Airport Commission Regular Meeting

July 9, 2025 | 5:30 p.m.

Airport Terminal Conference Room 2380 S. Stinson Way, Chandler, AZ or Webex 1-415-655-0001 code 2660 454 9973 password EfXDGjrX633





Commission Members

Christopher Hawley Cecil Orozco Damian Nichols Charles McCorkle Thomas Gonzalez Mark Mount Robert Ehlbeck

Pursuant to Resolution No. 4464 of the City of Chandler and to A.R.S. § 38-431.02, notice is hereby given to the members of the Airport Commission and to the general public that the Airport Commission will hold a REGULAR MEETING open to the public on Wednesday, July 9, 2025, at 5:30 p.m., at Airport Terminal Conference Room, 2380 S. Stinson Way, Chandler, AZ. One or more Commissioners may be attending by telephone.

Persons with disabilities may request a reasonable modification or communication aids and services by contacting the City Clerk's office at (480) 782-2181 (711 via AZRS). Please make requests in advance as it affords the City time to accommodate the request.

Agendas are available in the Office of the City Clerk, 175 S. Arizona Avenue.

Airport Commission Regular Meeting Agenda - July 9, 2025

Call to Order/Roll Call

Unscheduled Public Appearances

Members of the audience may address any item not on the agenda. State Statute prohibits the Board or Commission from discussing an item that is not on the agenda, but the Board or Commission does listen to your concerns and has staff follow up on any questions you raise.

Consent Agenda

Items listed on the Consent Agenda may be enacted by one motion and one vote. If a discussion is required by members of the Board or Commission, the item will be removed from the Consent Agenda for discussion and determination will be made if the item will be considered separately.

May 2025 Regular Meeting Minutes
 Move to approve the Regular Meeting Minutes of May 14, 2025.

Action Agenda

2. Move the Airport Commission recommend Council approve Ordinance 5134, approving the first Amendment to Lease No. 018 with Chandler Air Service, Inc. extending the time to complete construction of improvements to no later than August 31, 2026 and revising the original Exhibit D, Landlord Consent and Agreement, to incorporate certain terms required by the Lender, and further consenting to assignment of the Lease. This recommendation is contingent upon the receipt of certain due diligence documents to be provided to the City including, but not limited to, insurance certificates, corporate assignment documentation, and payment and performance bonds.

Briefing

- 3. Monthly Operations Report
- 4. Monthly Noise Report
- 5. Monthly Origins and Destinations Report
- 6. Construction Report

Information Items

7. Airport Manager's Report

Member Comments/Announcements

Calendar

8. The next scheduled Airport Commission Meeting will be held on Wednesday, August 13, 2025.

Adjourn



Date: 07/09/2025

To: Airport Commission

From: Diana Alonzo, Management Assistant Subject: May 2025 Regular Meeting Minutes

Move to approve the Regular Meeting Minutes of May 14, 2025.

Attachments

Regular Meeting Minutes

Meeting Minutes Airport Commission Regular Meeting

May 14, 2025, | 5:30 p.m. Chandler Airport Terminal 2380 S. Stinson Way, Chandler, AZ



Call to Order

The meeting was called to order by Chairman Hawley at 5:30 p.m.

Roll Call

Commission Attendance

Chairman Charles McCorkle
Vice Chairman Robert Ehlbeck
Commissioner Cecil Orozco
Commissioner Mark Mount
Commissioner Christopher Hawley
Commissioner Thomas Gonzalez

Staff Attendance

Ryan Reeves, Airport Manager Scott Rinkenberger, Airport Ops Manager Chris Andres, Airport Planning Program Mngr. Diana Alonzo, Management Assistant

Absent

Commissioner Damian Nichols

Others in Attendance

Scheduled and Unscheduled Public Appearances

CHAIRMAN HAWLEY asked if there were any members of the public that would like to address the committee on any items not on the agenda.

Approval of Minutes and Discussion

April 2025 Regular Meeting Minutes
 Move to approve the Regular Meeting Minutes of April 9, 2025.

Consent Agenda Motion and Vote

It was moved by COMMISSIONER MOUNT and seconded by COMMISSIONER EHLBECK to approve the Regular Meeting Minutes of April 9, 2025.

Motion carried unanimously (5-0).

