Investors - Finance basics for ages 9-12
- AMS Hangout
- Yarn & Hook Crochet Club (with teen)

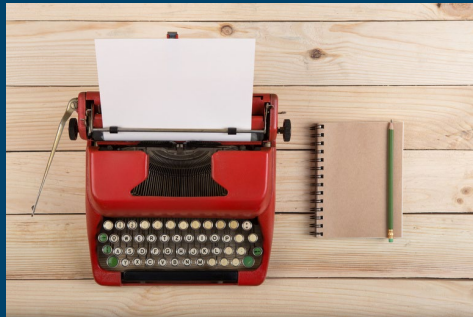
Coming in September and October



Water-Wise Workshops

Sep 11 - Oct 22

- Adult workshops in partnership with Water Conservation
- Topics such as composting, water sources and sustainability, care for plants in the desert, and creating xeriscape landscaping



Writer-in-Residence

Sept 2 - Nov 21

Basha, Downtown, Sunset

- Robrt Pela- journalist
 - through Sept 18
- Amy F. Dominy- Picture book, YA author, playwright
 - Oct 3 - Nov 21
- Pre-scheduled one on one consultations
- Drop in writer workshops

ADULT EVENTS

- Downtown- Book Lover Group, Night Owl Book Club, COC Employee Book group
- Hamilton- Romance and Fiction Book Groups
- Sunset- Mystery Round Table
- Drum group programs
- Mahjong and Role playing table top
- Squeaky Toys for a Cause
- Diamond Painting
- Genograms and Family Histories
- Our Stories history series
- Writing Group at Downtown
- Sewing and fiber arts, crafts, coloring
- Job Center, Community assistance

Language Learning for Adults

English as a Second Language

- Talk Time
- Small Group

Beginning Japanese

- Classes

Beginning Spanish

- Classes
- Conversation
Group

Special Talk Time at the
Chandler Museum
Sept 19





Citizenship Classes

Downtown Library

- ▶ Citizenship Workshop (7 or 9 weeks)
 - Tues 6-7pm Starts Sept 3
 - Sat 11a-12pm Starts Sept 28

- ▶ Get Informed: New Executive Order Expands Paths to Permanent Residency
 - Sat, Sept 19

Coming in September and October



Halloween!

- Halloween Ghost Wall Hanging
- Haunted Arizona history
- Paranormal Ghost Tour at the Downtown Library
- Halloween themed storytimes and STEAM programs



Diwali Festival of Lights, Nov 1

- DEI would like to partner
- Potentially provide funds for a single program at each branch
- Oct 28 - Family Fun Night: Happy Diwali
- Nov 2- Saturday program at Downtown
- Let Jean know what you are considering

TEEN EVENTS

- Hamilton
 - Genre and Freestyle Book Groups
 - Girls Who Code
 - Peer Tutoring
- Basha
 - Teen Salsa Taste Test
 - Afterschool Tutoring
- Downtown
 - Crystal Suncatchers
 - Smash Bros Competition, Teen Gaming
 - Yarn & Hook Crochet Club
- Teen Advisory Groups
- Teen Volunteer Overviews
- After School Hang out programs

DIY at Downtown

THE MAKERY



Ongoing Makery programs from Overviews and Glowforge trainings to special series

Digital Art with Sketchbook series: Sep- Nov



Patrons can reserve equipment such as Cricut, Glowforge laser cutter, 3D printer, and studio equipment

Talk with Charles or Timothy if you want to use the Makery equipment as a resource for your upcoming program

STEAM Kits that can be checked out by staff for youth STEAM programs

Systemwide Grab & Go Activity Kits 2024-25

Sept 16 Downtown	Chandler Contigo FAMILY/ YOUTH	Mar 3 Basha	Theme TBD FAMILY/ YOUTH
Oct 18 Sunset	Art/ Craft TEEN	Apr 11 Hamilton	Theme TBD ADULT
Nov 8 Downtown	Holiday cards for homeless ADULT	May 2 Downtown & Basha	Tiny Art Show SRC promotion ADULT
Dec 6 Hamilton	Chandler for the Holidays FAMILY/ YOUTH	May 16 Downtown	Color Your World SRC promotion TEEN
Jan 17 Basha	Theme TBD TEEN	May 23 Sunset	Color Your World SRC Promotion FAMILY/ YOUTH
Feb 3 Downtown	Makery & STEAM Promotion AGE TBD	OUTREACH THROUGHOUT YEAR	Themes as needed, for outreach efforts

