

Military and Veterans Affairs Commission Regular Meeting

August 13, 2024 | 5:00 p.m.

Chandler Nature Center - Jackrabbit Room
4050 E. Chandler Heights Rd., Chandler, AZ



Commission Members

Chair Carol Farabee
Vice Chair Michael Simon
Commissioner Robert Dalpe
Commissioner Jacob Dort
Commissioner Nancy Dunn
Commissioner Shane Levinson
Commissioner LaShay Marks

Pursuant to Resolution No. 4464 of the City of Chandler and to A.R.S. § 38-431.02, notice is hereby given to the members of the Military and Veterans Affairs Commission and to the general public that the Military and Veterans Affairs Commission will hold a **REGULAR MEETING** open to the public on Tuesday, August 13, 2024, at 5:00 p.m., at Chandler Nature Center - Jackrabbit Room 4050 E. Chandler Heights Rd., Chandler, AZ. One or more Commissioners may be attending by telephone.

Persons with disabilities may request a reasonable modification or communication aids and services by contacting the City Clerk's office at (480) 782-2181(711 via AZRS). Please make requests in advance as it affords the City time to accommodate the request.

Agendas are available in the Office of the City Clerk, 175 S. Arizona Avenue.

Military and Veterans Affairs Commission

Regular Meeting Agenda - August 13, 2024

Call to Order/Roll Call

Unscheduled Public Appearances

Members of the audience may address any item not on the agenda. State Statute prohibits the Board or Commission from discussing an item that is not on the agenda, but the Board or Commission does listen to your concerns and has staff follow up on any questions you raise.

1. Recognition of Sandy Popovich, outgoing Commission Secretary

Consent Agenda

Items listed on the Consent Agenda may be enacted by one motion and one vote. If a discussion is required by members of the Board or Commission, the item will be removed from the Consent Agenda for discussion and determination will be made if the item will be considered separately.

2. Approval of the June 11, 2024, Regular Meeting Minutes of the Military and Veterans Affairs Commission
3. Approval to support the Senior Center in locating a sponsor for the Military Appreciation Breakfast, to be held November 8, 2024

Action Agenda

4. Discussion and motion to approve date for the next Military Bound event, to be held May, 2025
5. Discussion and motion to approve locating an external speaker for the City's Constitution Day event, to be held September 17, 2024 from 8:30 - 9:30 a.m. at the City Hall Courtyard
6. Discussion and motion to approve date for 2024 Military and Veterans Affairs Commission retreat

Discussion

7. Presentation by Arizona Veteran Mission Group on resources provided to veterans

8. Capital Project Funding/Bond Election Discussion - Budget Division
9. Discuss updates regarding memorial for the 50th anniversary of the fall of Saigon, to be held April 26, 2025
10. Discuss updates regarding external event communication
11. Discussion regarding services to include in Veteran Resource brochure
12. Site tour and discussion of event planning for Veterans Day event, to be held November 11, 2024

Briefing

13. Treasury Report - Luke Tasker, Commission Secretary
14. Update on pop-up tent for outreach events - Corey Povar, Staff Liaison
15. Update on Recognition Wall at Veterans Memorial - Corey Povar, Staff Liaison

Member Comments/Announcements

Calendar

16. The next Regular meeting of the Military and Veterans Affairs Commission will be on September 10, 2024 at 5:00 p.m.

Adjourn



Military and Veterans Affairs Community Services Memo No.

Date: 08/13/2024

To: Military and Veterans Affairs Commission

From: Luke Tasker, Management Assistant

Subject: Approval of the June 11, 2024, Regular Meeting Minutes of the Military and Veterans Affairs Commission

Attachments

6.11.2024 Meeting Minutes

Meeting Minutes

Military and Veterans Affairs Commission

Regular Meeting

May 14, 2024 | 5:00 p.m.

Chandler City Council Conference Room
88 E. Chicago St., Chandler, AZ



Call to Order

The meeting was called to order by Chair Farabee at 5:04 p.m.