Action Agenda Item No. 2 Election of Officers

2. CHAIRMAN HAWLEY introduced item No. 2 Election of Officers

Action Agenda Item No. 2 Motion and Vote

CHAIRMAN HAWLEY asked the Commission to entertain a motion to elect VICE CHAIRMAN MCCORKLE as Chair of the Commission and seconded by COMMISSIONER EHLBECK. VICE CHAIRMAN MCCORKLE accepted the nomination. The MOTION CARRIED UNANIMOUSLY.

Motion carried unanimously (5-0).

COMMISSIONER GONZALEZ recused himself from voting.

COMMISSIONER OROZCO asked the Commission to entertain a motion to elect COMMISSIONER EHLBECK as VICE CHAIRMAN of the Commission and seconded by COMMISSIONER MOUNT. COMMISSIONER EHLBECK accepted the nomination. The MOTION CARRIED UNANIMOUSLY.

Motion carried unanimously (5-0).

COMMISSIONER GONZALEZ recused himself from voting.

Briefing

3. Monthly Operations Report

MR. REEVES presented the Monthly Operations Report for April 2025.

For April 2024, the total number of operations was just south of 20,000, while the total number of operations for April 2025 were 22,570. For April, the total number of operations are up due to local operations. They've lost IFR itinerant as well as VFR itinerants. The IFR loses are due to CHD's based charter operator retiring. In the national 12-month rankings has CHD at 49th in the US rankings and 19th overall. This is lower than last year's ranking. The number of operations at CHD is following the economic environment.

CHAIMAN MCCORKLE asked if Southwest Aircraft was completely shut down.

MR. REEVES responded that he is retired and four (4) of the aircraft were up for sale.

4. Monthly Noise Report

MR. RINKENBERGER gave an overview of the monthly noise report for April 2025.

For the month of April 2025, there were seven (7) households that made twenty-five (25) reports regarding aircraft activity. Six (6) reports were for noise, and eighteen (18) reports were for low-flying aircraft. All seven (7) households were repeat residences.

COMMISSIONER GONZALEZ asked if all the complaints came from residents that previously filed a report.

MR. RINKENBERGER responded that there is a group of residents that report concerns of aircraft activity often. For the month of April, every report came from a resident that has previously made a report. MR. RINKENBERGER also stated that he reaches out to the residents to discuss their concerns.

5. Monthly Origins and Destinations Report

MR. REEVES gave a report for April 2025.

The data provided documents the filed IFR flight plans for commercial operators into and from the Chandler Municipal Airport in April 2025. These flights represent business travel utilizing CHD; 138 such flights took place in April 2025. There were zero (0) repositioning flights from CHD. Total flights to and from CHD represent 20,991 gallons of fuel burn.

CHAIRMAN MCCORKLE asked what type of service the air-evacis providing and if they are bringing patients from Chandler hospitals.

MR. REEVES responded that it is almost exclusively inbound.

CHAIRMAN MCCORKLE asked if there was any information on the type of care Chandler is providing.

MR. REEVES responded that they are unaware of the type of services, mostly due to privacy laws.

COMMISSIONER OROZCO asked where the PC-12 home base is located.

MR. REEVES responded that most of them are based in the southeast and northeast region. Unfortunately, they are unable to track where most are dispatched from due to the ADSB not picking them up until they're already at altitude and enroute.

6. Monthly Construction Report

MR. ANDRES gave an overview of the Construction Report.

Capital Projects in the Design Phase:

<u>West Airport Facilities Upgrade:</u> This is a city funded project at \$3.9 million. Revised scope includes operations garage, parking lot and aircraft observation area. Currently, at 90% design. Coordination with County Flood for control permit. Also working with city's development services.

<u>Airport Fuel Tank Relocation</u>: This is a city funded project \$610,000. There is a cost negotiation with vendors. The budget transfer is under evaluation.

Runway End Identifier Light (REIL) Installation Runway 4L-22R (North Runway): This is an FAA funded project for \$110,000. Currently, they are revising drawings for circuit change for 24/7 REILS. The FAA confirmed environmental clearance.

Capital Projects - Construction Phase:

<u>Taxiway B Improvements- Phase 1:</u> The ADOT grant for \$2,035,000 has been approved. The FAA environmental clearance was received. 30% design meeting with ADOT on 5/24. 100% sealed plans submittal on 9/27. It is currently opened for bids and on schedule to be part of Council in June.

Runway 4R-22L Rehabilitation (South Runway): The FAA grant for \$350,000 for design was approved. The Kick-off meeting is scheduled for 4/6. 100% of the plans were submitted. Received notice of eligibility of FAA construction funding.

