

Municipal Property Corporation Regular Meeting

December 10, 2024 | 7:30 a.m.

Immediately following the IDA Meeting at 7:30 a.m.

Chandler City Council Chambers

88 E. Chicago, Chandler AZ

or [Webex](#) 1-602-666-0783

Code: 2664 375 0604 Password: Rtc6nUeHr33



Commission Members

President Charles Ertl

Vice President William Nolde

Secretary/Treasurer (Vacant)

Director Lee Kroll

Director Shannon Wilson

Pursuant to Resolution No. 4464 of the City of Chandler and to A.R.S. § 38-431.02, notice is hereby given to the members of the Municipal Property Corporation and to the general public that the Municipal Property Corporation will hold a REGULAR MEETING open to the public on Tuesday, December 10, 2024, immediately following the 7:30 a.m. Industrial Development Authority meeting, at City Council Chambers, 88 E. Chicago Street, Chandler, AZ. One or more Commissioners may be attending by telephone or webex.

Persons with disabilities may request a reasonable modification or communication aids and services by contacting the City Clerk's office at (480) 782-2181(711 via AZRS). Please make requests in advance as it affords the City time to accommodate the request.

Agendas are available in the Office of the City Clerk, 175 S. Arizona Avenue.

Municipal Property Corporation

Regular Meeting Agenda - December 10, 2024

Call to Order/Roll Call

Unscheduled Public Appearances

Members of the audience may address any item not on the agenda. State Statute prohibits the Board or Commission from discussing an item that is not on the agenda, but the Board or Commission does listen to your concerns and has staff follow up on any questions you raise.

Approval of Minutes

1. **Minutes of the December 12, 2023, Regular Meeting**
Move the Municipal Property Corporation to approve the minutes of the December 12, 2023, Regular Meeting

Briefing Items and Discussion

2. **State of Arizona Corporation Commission Annual Report - Ms. Goucher**
3. **IRS Form 990-N - Ms. Goucher**

Action Agenda

4. **2025 Election of Officers - Ms. Lange**

Member Comments/Announcements

Calendar

5. **Next Regular Meeting: December 9, 2025**

Adjourn



Municipal Property Corporation Management Services Memo No.

Date: 12/10/2024
To: Municipal Property Corporation
Thru: Dawn Lang, Deputy City Manager|CFO
Kristi Smith, Financial Services Director
Julie Goucher, Accounting Senior Manager
From: Karla Lange, Management Assistant
Subject: Minutes of the December 12, 2023, Regular Meeting

Proposed Motion:

Move the Municipal Property Corporation to approve the minutes of the December 12, 2023, Regular Meeting

Attachments

Minutes 12-12-23

Meeting Minutes

Municipal Property Corporation

Regular Meeting

December 12, 2023 | 6:00 p.m.
Chandler City Council Chambers
88 E. Chicago Street, Chandler, AZ

Webex: 602-666-0783 | 2662 399 5350 | Password: ckVKQtxv742



Call to Order

The meeting was called to order by President Shannon Wilson at 6:08 p.m.

Roll Call

Commission Attendance

President Shannon Wilson
Vice President Ed Salanga
Director William Nolde
Director Lee Kroll

Staff Attendance

Dawn Lang, Deputy City Manager | CFO
Tawn Kao, Assistant City Attorney
Kristi Smith, Financial Services Asst Director
Robert Steele, Accounting Senior Manager
Megan Rinkenberger, Management Assistant

Absent

Secretary/Treasurer Charles Ertl

Scheduled and Unscheduled Public Appearances

None.

Approval of Minutes

Vice President Salanga moved to approve the February 14, 2023, meeting minutes. Director Kroll seconded the motion. Motion approved unanimously (4-0).

Briefing Items and Discussion

Mr. Steele reported that the State of Arizona Corporate Commission Annual Report had been filed in a timely manner, with a cost of ten (\$10) dollars. Additionally, Mr. Steele reported on the successful filing of IRS Form 990-N Postcard.

Action Agenda Motion and Vote

Election of Officers for 2024

Mr. Steele described the practice of the board to rotate the officers in the following manner: President becomes director, vice president becomes secretary/treasurer, secretary/treasurer becomes president, and director becomes vice president. This resulted in the following proposed positions: President Charles Ertl, Vice President William Nolde, Secretary/Treasurer Edward Salanga, Director Lee Kroll, and Director Shannon Wilson.

Vice President Salanga moved to approve the election of the officers as presented, and Director Nolde seconded the motion. Motion approved unanimously (4-0).

Member Comments/Announcements

None.

