

Military and Veterans Affairs Commission Regular Meeting

June 11, 2024 | 5 p.m.

Council Chambers Conference Room
88 E. Chicago St., Chandler, AZ



Commission Members

Chair Carol Farabee
Vice Chair Michael Simon
Commissioner Robert Dalpe
Commissioner Jacob Dort
Commissioner Nancy Dunn
Commissioner Shane Levinson
Commissioner LaShay Marks

Pursuant to Resolution No. 4464 of the City of Chandler and to A.R.S. § 38-431.02, notice is hereby given to the members of the Military and Veterans Affairs Commission and to the general public that the Military and Veterans Affairs Commission will hold a **REGULAR MEETING** open to the public on Tuesday, June 11, 2024, at 5:00 p.m., at City Council Chambers Conference Room, 88 E. Chicago Street, Chandler, AZ. One or more Commissioners may be attending by telephone.

Persons with disabilities may request a reasonable modification or communication aids and services by contacting the City Clerk's office at (480) 782-2181(711 via AZRS). Please make requests in advance as it affords the City time to accommodate the request.

Agendas are available in the Office of the City Clerk, 175 S. Arizona Avenue.

Military and Veterans Affairs Commission

Regular Meeting Agenda - June 11, 2024

Call to Order/Roll Call

Scheduled/Unscheduled Public Appearances

Members of the audience may address any item not on the agenda. State Statute prohibits the Board or Commission from discussing an item that is not on the agenda, but the Board or Commission does listen to your concerns and has staff follow up on any questions you raise.

1. Recognition of SFC Ortega, for his assistance in organizing the Military Bound event - Comm. Levinson
2. Recognition of Sandy Popovich, outgoing Commission Secretary, for her dedicated service to the Commission

Consent Agenda

Items listed on the Consent Agenda may be enacted by one motion and one vote. If a discussion is required by members of the Board or Commission, the item will be removed from the Consent Agenda for discussion and determination will be made if the item will be considered separately.

3. Approval of the May 14, 2024, Regular Meeting Minutes of the Military and Veterans Affairs Commission
4. Approval of purchase of new Commission nameplates
5. Approval to move the August 13, 2024, meeting to the Chandler Nature Center as part of planning for the Veterans Day event

Action Agenda

6. Selection of business card design
Move approval of selected sample
7. Proposed Amendment to the Military & Veterans Affairs Commission Rules of Procedure
Discussion and motion to approve an amendment to the Military & Veterans Affairs Commission Rules of Procedure to address excused/unexcused absences of Commission members.

8. Approval of purchase of pop-up tent for outreach events
Move approval of purchase

Discussion

9. Discuss the Senior Center's Military Appreciation Breakfast - Trevor Groth, Recreation Coordinator
10. Discuss holding a 50th anniversary event for the ending of the Vietnam War in April 2025
11. Discuss communication regarding events such as the Memorial Day service at Valley of the Sun and Elks Lodge events
12. Discuss progress on Veteran Resources brochure

Briefing

13. Treasury Report - Luke Tasker, Commission Secretary

Member Comments/Announcements

Calendar

14. The next Regular meeting of the Military and Veterans Affairs Commission will be on August 13, 2024 at 5:00 p.m.

Information Items

Adjourn



Military and Veterans Affairs Community Services Memo No.

Date: 06/11/2024
To: Military and Veterans Affairs Commission
From: Luke Tasker, Management Assistant
Subject: Proposed Amendment to the Military & Veterans Affairs Commission Rules of Procedure

Proposed Motion:

Discussion and motion to approve an amendment to the Military & Veterans Affairs Commission Rules of Procedure to address excused/unexcused absences of Commission members.

Background/Discussion

Proposed Amendment to Military and Veterans Affairs Commission Rules of Procedure

Section 7 Attendance

Pursuant to Chandler City Code § 2-6.1, a commissioner forfeits office after failing “to attend three (3) consecutive regular meetings without being excused by such board or commission.”

- A. Under the Rules of Procedure for the Military and Veterans Affairs Commission, an absence may be excused for the following reasons:
 - a. An illness or death in the family, or similar emergency
 - b. Childbirth or adoption of a child
 - c. A funeral, wedding, or similar ceremony
 - d. Military service
 - e. Jury duty
 - f. Personal leave – once per calendar year, due to a previously scheduled vacation or similar
- B. To be considered excused, a commissioner must submit the *Absence Request* form to staff as soon as feasible. If a meeting is canceled due to lack of quorum, unexcused absences will still be tracked.
- C. A commissioner who arrives late or leaves early will be considered absent and unexcused, unless all of the following apply:
 - a. The commissioner provides notice to staff in advance
 - b. The commissioner is present for the majority of the meeting
 - c. The commissioner’s late arrival or early departure does not cause the commission to break quorum