Roll Call

Commission Attendance

Chair Carol Farabee
Vice Chair Michael Simon
Commissioner Robert Dalpe
Commissioner Jacob Dort
Commissioner Shane Levinson
Commissioner LaShay Marks

Staff Attendance

Corey Povar, Staff Liaison
Thomas Allen, Assistant City Attorney
Luke Tasker, Recording Secretary

Absent

Commissioner Nancy Dunn

Scheduled and Unscheduled Public Appearances

1. Recognition of SFC Ortega, for his assistance in organizing the Military Bound event - Comm. Levinson

SFC Ortega was unable to attend. Comm. Levinson spoke about his contributions to the event, and will ensure that he receives his commemorative certificate.

2. Recognition of Sandy Popovich, outgoing Commission Secretary, for her dedicated service to the Commission

Ms. Popovich was unable to attend, but will be recognized at the August 13 meeting.

Consent Agenda

3. Approval of the May 14, 2024, Regular Meeting Minutes of the Military and Veterans Affairs Commission
4. Approval of purchase of new Commission nameplates
5. Approval to move the August 13, 2024, meeting to the Chandler Nature Center as part of planning for the Veterans Day event

Comm. Levinson motioned to approve the consent agenda; seconded by Comm. Dalpe. Motion carried 6-0.

Action Agenda

6. Selection of business card design
Move approval of selected sample

Comm. Dalpe motioned to approve sample three; seconded by Comm. Dort. Motion carried 6-0.

7. Proposed Amendment to the Military & Veterans Affairs Commission Rules of Procedure
Discussion and motion to approve an amendment to the Military & Veterans Affairs Commission Rules of Procedure to address excused/unexcused absences of Commission members.

There was discussion concerning the amendment's provisions. Comm. Marks raised the question of whether personal leave could apply to absences due to work; the consensus was that it would apply. Comm. Dort asked if attending meetings via phone would be acceptable. Mr. Allen advised that it was allowed under city rules, and the commissioners raised no objections to it.

Comm. Dalpe motioned to approve the amendment as written; seconded by Comm. Simon. Motion carried 6-0.

8. Approval of purchase of pop-up tent for outreach events
Move approval of purchase

Comm. Dalpe voted to approve the purchase; seconded by Comm. Levinson. Motion carried 6-0.

Discussion

9. Discuss the Senior Center's Military Appreciation Breakfast - Trevor Groth, Recreation Coordinator

Mr. Groth gave an overview of the Military Appreciation Breakfast, to be held on November 8, 2024. Comm. Levinson asked if the event will be publicized on social media. Mr. Groth advised that it would be publicized but that there was room to increase marketing; Mr. Povar advised that he would work with the Marketing team to further promote the event. Comm. Dalpe asked how much room there was for resource organizations; Mr. Groth advised that four tables would be an ideal number.

Mr. Groth asked for the Commission's assistance in locating a sponsor to provide food for the event. Chair Farabee requested that approval be added to the August agenda.

10. Discuss holding a 50th anniversary event for the ending of the Vietnam War in April 2025

Mr. Povar gave an update on a planning meeting he and Chair Farabee attended. Comm. Dalpe clarified that the event reflects the 50th anniversary of the fall of Saigon. He suggested that military vehicle groups be invited. Chair Farabee raised a concern over parking for a large-scale event. Comm. Marks advised that a similar event he attended drew approximately 2500 attendees.

11. Discuss communication regarding events such as the Memorial Day service at Valley of the Sun and Elks Lodge events

Comm. Dalpe advised that the Elks and other groups recently held Memorial Day events which the Commission was not informed of, although there were councilmembers in attendance. He advised that he has had difficulty in maintaining communication with these local groups. Comm. Dort suggested that the Commission might play a role in coordinating between these groups, and that they might be invited to meetings to further communication. Chair Farabee suggested that if the problem is an internal issue with these groups not promoting their events, it may not be the Commission's role to resolve those issues. Comm. Marks asked why the Commission does not put on a Memorial Day event; Comm. Dalpe advised that it was not on the list agreed upon the previous year.

12. Discuss progress on Veteran Resources brochure

Discussion ensued. Staff will compile a list of resources provided by the Commission, and the Commissioners will vote on which resources to include once the list is complete.

Briefing

13. Treasury Report - Luke Tasker, Commission Secretary

Mr. Tasker detailed the expenses from the Military Bound event.

Calendar

The next regular meeting will be held on August 13, 2024, in the Jackrabbit Room at the Chandler Nature Center, 4050 E. Chandler Heights Rd.

Adjourn

The meeting was adjourned at 6:12 p.m.

Luke Tasker, Secretary

Carol Farabee, Chair