Upcoming Initiatives and Theme Ideas

November	December	January	February
<ul style="list-style-type: none"> • Diwali Festival of Lights (Nov 1) • Pride in Chandler (Nov 16) • Native American Heritage • National Novel Writing Month 	<ul style="list-style-type: none"> • Chandler for the Holidays (Nov 27 - Dec 31) • Dec 2- Jan 3: Break in storytimes and STEAM 	<ul style="list-style-type: none"> • Chandler Multicultural Festival (Jan 18) • Martin Luther King, Jr. Day (Jan 20) • Lunar New Year (Jan 29) 	<ul style="list-style-type: none"> • STEAM & Makery promotion - AZ SciTech Festival • Chandler Innovation Fair (Feb 22) • Black History Month
March	April	May	June & July
<ul style="list-style-type: none"> • In-n-Out Spring Reading (Mar 8- Apr 12) • Local Author Fair (March 1) • Celebration of stories theme • Women's History Month 	<ul style="list-style-type: none"> • Jazz on the Move- Chandler Jazz Festival (Apr 5) 	<ul style="list-style-type: none"> • Asian American & Pacific Islander Heritage • Break in storytime and STEAM 	<ul style="list-style-type: none"> • Summer Reading Challenge - Color Your World • Pride Month • Juneteenth Celebration

Thank you for all your
hard work!

QUESTIONS?



Library Board Community Services

Date: 09/17/2024
To: Library Board
From: Courtney Allen, Management Analyst
Subject: Library Board Minutes

Subject:

Library Board Minutes

Agenda Item Title:

May 21, 2024 Library Board Minutes

Proposed Motion:

Move Library Board to approve the minutes of the May 21, 2024 Library Board meeting.

Attachments

Library Board Minutes 5.21.2024

Meeting Minutes

Library Board Regular Meeting

May 21, 2024 | 6:30 p.m.

Basha Library

5990 S. Val Vista Dr. Chandler, AZ 85249



Call to Order

The meeting was called to order by Board President Beth Brizel at 6:30p.m.

Roll Call

Commission Attendance

Board President Beth Brizel – Virtually Present

Board member Bob Lowry – Present

Board member Michael McElhany – Not Present

Board member Arman Sidhu – Present

Board member Alexis Merritt – Present

Board member Jennifer Pawlik – Present

Board member Parker McCarthy – Present

Staff Attendance

Rachelle Kuzyk, Library Manager

Courtney Allen, Management Analyst

Sue Van Horne, Assistant Library Manager

Chris McGinley, Basha Branch Manager

Caryn Nall, Hamilton Branch Manager

Unscheduled Public Appearances

None

Information Items

1. Please welcome our two new Library Board Members; Jennifer Pawlik and Parker McCarthy. Board Member Palafox has resigned, and Board Member Munoz's term has expired.

The Board held a round table of introductions to introduce themselves to the new board members.

Board member Pawlik has lived in Chandler since 2008, is an avid reader, and feels honored to be part of the board.

Board member McCarthy has lived in Chandler for about eight years, in Arizona for 17, and is originally from the Chicago area. Board member McCarthy has a young son who goes to Chandler schools and he loves what the library does for his son and wanted to get involved to see how he can help.

Consent Agenda

1. March 19, 2024 Library Board Meeting Minutes

Motion to approve the minutes was made by Board member Lowry, Board member Sidhu seconded. Motion passed 6-0.

Briefing

1. Library Manager's Report – Rachelle Kuzyk

The Library Manager's Report was provided to the Library Board in advance of the meeting for Board member's review.

