

Meeting Minutes

Military and Veterans Affairs Commission

Regular Meeting

May 14, 2024 | 5:00 p.m.
Chandler City Council Conference Room
88 E. Chicago St., Chandler, AZ



Call to Order

The meeting was called to order by Chair Farabee at 5:01 p.m.

Roll Call

Commission Attendance

Chair Carol Farabee
Vice Chair Michael Simon
Commissioner Robert Dalpe
Commissioner Jacob Dort
Commissioner Shane Levinson
Commissioner LaShay Marks

Staff Attendance

Corey Povar, Staff Liaison
Tawn Kao, Assistant City Attorney
Sandy Popovich, Management Analyst
Luke Tasker, Recording Secretary
Elizabeth Herbert, City Prosecutor
Alicia Skupin, Presiding City Magistrate

Absent

Commissioner Nancy Dunn

Scheduled and Unscheduled Public Appearances

1. Welcome new Commissioners Jacob Dort and LaShay Marks | Chair Farabee

Consent Agenda and Discussion

2. April 9, 2024 Minutes
Regular Meeting Minutes of Tuesday, April 9, 2024.

Consent Agenda Motion and Vote

Commissioner Levinson motioned to approve the minutes; seconded by Commissioner Dalpe.

Motion carried 6-0.

Briefing

3. Military and Veterans' Court Presentation | Elizabeth Herbert, City Prosecutor

Ms. Herbert gave a presentation on the Veterans' Court process and the various resources available to veterans.

4. Briefing on Code of Ordinances Part I, Chapter 2-6: Boards and commissions--General qualifications of members | Corey Povar, Staff Liaison

Mr. Povar gave a briefing on Chapter 2-6 concerning the circumstances under which a commissioner may be removed. Chair Farabee raised the question of whether Commissioner Dunn could be removed due to repeated absences. Ms. Kao advised that modifying the Rules of Procedure must be properly noticed and put to a vote on a future agenda. Commissioner Dort suggested that excused and unexcused absences should be identified on meeting minutes.

Mr. Povar stated that retroactively applying any rule changes to Commissioner Dunn's absence was not acceptable, particularly as the Commission did not object when she provided notice at the last meeting. Chair Farabee requested that modification of the Rules of Procedure be placed on the agenda for the next meeting.

Discussion

5. Discussion of the Military Bound event, held on May 8th, 2024, at 6 p.m. at City Council Chambers

Commissioner Levinson reported that this year's event had three or four times the number of attendees over last year's event, with at least 20 enlistees from each branch (excluding the Air Force, who did not attend). Mr. Povar added that it was a very full event, and that another venue might be needed if all branches are represented in the future.

There was discussion of modifying the catering setup at next year's event, such as having two stations, or serving hors d'oeuvres before the ceremony. Commissioner Levinson mentioned how instrumental SFC Ortega was in organizing the other recruiters, and the Commission discussed recognizing him at the next meeting.

6. Discussion of deliverables, including business cards, brochures, pop-up tent, and supplies for booth

The Commission discussed various designs and resources to include in the deliverables. A vote on card design will be added to the agenda for the next meeting.

7. Discussion of supporting non-profit, Operation Thrive

Commissioner Marks recused himself from the discussion due to a conflict of interest, but answered the Commission's questions on Operation Thrive, specifically a 5k race on November 9, 2024. Ms. Kao advised that attending the event might be appropriate, given the Commission's interest in education and activities supporting veterans, but that financial support would lie outside the Commission's role.

8. Discussion of outreach, including a Transition Program, Health & Wellness Clinic, and survey

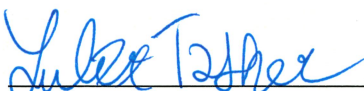
Chair Farabee stated that given the Commission's advisory role, the establishment of these items would be outside the Commission's purview.

Calendar

The next regular meeting will be held on June 11, 2024, in the Council Chambers Conference Room, 88 E. Chicago Street.

Adjourn

The meeting was adjourned at 6:23 p.m.



Luke Tasker, Secretary



Carol Farabee, Chair