

# Meeting Minutes

## Chandler Museum Foundation

### Executive Subcommittee

### Regular Meeting

January 2, 2024 | 1:00 p.m.  
Chandler Museum, Saguaro Room  
300 S. Chandler Village Drive, Chandler, AZ



### Call to Order

The meeting was called to order by Barbara Meyerson at 1:00 p.m.

### Roll Call

#### Board Member Attendance

Barbara Meyerson, Chair  
Joan Clark, Vice-Chair  
Tom Escobedo, Treasurer

#### Staff Attendance

Jody Crago, Museum Manager

#### Absent

### Scheduled and Unscheduled Public Appearances

None

### Consent Agenda

1. November 2023 Museum Foundation Executive Subcommittee Meeting Minutes
  - Joan Clark made a motion to approve the meeting minutes from November 6, 2023.
  - Tom Escobedo seconded the motion. Motion carried unanimously (3-0). The minutes were approved as written.

## Action Item

### 2. Approve Recommendation of Board Appointments

- Tom Escobedo made a motion to approve the recommendation of Board Appointments as listed.
- Joan Clark seconded the motion. Motion carried unanimously (3-0). The recommendation for the Board Appointments was approved as follows:
  - Reappoint Blake Adam Turner
  - Reappoint Joshua Askey
  - Reappoint Martin Sepulveda
  - Reappoint Richard Feely
- The Board Chair will call each of the reappointments to review the process and inquire if they want to serve another term, which is three years.
- If any of the reappointments do not want to serve another term, there are options:
  - Board members can reach out to people they know and ask them to submit a board application if they are interested in serving.
  - The City of Chandler maintains a list of board applications which have been submitted. The list for those applicants interested in serving on the Museum Foundation Board can be forwarded to the board for vetting.

### 3. Recommend Rescinding Museum Foundation Action Item from April 2022 Board Meeting that Delayed the Creation of the Endowment Investment Account

- Joan Clark made a motion to recommend rescinding Museum Foundation Action Item from April 2022 Board Meeting that Delayed the Creation of the Endowment Invest Account.
- Tom Escobedo seconded the motion. Motion carried unanimously (3-0).
- The April 2022 Action Item stated that the Endowment Investment Account would not be opened until the Board received a letter from the Chandler Historical Society (CHS) Treasurer or a copy of the approved CHS meeting minutes regarding the transfer of funds to the Chandler Museum Foundation.
- The documentation was never received and, therefore, the funds were deposited into the checking account and are still in that account.

### 4. Recommend Creating the Chandler Museum Foundation Endowment Investment Account and Moving \$250,000 into the Account as the Starting Balance

- Tom Escobedo made a motion to recommend creating the Chandler Museum Foundation Endowment Investment Account and moving \$250,000 into the account as the starting balance.
- Joan Clark seconded the motion. Motion carried unanimously (3-0).
- The Foundation's Investment Policy follows the City's Investment Policy.

5. Recommend Approval of the Museum Foundation Governance Goal
  - Joan Clark made a motion to recommend approval of the Museum Governance Goal.
  - Tom Escobedo seconded the motion. Motion carried unanimously (3-0).
6. Recommend Approval of the Museum Foundation Awareness & Engagement Goal
  - Joan Clark made a motion to recommend approval of the Awareness & Engagement Goal.
  - Tom Escobedo seconded the motion. Motion carried unanimously (3-0).
  - City staff will send the Executive Subcommittee members a list of who is serving on each of the subcommittees and workgroups.

## Briefing

7. Discuss Next Topic for Museum Moment
  - The next topic for the Museum Moment will be the Tumbleweed Ranch Masterplan Update.
  - For a future topic, Sarah Biggerstaff, Museum Storytelling Coordinator, will attend a board meeting for introductions.
8. Review Agenda for the Next Museum Foundation Board Meeting
  - The agenda for the Museum Foundation Board Meeting to be held on Tuesday, January 16, 2024, was discussed and set.

## Member Comments

None.

## Member Announcements

None.

## Calendar

9. The next Museum Foundation Board Meeting will be held on Tuesday, January 16, 2024, at 5:30 p.m., at the Chandler Museum, Saguaro Room, 300 S. Chandler Village Drive, in Chandler, Arizona.
10. The next Executive Subcommittee Meeting will be held on Monday, February 5, 2024, at 1:00 p.m., at the Chandler Museum, Saguaro Room, 300 S. Chandler Village Drive, in Chandler, Arizona.

## Adjourn

With no other business to discuss, the meeting was adjourned at 2:38 p.m.

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Barbara Meyerson, Chair

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Jody Crago, Staff Liaison