Board President Brizel inquired what school the first grade Read to Succeed program came from. Sue Van Horne informed the board that the students were from Chandler elementary schools closest to the downtown library; Galveston, Frye, and San Marcos.

Board President Brizel commented on how great it is that all four libraries will be cooling centers as part of the City's Heat Relief Station program.

Board member Brizel also thanked Hamilton staff for the partnership between Hamilton Library and the Hamilton Astronomy Club to provide telescopes for students and faculty to experience the eclipse.

Board member Brizel inquired on which schools held the Ready, Set, Kindergarten (RSK) program. Rachelle informed the Board that the program is held at the library, as they children are only four- and five-year-olds, not quite school age yet.

Board President Brizel is very thankful to library outreach staff for all they do with the west side high school Corona Del Sol, and for always attending all the outreach events to be there for the community.

Board President Brizel inquired on the breakdown of the tax assistance statistics per library. Rachelle responded that she will get those results from the Library Programming Manager and report back to the board at the September meeting.

Rachelle Kuzyk expanded on a couple of items from the Managers Report.

The Summer Reading Challenge registration opened May 1, and the actual challenge starts on June 1. We have already exceeded 2,000 registrants before the program has started, which is a fantastic number. Rachelle suggested to the board to follow the library on social media; Instagram and Facebook. In the last eight months our Community Services Department has a brand-new marketing team, and along with our Outreach Manager Jo-el Miller they are doing phenomenal work. The reels, posts, and the engagement going on right now is unlike anything in the four years that Rachelle has been with the library, it is top notch. If you haven't seen see the Texas Hold'em video featuring Sue, you need to seek that out. Staff have received kudos on that from the City Communications and Public Affairs Department (CAPA). Board member McCarthy inquired which social media platforms the library uses. Rachelle responded that we are on Facebook, Instagram, and X. We do not do Tik Tok.

Board member Sidhu inquired on the book vending machine at Sunset. Rachelle informed the board that the machine was sent back to the vendor. The machine did not integrate with our circulation software. We are still actively looking for something that would allow a grab and go type book nook corner or machine, even if it's a little free library that does not require staff. This may be the direction we go until we find a good product that dispenses and allows holds pickup. Rachelle informed the board that the outreach team, along with our library courier, will be responsible for the distribution of materials to fill the machine or potential book nooks in the community.

Rachelle informed the board of the successful garden party at Sunset Library. Sunset Library is next to Sunset Park, with a connecting path. Along the path are musical instruments in one direction and the permanent storywalk in the other. Board member Sidhu inquired how often the storywalks are rotated. Rachelle and Sue responded that staff rotate the stories every three months, or if there's an upcoming holiday, theme, or program they may switch it out to align with that. We also have temporary storywalks for staff to put out at special events or for schools to borrow.

Board member Pawlik inquired on the capital project at Hamilton Library. Rachelle gave the board background information and updates on the project. There is approximately \$800,000 set aside for capital improvements to the Hamilton Library. We are working with the architects for a design to improve the circulation workflow. The book drop is slightly outside and it's it does not flow well with the rest of the facility, so we will be getting an improved circulation work area. The old program room was designed to house a small amount of people and is poorly designed with concrete poured stairs and barely any space for families to sit down and engage in our programs. We moved what used to be the computer lab that was dedicated for high school use onto the floor several years ago to convert that space into a usable program room, but we are now trying to get a children's programming space in the children's area of the library. Hamilton is the only library that does not have any study rooms, so we are trying to add those to make it more consistent with the rest of our libraries. We are probably at 20-30% completion on the drawings with the architect and are hoping to have those drawings completed by September. Hamilton is the smallest space of all the libraries but we can't change the footprint, so we're trying to reevaluate how we're using the space and make it better for the school and for the community.

2. Board Member Lowry will report on the funding requests for Friends supported programs and events for the 2024/25 fiscal year.

