

REVISED

# Military and Veterans Affairs Commission Regular Meeting

October 8, 2024 | 5 p.m.

Council Chambers Conference Room  
88 E. Chicago St., Chandler, AZ



## Commission Members

Chair Carol Farabee  
Vice Chair Michael Simon  
Commissioner Robert Dalpe  
Commissioner Jacob Dort  
Commissioner Nancy Dunn  
Commissioner Shane Levinson  
Commissioner LaShay Marks

Pursuant to Resolution No. 4464 of the City of Chandler and to A.R.S. § 38-431.02, notice is hereby given to the members of the Military and Veterans Affairs Commission and to the general public that the Military and Veterans Affairs Commission will hold a REGULAR MEETING open to the public on Tuesday, October 8, 2024, at 5:00 p.m., at City Council Chambers Conference Room, 88 E. Chicago Street, Chandler, AZ. One or more Commissioners may be attending by telephone.

Persons with disabilities may request a reasonable modification or communication aids and services by contacting the City Clerk's office at (480) 782-2181(711 via AZRS). Please make requests in advance as it affords the City time to accommodate the request.

Agendas are available in the Office of the City Clerk, 175 S. Arizona Avenue.

# Military and Veterans Affairs Commission

## Regular Meeting Agenda - October 8, 2024

### Call to Order/Roll Call

### Unscheduled Public Appearances

Members of the audience may address any item not on the agenda. State Statute prohibits the Board or Commission from discussing an item that is not on the agenda, but the Board or Commission does listen to your concerns and has staff follow up on any questions you raise.

### Consent Agenda

Items listed on the Consent Agenda may be enacted by one motion and one vote. If a discussion is required by members of the Board or Commission, the item will be removed from the Consent Agenda for discussion and determination will be made if the item will be considered separately.

1. September 2024 Military and Veterans Affairs Commission Meeting Minutes  
Move Military and Veterans Affairs Commission approve the meeting minutes of the September 10, 2024 regular meeting.
2. Approve combining 2024 Military and Veterans Affairs Commission Retreat with the Regular December meeting
3. Approve final updates to Veteran Resource Brochure

### Action Agenda

4. Discussion and possible action regarding 2025 meeting schedule for Military and Veterans Affairs Commission  
Move Military and Veterans Affairs Commission to approve 2025 meeting schedule

### Discussion

5. Discuss updates regarding memorial for the 50th anniversary of the fall of Saigon, to be held April 26, 2025
6. Discuss updates regarding the Veterans Day event, to be held November 11, 2024
7. Discuss updates regarding the Senior Center's Military Appreciation Breakfast, to be held November 8, 2024

8. Discuss Potential Retreat Topic: Effecting Larger-scale Change
9. Discuss updates regarding external events

## Member Comments/Announcements

## Calendar

10. The next Military and Veterans Affairs Commission meeting will be held November 12, 2024 at 5:00 p.m. in the Council Chambers Conference Room, 88 E. Chicago St.

## Information Items

11. Treasury Report - Luke Tasker, Commission Secretary

## Adjourn



**Military and Veterans Affairs      Community Services      Memo No.**

**Date:** 10/08/2024  
**To:** Military and Veterans Affairs Commission  
**From:** Luke Tasker, Management Assistant  
**Subject:** **September 2024 Military and Veterans Affairs Commission Meeting Minutes**

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**Proposed Motion:**

Move Military and Veterans Affairs Commission approve the meeting minutes of the September 10, 2024 regular meeting.

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**Attachments**

09.10.2024Minutes

# Meeting Minutes

## Military and Veterans Affairs Commission

### Regular Meeting

September 10, 2024 | 5:00 p.m.  
Council Chambers Conference Room  
88 E. Chicago St., Chandler, AZ



## Call to Order

The meeting was called to order by Chair Farabee at 5:01 p.m.

## Roll Call

### Commission Attendance

Chair Carol Farabee  
Vice Chair Michael Simon  
Commissioner Robert Dalpe  
Commissioner Jacob Dort  
Commissioner Nancy Dunn  
Commissioner Shane Levinson  
Commissioner LaShay Marks

### Staff Attendance

Corey Povar, Staff Liaison  
Tawn Kao, Assistant City Attorney  
Luke Tasker, Recording Secretary

### Absent

## Consent Agenda

1. August 2024 Military and Veterans Affairs Commission Meeting Minutes

Comm. Levinson motioned to approve the consent agenda; seconded by Comm. Dalpe.  
Motion carried 7-0.

## Discussion

2. Discuss updates regarding 2024 Military and Veterans Affairs Commission retreat

Mr. Tasker advised that the meeting room at the museum has been reserved, and that Ms. Chepelsky would be available to facilitate again. Discussion ensued regarding combining the retreat with December's regular meeting, and will be placed on the consent agenda for approval at the October meeting.

