

Meeting Minutes

Chandler Museum Foundation

Executive Subcommittee

Regular Meeting

March 4, 2024 | 1:00 p.m.
Chandler Museum, Saguaro Room
300 S. Chandler Village Drive, Chandler, AZ



Call to Order

The meeting was called to order by Barbara Meyerson at 1:07 p.m.

Roll Call

Board Member Attendance

Barbara Meyerson, Chair
Joan Clark, Vice-Chair
Tom Escobedo, Treasurer

Staff Attendance

Jody Crago, Museum Manager
Tiffani Egnor, Museum Programs & Ops Mgr

Absent

Scheduled and Unscheduled Public Appearances

None.

Consent Agenda

1. February 2024 Museum Foundation Executive Subcommittee Meeting Minutes
 - Tom Escobedo made a motion to approve the meeting minutes of the Museum Foundation Executive Subcommittee Meeting from February 5, 2024.
 - Joan Clark seconded the motion. Motion carried unanimously (3-0). The minutes were approved as written.

Action Item

2. Recommend Approval of the Museum Foundation Strategic Plan
 - Joan Clark made a motion to recommend the approval of the Museum Foundation Strategic Plan.
 - Tom Escobedo seconded the motion. Motion carried unanimously (3-0).
 - Tom Escobedo inquired if tasks can be prioritized.
 - Joan Clark responded the Strategic Plan can be edited, and that it would be the Strategic Planning/Governance Subcommittee to make the edits and present to the full board for approval of the changes.
 - Barbara Meyerson thanked everyone who worked on the Strategic Plan, especially Clark.

Briefing

3. Review Museum Foundation Fiscal Year 2024-2025 Draft Budget
 - Jody Crago reviewed the FY2024-25 Draft Budget. Some account codes are being updated and will be reflected when the budget is presented to the full board.
 - Barbara Meyerson thanked Crago for assembling the draft budget.
4. Discuss Creating a Finance Subcommittee
 - Discussion ensued on the formation of a Finance Subcommittee. Formation would include four board members and, possibly, a volunteer from the community.
 - Barbara Meyerson will contact the board members to inquire if they would be interested in serving on the new subcommittee. Those board members are Rich Feely, Jacki Ryan, Joshua Askey, and Tom Escobedo (Treasurer).
 - Creating a Finance Subcommittee will be an Agenda Item on the Museum Foundation Board Meeting on March 18, 2024.
 - The Finance Subcommittee would be a good subcommittee for new board members to join as it will help the new members become familiar with the Foundation's budget structure and fiscal state.
5. Review Proposed Changes to the Bylaws
 - The Executive Subcommittee reviewed the Bylaws and edited them.
 - Some of the changes were to add an annual meeting will be held in May and officer elections will occur at this meeting as dictated by the officers' terms.
 - The amended Bylaws will be reviewed at the Governance Subcommittee Meeting on March 11, 2024, and then reviewed at the Museum Foundation Board Meeting on March 18, 2024, before final approval.
6. Workgroup Report-Outs
 - All Workgroup Report-Outs were reviewed by the Executive Subcommittee.
 - Foundation Spending Policy

- It was decided to sunset the Foundation Spending Policy, and all work will be transferred to the Finance Subcommittee to continue developing.
- Board Binder
 - The Board Binder draft was reviewed.
 - It was decided to sunset the Board Binder Workgroup and the Board Binder will be transferred to the Governance Subcommittee.
 - The Executive Subcommittee gave thanks to Brenda Abney and Al Quihuis for gathering the information and assembling it into a useful binder for the board.
- Membership/Friends of the Museum
 - It was decided to sunset the Membership/Friends of the Museum Workgroup.
 - The work created by this workgroup will be transferred to the Finance Subcommittee.
- Idea Incubator
 - The Idea Incubator Workgroup's main tasks are to gather information from the board meetings; research interesting and/or pliable options; and refer possibilities to the Executive Subcommittee. The Executive Subcommittee will then review the idea(s) and decide if it should be further pursued.
 - The Idea Incubator Workgroup will be invited to the April Executive Subcommittee Meeting where the reporting out process will be reviewed.

Member Comments

Jody Crago announced that Paulina Woo of Western Alliance Bank has been invited to attend a future board meeting. Crago will keep the board informed on which board meeting she will be attending.

Calvenea Malloy will be serving as the board representative on the Museum Store Committee.

Barbara Meyerson inquired if there is a fundraising opportunity for the Museum Foundation to be included in the building acquisition of a Japanese Internment Camp. Jody Crago answered that could be a possibility and staff will keep the board informed if that opportunity arises.

Member Announcements

Tom Escobedo announced that there will be a two-page spread in a Phoenix magazine on "Death and Diamonds," the true story of Holocaust survivor, Samuel Solderger.

Calendar

7. The next Museum Foundation Board Meeting will be held on Monday, March 18, 2024, at 5:30 p.m., at the Chandler Museum, Saguaro Room, 300 S. Chandler Village Drive, in Chandler, Arizona.
8. The next Executive Subcommittee Meeting will be held on Monday, April 1, 2024, at 1:00 p.m., at the Chandler Museum, Saguaro Room, 300 S. Chandler Village Drive, in Chandler, Arizona.

Adjourn

With no other business to discuss, the meeting was adjourned at 2:12 p.m.

Barbara Meyerson, Chair

Jody Crago, Staff Liaison