Board member Lowry gave an update on the Friends of Library and the funding requests received from library staff. Requests from the library started coming in April, then three weeks ago the Friends met to discuss and modify or approve them. There were 21 different requests for funding this year, which was 35% higher than last year, and 100% higher than two years ago. The support of the community through book sales and donations to the Friends is what allows the Friends to keep pace with everything the library wants. The function of the Friends is to take whatever they can get through donations and book sales and turn it around to give it back to the library. The Friends have approved funding so far just under \$90,000 for fiscal year 2024/25, but it may end up being closer to \$110,000. Some of the key programs they are supporting are community

outreach with \$6,500, \$10,000 for a library card campaign, which was discussed in March and Rachelle made her pitch last week, \$10,000 for the Grab & Go kits, which were started during COVID and have developed a life of their own. The kits have been incredibly successful and are still going strong after four years. Staff appreciation and development will receive \$8,000, and I think we can all agree that staff are very deserving of every penny of that because they are critical for the success of the library. The summer reading program will receive \$8,000, general library programming gets \$19,000, and high five early literacy will receive \$6,300. These are just some highlights, there are many more programs the Friends support. Board member Lowry wants to emphasize that the Friends are only able to do what they do because of the generosity and support from the community. He feels this year the Friends are going to gross about \$110,000 in revenue and will be giving it all back. Board member Lowry also informed the board that he just signed a check for just under \$135,000 for the Library Bookmobile. This is something that the Friends have been working towards for a couple of years and they are excited for Chandler's fifth library branch.

Board President Brizel is very grateful for Board member Lowry and the Friends of the Library for all they do to support the library.

Board member Pawlik inquired if it's typical that there is a Friends Board member on the Library Board. Board member Lowry replied that there is generally not a Friends Board member on the Library Board. The Friends are a totally separate non-profit organization.

Discussion

1. Malori Heppler, Community Services Marketing and Communications Program Coordinator, would like to create social media posts that introduce each of our Library Board members, for those that are interested.

Rachelle informed the board that if they are interested in having a professional headshot and a biography/profile about their service to the community and why they are serving on the library board, Malori will look after coming to a meeting. This is not mandatory, but let Courtney know if you are interested and we will coordinate with marketing.

2. Board member Merritt would like to discuss updates to the Book & Board Library Lounge; future programming ideas, requesting funds from the Friends to add to the collection each year as new and improved board games are released, what advertising efforts have been used, and usage statistics. Also, why are the games not listed by name, but only as a game collection? Therefore, they are not searchable in the catalog.

Board member Merritt has some follow-up questions on the Book and Board Lounge, as it has been open for almost one year. Rachelle responded that the games are now part of the library collection, which is under the cataloging and collections team. They have reviewed the statistics, which are not overwhelming at this point, but the games are getting used and there is a value in having them. At this point in time, this circulation is not warranting an expenditure on additional games in the lounge. The lounge is full of games so it is like any collection, we will keep an eye on

it, but as things get damaged, we don't need to ask the Friends for funding to replace the games. Right now, adding money to the game collection is not a collection priority for us, which isn't to say that a year from now that may change. The lounge is still only a year old and a lot of collections take time for traction when they're brand new. Library staff are running a program survey right now. We have done some good marketing. There is a game of the month featured and Timothy from the Makery, who is kind of our gaming expert, looks after writing reviews of the games and featuring different ones, so we feel satisfied with where it's at right now. Given the newness of the collection and the purpose that it has, Rachelle feels the games are more for in-library use, which doesn't always reflect in the circulation numbers. It's an in-house circulation as opposed to an actual checkout. Sue Van Horne added that she is pleased with what she is seeing in the lounge and the board games. People are coming in, they're playing, they're taking games into the seating area, and they're also playing them within the lounge. Sue wouldn't say she's seen a lot of activity in the Dragon's Den, but that's a smaller population. The lounge is a small area so we're happy that people are in there playing and bringing their lunch with them or buying snacks. Rachelle believes there are two ways to look at the game collection; a collection in the sense that people can borrow it and take it home with them, or a program. If it's only a check-out collection, the checkout statistics are not there yet. If it's a program, its intent to draw people into the library for us to engage with them and give them the space to use it is fulfilled. For now, it's not a collection that we need continue to dump money into, but as a program, it's phenomenal right now. So right now it is functioning more as a program and program space for the library, as opposed to a collection that would be rivaling the DVD, fiction, or picture book circulation. People are just not borrowing it to the same extent, but it is getting the same engagement from the community as people coming in to sit and read magazines or attend a program or come to our job center. So, collection versus program? Rachelle feels it just depends on the philosophy that you take on what the library is getting from it, so for Rachelle right now, it is a very successful program. Board member Merritt also inquired on browsing the collection online. Rachelle stated the game collection was meant to be, at least from the cataloging perspective, a browsing collection and not a holdable collection. The intensity of staff resources for the games is a more labor-intensive collection to manage than checking in a library book. Sue added that we are not having patrons come in asking for games by name or recommending games to purchase.