Calendar

The next regular meeting will be held on Tuesday, December 10, 2024, immediately following the Industrial Development Authority meeting scheduled at 7:30 a.m.

Informational Items

None.

Adjourn

The meeting was adjourned at 6:14 p.m.

Shannon Wilson, President



Municipal Property Corporation Management Services Memo No.

Date: 12/10/2024
To: Municipal Property Corporation
Thru: Dawn Lang, Deputy City Manager|CFO
Kristi Smith, Financial Services Director
Julie Goucher, Accounting Senior Manager
From: Karla Lange, Management Assistant
Subject: State of Arizona Corporation Commission Annual Report - Ms. Goucher

Attachments

ACC Annual Filing 2024



Corporations Division

COMMISSIONERS

Jim O'Connor - Chairman
Lea Márquez Peterson
Anna Tovar
Kevin Thompson
Nick Myers

Date: 8/20/2024

Delivered via: Email

Karla Lange

RE: Entity Name: CITY OF CHANDLER MUNICIPAL PROPERTY
CORPORATION
ACC File Number: 00726979
ACC Order Number: 202408202775875
Document Received 08/20/2024
Date:

We are pleased to notify you that the Annual Report submitted for the above-referenced entity have or has been APPROVED for filing.

The Corporations Division strongly recommends that you periodically monitor the corporation's public record, which can be viewed at ecorp.azcc.gov. If you have questions or for further information, contact Customer Service at 602-542-3026, or, within Arizona only, 800-345-5819.

Division Director Tanya Gibson
1300 W.Washington Street, Phoenix, AZ 85007 | 602-542-3026 | azcc.gov



Municipal Property Corporation Management Services Memo No.

Date: 12/10/2024
To: Municipal Property Corporation
Thru: Dawn Lang, Deputy City Manager|CFO
Kristi Smith, Financial Services Director
Julie Goucher, Accounting Senior Manager
From: Karla Lange, Management Assistant
Subject: IRS Form 990-N - Ms. Goucher

Attachments

IRS Form 990-N 2023

Department of the Treasury
Internal Revenue Service

for Tax-Exempt Organization not Required to File Form 990 or 990-EZ

2023

Open to Public Inspection

A For the 2023 Calendar year, or tax year beginning 2023-07-01 and ending 2024-06-30

B Check if available

☐ Terminated for Business☒ Gross receipts are normally \$50,000 or less

C Name of Organization: CITY OF CHANDLER MUNICIPAL

PROPERTY CORPORATION

PO Box 4008 MS 702,

Chandler, AZ, US, 85244

D Employee Identification

Number 86-0213835

E Website:

F Name of Principal Officer: CHARLES ERTL

PO Box 4008 MS 702,

Chandler, AZ, US, 85244

Privacy Act and Paperwork Reduction Act Notice: We ask for the information on this form to carry out the Internal Revenue laws of the United States. You are required to give us the information. We need it to ensure that you are complying with these laws.

The organization is not required to provide information requested on a form that is subject to the Paperwork Reduction Act unless the form displays a valid OMB control number. Books or records relating to a form or its instructions must be retained as long as their contents may become material in the administration of any Internal Revenue law. The rules governing the confidentiality of the Form 990-N is covered in code section 6104.

The time needed to complete and file this form and related schedules will vary depending on the individual circumstances. The estimated average times is 15 minutes.

Note: This image is provided for your records only. Do Not mail this page to the IRS. The IRS will not accept this filing via paper. You must file your Form 990-N (e-Postcard) electronically.



Municipal Property Corporation Management Services Memo No.

Date: 12/10/2024
To: Municipal Property Corporation
Thru: Dawn Lang, Deputy City Manager|CFO
Kristi Smith, Financial Services Director
Julie Goucher, Accounting Senior Manager
From: Karla Lange, Management Assistant
Subject: 2025 Election of Officers - Ms. Lange

Attachments

2025 Election of Officers

MUNICIPAL PROPERTY CORPORATION

2025 Proposed Election of Officers

It has been the practice of the board to rotate the officers in the following manner:

President becomes Director

Vice President becomes Secretary/Treasurer

Secretary/Treasurer becomes President

Director becomes Vice President

	2024	Proposed 2025
President	Charles Ertl	William Nolde
Vice President	William Nolde	Lee Kroll
Secretary/Treasurer	Edward Salanga	Shannon Wilson
Director	Lee Kroll	Charles Ertl
Director	Shannon Wilson	(Vacant)

Motion:

Move to approve the election of officers as follows:

President,

Vice President,

Secretary/Treasurer,

Director,

Director,