

Meeting Minutes

Chandler Museum Foundation

Regular Meeting

November 18, 2024 | 5:30 p.m.
Chandler Museum, Saguaro Room
300 S. Chandler Village Drive, Chandler, AZ



Call to Order

The meeting was called to order by Barbara Meyerson at 5:31 p.m.

Roll Call

Board Member Attendance

Barbara Meyerson, Chair
Joan Clark, Vice-Chair
Rich Feely, Treasurer
Joshua Askey
Calvenea Malloy
Jacki Ryan
Brenda Abney
Tom Escobedo

Staff Attendance

Jody Crago, Museum Manager
Kim Moyers, Cultural Development Director
Peter Bugg, Museum Operations Manager

Absent

Adam Turner
Martin Sepulveda
Al Quihuis

Unscheduled Public Appearances

None.

Consent Agenda

1. Approval of Minutes from October 28, 2024 Chandler Museum Foundation Board Meeting
 - Joan Clark made a motion to approve minutes from the October 28, 2024 Chandler Museum Foundation Board Meeting
 - Jacki Ryan seconded the motion.
 - Motion carried unanimously (8-0). The minutes with suggested changes were approved.

Action Agenda

1. Chandler Museum Foundation Supports Funding Additional Space for Processing, Conservation and Exhibition of Art and Cultural Objects in Chandler
 - Joan Clark made a motion to approve the Museum Foundation Spending Policy
 - Tom Escobedo seconded the motion. Motion carried unanimously (7-0).
 - Joan Clark made a motion that Chandler Museum Foundation Supports Additional Space for Processing, Conservation and Exhibition of Art and Cultural Objects in Chandler
 - Tom Escobedo Seconded the motion.
 - Joan Clark shared about a tour that was given to Councilmember Matt Orlando of the new OA+D exhibition, during which Councilmember Orlando recommended that the Museum Foundation request funding in the upcoming bond election for an additional processing, funding, and exhibition space for the museum.
 - Kim Moyers answered questions from Museum Foundation Board members and explained elements of the bond election project selection process.
 - Additional discussion continued on what the Museum Foundation should include in the bond funding request.
 - Motion carried unanimously (8-0).

Discussion

None.

Briefing

3. Status of Friends of the Museum Membership Campaign
 - Jody Crago stated that there were 15 memberships in October. Thank-you emails are sent out the Tuesday following a patron taking out a membership. The members names are displayed on the RiseVision monitor in the mail hallway of the Museum.
4. Holiday Celebration with Chandler Cultural Foundation and Chandler Arts
 - Jody Crago stated that all board members should have received an invite to the combined holiday celebration with the Museum Foundation, Chandler Cultural Foundation and the Chandler Arts Commission.
5. Launch of the Museum Fundraising Work Group
 - Rich Feely stated launch of the Museum Fundraising Workgroup would be postponed due to Adam Turner's absence at the Meeting.
 - Rich asked if any board members wanted to volunteer to serve on this workgroup.
 - Jacki Ryan volunteered to serve on the Fundraising Workgroup.
6. Museum Exhibition and Programs Schedule Report
 - Peter Bugg presented all the programs and exhibitions that the new reorganized Museum would be working on in the next several months.

7. "Night at the Museum: Superhero Edition" Update

- Jody Crago invited the Museum Board to attend the special event. Jody highlighted several of the activities at the event and explained that this event was funded by a City Council amendment.
- Jody Crago stated that there were currently 577 people registered to attend.

8. Museum Foundation 2022-2023 Audit Update

- Jody Crago noted that the Museum Foundation had planned to only complete a financial audit every two years. The Museum Foundation did not budget for an audit of the FY 2023-2024. After City of Chandler review, it was determined that the FY 2023-2024 audit had to be completed.
- Rich Feely stated that the Finance Subcommittee would review the Museum Foundation's budget and adjust to account for this expense.
- Jody Crago stated that Deputy City Manager and Chief Financial Officer for the City of Chandler, Dawn Lang, had assigned Management Services staff to draft amended by-law language for the Museum Foundation so that the audit would only happen every two years until the Museum Foundation reached a certain threshold of revenue generation. Dawn was also attempting to renegotiate the cost of the audit for the Museum Foundation with the auditing firm.

9. Museum Foundation Spending Report

- Jody Crago distributed a Year-to-Date Spending Report from July 1, 2024 to November 18, 2024.
- Jody stated that the Executive Subcommittee wanted this report submitted to the full board.
- Jody explained that this report only reflected approximately 5 months of the Museum Foundation's spending but does show that general donations, rental revenue, and Museum Store revenue had all outperformed revenue expectations.
- Rich Feely stated that the Finance Subcommittee would review this report at their December meeting.

10. Museum Director's Report

- Jody Crago recapped the Organic Architecture and Design Archives event on November 9, 2024
- Jody highlighted the 5 exhibition installs that the Museum completed over the last five weeks.

Member Comments

None.

Member Announcements

None.

Calendar

11. Next Museum Foundation Executive Subcommittee Meeting will be November 25, 2024, at 1:00 p.m. at the Chandler Museum.
12. Next Museum Foundation Governance Subcommittee Meeting will be December 9, 2024, at 10:00 a.m. at the Chandler Museum
13. The Museum Foundation Board Meeting scheduled for December 9, 2024 was CANCELED
14. Next Museum Foundation Board Meeting will be January 21, 2025, at 5:30 p.m. at the Chandler Museum

Adjourn

The meeting was adjourned at 6:46 p.m.


Barbara Meyerson, Chair


Jody Crago, Staff Liaison