

# Military and Veterans Affairs Commission Regular Meeting

September 10, 2024 | 5:00 p.m.

Council Chambers Conference Room  
88 E. Chicago St., Chandler, AZ



## Commission Members

Chair Carol Farabee  
Vice Chair Michael Simon  
Commissioner Robert Dalpe  
Commissioner Jacob Dort  
Commissioner Nancy Dunn  
Commissioner Shane Levinson  
Commissioner LaShay Marks

Pursuant to Resolution No. 4464 of the City of Chandler and to A.R.S. § 38-431.02, notice is hereby given to the members of the Military and Veterans Affairs Commission and to the general public that the Military and Veterans Affairs Commission will hold a REGULAR MEETING open to the public on Tuesday, September 10, 2024, at 5:00 p.m., at City Council Chambers Conference Room, 88 E. Chicago Street, Chandler, AZ. One or more Commissioners may be attending by telephone.

Persons with disabilities may request a reasonable modification or communication aids and services by contacting the City Clerk's office at (480) 782-2181(711 via AZRS). Please make requests in advance as it affords the City time to accommodate the request.

Agendas are available in the Office of the City Clerk, 175 S. Arizona Avenue.

# **Military and Veterans Affairs Commission**

## **Regular Meeting Agenda - September 10, 2024**

### **Call to Order/Roll Call**

### **Unscheduled Public Appearances**

Members of the audience may address any item not on the agenda. State Statute prohibits the Board or Commission from discussing an item that is not on the agenda, but the Board or Commission does listen to your concerns and has staff follow up on any questions you raise.

### **Consent Agenda**

Items listed on the Consent Agenda may be enacted by one motion and one vote. If a discussion is required by members of the Board or Commission, the item will be removed from the Consent Agenda for discussion and determination will be made if the item will be considered separately.

1. **August 2024 Military and Veterans Affairs Commission Meeting Minutes**  
Move Military and Veterans Affairs Commission approve the meeting minutes of the August 13, 2024 regular meeting.

### **Discussion**

2. Discuss updates regarding 2024 Military and Veterans Affairs Commission retreat
3. Discuss updates regarding Veteran Resource brochure
4. Discuss updates regarding memorial for the 50th anniversary of the fall of Saigon, to be held April 26, 2025
5. Discuss updates regarding the Veterans Day event, to be held November 11, 2024
6. Discuss updates regarding external events

### **Member Comments/Announcements**

### **Calendar**

7. The next Military and Veterans Affairs Commission meeting will be held October 8, 2024 at 5:00 p.m. in the Council Chambers Conference Room, 88 E. Chicago St.

## Information Items

8. Treasury Report - Luke Tasker, Commission Secretary
9. Update on the City's Constitution Day event, to be held September 17, 2024 from 8:30 - 9:30 a.m. at the City Hall Courtyard - Corey Povar, Staff Liaison

## Adjourn



**Military and Veterans Affairs      Community Services      Memo No.**

**Date:** 09/10/2024  
**To:** Military and Veterans Affairs Commission  
**From:** Luke Tasker, Management Assistant  
**Subject:** **August 2024 Military and Veterans Affairs Commission Meeting Minutes**  
Move Military and Veterans Affairs Commission approve the meeting minutes of the August 13, 2024 regular meeting.

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**Proposed Motion:**

Move Military and Veterans Affairs Commission approve the meeting minutes of the August 13, 2024 regular meeting.

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**Attachments**

08.13.2024 Meeting Minutes

# Meeting Minutes

## Military and Veterans Affairs Commission

### Regular Meeting

August 13, 2024 | 5:00 p.m.

Chandler Nature Center, Jackrabbit Room  
4050 E. Chandler Heights Rd., Chandler, AZ



### Call to Order

The meeting was called to order by Chair Farabee at 5:04 p.m.

### Roll Call

#### Commission Attendance

Chair Carol Farabee  
Vice Chair Michael Simon  
Commissioner Robert Dalpe  
Commissioner Jacob Dort  
Commissioner Shane Levinson  
Commissioner LaShay Marks

#### Staff Attendance

Corey Povar, Staff Liaison  
Tawn Kao, Assistant City Attorney  
Luke Tasker, Recording Secretary  
Matt Dunbar, Budget & Policy Director

#### Absent

Commissioner Nancy Dunn

### Scheduled and Unscheduled Public Appearances

1. Recognition of Sandy Popovich, outgoing Commission Secretary

Ms. Popovich was unable to attend. Mr. Povar will present the certificate to her and express the Commission's appreciation.