Members Comments/Announcements

1. Board member McCarthy inquired as a new library board member, what can he do to help? Rachelle responded that there are two different functioning types of library boards; a governing library board and an advisory library board. Ours is an advisory library board. There are several important policies that this board sets, and they have recently reviewed and approved them just in the past year. The sticky one is the collection development policy. The board essentially runs interference between the community and City Council when some of those controversial political conversations happen. Because board members are appointed by council, they serve as the voice to the community. The importance of the Freedom of Information and the collection, and development policy, which is the most

important policy that this group sets. Fines and fees are also set by the library board. Three years ago, this library board voted to remove fines. Being a community advocate for the library is the primary job as a member of the library board, and of course to show up at the meetings and be supportive, ask questions, and bring ideas. Sue and Rachelle are happy to give library tours. Chris is happy to give you a tour of the Basha facility while you're here tonight. As you rotate through meetings to the different libraries, we always like to have the library managers there. Each library has a unique personality and character and so you'll see different little things at each of them. Reach out to Rachelle directly and she and Sue will coordinate a tour, even if it's a one-on-one tour of the downtown library. Then as we go through the other board meetings, we will give you tours of the other facilities.

Calendar

1. The next regular meeting will be held on Tuesday, September 17, 2024 at 6:30 p.m., in the Hamilton Library Program Room, 3700 S. Arizona Ave. Chandler, AZ 85248.
2. The next Friends of the Library Board meeting will be held on Tuesday, June 4, 2024 at 1:00 p.m., in the Downtown Library Copper Conference Room, 22 S. Delaware St. Chandler, AZ 85225.

Adjourn

Motion to adjourn made by Board member Lowry, Board member Sidhu seconded. Motion passed. The meeting was adjourned at 7:27 p.m.

Courtney Allen, Board Liaison

Beth Brizel, Board President



Library Board Community Services

Date: 09/17/2024
To: Library Board
From: Courtney Allen, Management Analyst
Subject: Chandler Library Board 2025 Meeting Dates

Subject:
Chandler Library Board 2025 Meeting Dates

Agenda Item Title:
Chandler Library Board 2025 Meeting Dates

Proposed Motion:
Move Library Board to approve the 2025 Chandler Library Board meeting dates.

Attachments

2025 Chandler Library Board Meeting Dates



**2025 Meeting Schedule
Library Board
Approved: September 17, 2024
Courtney Allen / 2812**

Day of Week	Date	Time	Location: Bldg. Name/Conf. Room Name/Street Address	Type of Mtg: Study/Regular/ Retreat
Tuesday	January 21, 2025	6:30 p.m.	Downtown Library 22 S. Delaware St. Chandler, AZ 85225	Regular
Tuesday	March 18, 2025	6:30 p.m.	Basha Library 5990 S. Val Vista Dr. Chandler, AZ 85249	Regular
Tuesday	May 20, 2025	6:30 p.m.	Hamilton Library 3700 S. Arizona Ave. Chandler, AZ 85248	Regular
Tuesday	September 16, 2025	6:30 p.m.	Sunset Library 4930 W. Ray Rd. Chandler, AZ 85226	Regular
Tuesday	November 18, 2024	6:30 p.m.	Downtown Library 22 S. Delaware St. Chandler, AZ 85225	Regular