3. Discuss updates regarding Veteran Resource brochure

Discussion ensued regarding the use of QR codes on the brochure, with a consensus that it would be better to have all links centralized on the Commission's website.

4. Discuss updates regarding memorial for the 50th anniversary of the fall of Saigon, to be held April 26, 2025

Mr. Povar and Chair Farabee gave an update on a recent planning meeting they attended. The community members intend to have Vietnamese food, art displays, other cultural exhibits at the event, as well as speakers.

There was discussion of designing a challenge coin for the event and locating sponsors. Comm. Dalpe advised that he would reach out to Medal of Honor recipient Bruce Crandall to see if he would be interested in speaking. Comm. Dalpe also suggested reaching out to the Arizona Chapter of the Vietnam Veterans of America.

5. Discuss updates regarding the Veterans Day event, to be held November 11, 2024

Comm. Dalpe suggested reaching out to Purple Heart recipient Charles Byers to see if he would be interested in speaking. Chair Farabee advised that she would contact Mr. Byers.

6. Discuss updates regarding external events

Comm. Dalpe advised that the For Our City kickoff event will be held on October 19 from 7 – 10 a.m. at 50 S McQueen Rd; the main For Our City event will be held March 29, 2025. Mr. Povar advised that Mr. Groth had inquired if there had been any progress locating a sponsor for the Military Appreciation Breakfast; Comm. Dalpe advised that he would contact a potential sponsor.

Comm. Dort asked what documentation was in place for the Commission's events, to preserve best practices and contacts for future Commission members. Comm. Dalpe advised that there was nothing written currently; Comm. Levinson suggested that it would be a good agenda item for the planning retreat. Chair Farabee also requested that reports for Council be added as an agenda item for the retreat.

## Member Comments/Announcements

Comm. Dalpe advised that Glendale's Stand Up for Veterans event would be taking place on October 25, 2024 from 8 a.m. – 1 p.m. at 1 Firestorm Way. He also advised that the Veterans Medical Leadership Council would be holding a luncheon honoring WWII veterans on November 7, 2024 at Falcon Field Airport in Mesa.

## Calendar

7. The next Military and Veterans Affairs Commission meeting will be held October 8, 2024 at 5:00 p.m. in the Council Chambers Conference Room, 88 E. Chicago St.

## Information Items

8. Treasury Report - Luke Tasker, Commission Secretary

Mr. Tasker advised that there were no changes.

9. Update on the City's Constitution Day event, to be held September 17, 2024 from 8:30 - 9:30 a.m. at the City Hall Courtyard - Corey Povar, Staff Liaison

Chair Farabee inquired if the Commission's tent would be set up. Mr. Povar advised that it would, and that brochures could be made available as well.

## Adjourn

The meeting was adjourned at 5:34 p.m.

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Luke Tasker, Secretary

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Carol Farabee, Chair



**Military and Veterans Affairs      Community Services      Memo No.**

**Date:** 10/08/2024

**To:** Military and Veterans Affairs Commission

**From:** Luke Tasker, Management Assistant

**Subject:** Discussion and possible action regarding 2025 meeting schedule for Military and Veterans Affairs Commission

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**Proposed Motion:**

Move Military and Veterans Affairs Commission to approve 2025 meeting schedule

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**Attachments**

2025\_MeetingSchedule





**Meeting Schedule**  
**Military and Veterans Affairs Commission**  
**Date of Meeting Approved: 10/8/2024**  
**Staff Liaison Contact Name/Ext#: Corey Povar x2811**

<b>Day</b>	<b>Date</b>	<b>Time</b>	<b>Location</b>	<b>Type of Mtg</b>
Tuesday	01/14/2025	5:00 p.m.	Council Chambers Conference Room, 88 E. Chicago St.	Regular
Tuesday	02/11/2025	5:00 p.m.	Council Chambers Conference Room, 88 E. Chicago St.	Regular
Tuesday	03/11/2025	5:00 p.m.	Council Chambers Conference Room, 88 E. Chicago St.	Regular
Tuesday	04/08/2025	5:00 p.m.	Council Chambers Conference Room, 88 E. Chicago St.	Regular
Tuesday	05/13/2025	5:00 p.m.	Council Chambers Conference Room, 88 E. Chicago St.	Regular
Tuesday	06/10/2025	5:00 p.m.	Council Chambers Conference Room, 88 E. Chicago St.	Regular
Tuesday	08/12/2025	5:00 p.m.	Council Chambers Conference Room, 88 E. Chicago St.	Regular
Tuesday	09/09/2025	5:00 p.m.	Council Chambers Conference Room, 88 E. Chicago St.	Regular
Tuesday	10/14/2025	5:00 p.m.	Council Chambers Conference Room, 88 E. Chicago St.	Regular
Tuesday	11/11/2025	5:00 p.m.	Council Chambers Conference Room, 88 E. Chicago St.	Regular
Tuesday	12/09/2025	5:00 p.m.	Council Chambers Conference Room, 88 E. Chicago St.	Regular