### Consent Agenda

2. Approval of the June 11, 2024, Regular Meeting Minutes of the Military and Veterans Affairs Commission

3. Approval to support the Senior Center in locating a sponsor for the Military Appreciation Breakfast, to be held November 8, 2024

Comm. Levinson motioned to approve the consent agenda; seconded by Comm. Dalpe. Motion carried 6-0.

## Action Agenda

4. Discussion and motion to approve date for the next Military Bound event, to be held May, 2025

Comm. Levinson will be taking lead on the event again. Comm. Levinson motioned to approve May 8, 2025; seconded by Comm. Dalpe. Motion carried 6-0.

5. Discussion and motion to approve locating an external speaker for the City's Constitution Day event, to be held September 17, 2024 from 8:30 - 9:30 a.m. at the City Hall Courtyard

Comm. Dalpe motioned to approve locating a speaker; seconded by Vice Chair Simon. Motion carried 6-0.

6. Discussion and motion to approve date for 2024 Military and Veterans Affairs Commission retreat

Comm. Levinson suggested holding the planning retreat on December 10, 2024. Discussion ensued. Comm. Levinson motioned to approve that date; seconded by Comm. Dalpe. Motion carried 6-0.

## Discussion

7. Presentation by Arizona Veteran Mission Group on resources provided to veterans

The Arizona Veteran Mission Group presented a disability calculator they have developed with the help of their partner law firm. They also shared how they help veterans navigate the Veterans Affairs system and use resources most effectively.

## 8. Capital Project Funding/Bond Election Discussion - Budget Division

Budget & Policy Director Matt Dunbar presented on the process to explore a bond election in 2025. Mr. Dunbar asked that the Commission provide him a list of any commissioners interested in serving on the exploratory committees.

## 9. Discuss updates regarding memorial for the 50th anniversary of the fall of Saigon, to be held April 26, 2025

Mr. Povar provided an update, including that the event would be held at the Veterans Oasis memorial and that the Diversity, Equity, & Inclusion Division would assist.

## 10. Discuss updates regarding external event communication

Comm. Dalpe advised that the Southwest Veterans Chamber of Commerce would be hosting their 9<sup>th</sup> annual Patriots Ball on September 28, 2024. Chair Farabee inquired whether the Commission might establish a calendar to keep track of external events. Mr. Povar advised that he would work with staff to look into it. Ms. Kao advised that any shared platform would need to comply with open meeting law.

## 11. Discussion regarding services to include in Veteran Resource brochure

Mr. Povar advised that resources had been recommended by Comm. Dalpe and Comm. Dort. Discussion ensued, with a consensus that the Arizona Veterans Mission Group should be included in the brochure. Mr. Povar advised that a draft would be available at the September meeting.

## 12. Site tour and discussion of event planning for Veterans Day event, to be held November 11, 2024

The Commission toured the memorial site and discussed logistics for the event. Vice Chair Simon advised that Valley of the Sun Cemetery had expressed interest in providing food and that he would reach out to them. Comm. Levinson suggested handing out challenge coins at the event.

## **Briefing**

## 13. Treasury Report - Luke Tasker, Commission Secretary

Mr. Tasker advised that the annual budget remained the same, and that additional funds had been allocated for the event to commemorate the fall of Saigon.

14. Update on pop-up tent for outreach events - Corey Povar, Staff Liaison

Mr. Povar displayed the tent and table cover purchased for outreach events.

15. Update on Recognition Wall at Veterans Memorial - Corey Povar, Staff Liaison

Mr. Povar advised that project funding was received in July as part of this year's capital improvement budget, and that it would soon enter the design phase. Future considerations include the solicitation and vetting of nominations, and what information ought to be engraved. Comm. Dalpe suggested that nominations might be vetted by verifying Form DD 214s. Comm. Dort suggested that names might be arranged like the Korean War Memorial Wall of Remembrance, and divided by branch and rank.

## Calendar

The next Regular meeting of the Military and Veterans Affairs Commission will be on September 10, 2024, at 5:00 p.m.

## Adjourn

The meeting was adjourned at 6:35 p.m.

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Luke Tasker, Secretary

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Carol Farabee, Chair