<u>Hangar Area Pavement Rehabilitation:</u> This a city funded project for \$7.4 million to redo pavement in and among the city-owned hangars. Design Kick-off meeting 10/31. The goal is to have 100% of the hangar plans by early March. The plan is for bid in June.

<u>Former K&K Site Remediation</u>: City funding for soil remediation near end of Cooper Road north of Queen Creek. Mobilization starting on 7/8 with remediation originally scheduled to be completed by mid-November 2024. The new schedule has a completion date of summer 2025 with a 5.8-acre restricted use area remaining. The project is on track to be completed in June.

Information Items

6. Manager's Report

MR. REEVES stated that fuel sales have been following the national economic environment. Fuel sales fell in April compared to April 2024, but that was a record month for the airport in the past 20 years of fuel sales history. Even in the current economic environment, fuel sales have increased. Fuel sales had to be shut down because the demand was so high, that they ran out of fuel and were having trouble getting more delivered. CHD sold fuel well above projections. As of this morning, CHD is on track to sell 76,000 gallons of fuel for this year.

MR. REEVES also shared that the next Airport Day will be on January 24, 2026. Staff is currently pursuing a Decision Package from Council, as well as sponsorships for the event.

MR. REEVES shared that he is heavily involved with the Arizona State Airports System Plan (SASP). This is something the State Aeronautics Department at ADOT revisits to keep the SASP updated. They are currently looking over industry issues and trends in the local region and federal markets. Over 80 issues were identified that airports were concerned with and are currently trying to narrow them down.

MR. REEVES also shared the Hangar Area Pavement Plan and that it will be a six (6) phased project. An Open House was held on 4/17/25 from 4 pm to 7 pm in the conference room. The open house allowed tenants to see when they will be affected. The weekend prior, MR. REEVES briefed the entire EAA Chapter on this project. The feedback received has been positive, tenants appreciating that it will only be a couple of weeks in which they will not be able to get their aircraft out of the hangar.



MR. REEVES also briefed the Commissioners on the Downwash/Outwash (DWOW) study and Landing Accuracy Test Plan. The study went extremely well, and despite allotting 5 days, the study was completed in 3 and a half days. They were able to measure the three-dimensional downwash of multiple helicopter platforms. The data will go into the advisory circular for the construction standards for all verticals and heliports nationwide. Chandler Airport will receive credit in the study.

MR. REEVES also shared that he, along with MR. ANDRES and MR. RINKENBERGER, attended the AzAA Spring Conference hosted by the Show Low Airport. MR. REEVES congratulated MR. RINKENBERGER for becoming the 2nd Vice President. Out of nine (9) panels, Chandler was featured in four (4) of the panels. This was year six (6) of having Chandler staff on the board of directors for the State Airport's Association.

MR. REEVES also shared that he had a one-hour meeting with CONGRESSMAN GREG STANTON. Chandler's Government Affairs division was able to bring him in and they wanted to feature two (2) departments. The Community Services was the other department featured for all the work they have done with federal grant funding. They have used the funds to help the unhoused community and by helping those who need help with the housing program. CONGRESSMAN GREG STANTON assured that he will continue fighting for federal funding for airports. CONGRESSMAN GREG STANTON also asked of any concerns. MR. REEVES shared that city hall is also pulling for the Chandler Airport and that it was very humbling to be one of the departments that was featured in a congressional visit.

Member Comments/Announcements

CHAIRMAN MCCORKLE stated that he was going to go around the room in case any of the COMMISSIONERS wanted to share something.

COMMISSIONER OROZCO shared that he recently visited the Makery Studio at the Chandler public library. Since his mom had taught him how to sew, he was able to make some sleeves for his propellers for his trip to Oshkosh. The sleeves will promote the EAA Chapter. He was also able to teach 3 young

people and shared that the facility is really nice and impressive. COMMISSIONER OROZCO just wanted to share the free services that the library offers.

CHAIRMAN MCCORKLE thanked everyone for their confidence in him as the new CHAIRMAN. Also sharing that he believes that this is the first time he is CHAIRMAN since 2000. He also noted that the Commission has come a long way since then and believes that they will continue to make a positive impact over the next year.

Calendar

The next regular Airport Commission meeting will be held on Wednesday, June 11, 2025, at 5:30 p.m., in the Chandler Airport Terminal, 2380 S. Stinson Way.

Adjourn

The meeting was adjourned at 6:14 p.m.	
Ryan Reeves, Secretary	Charles McCorkle, Chairman



Date: 07/09/2025

To: Airport Commission

From: Diana Alonzo, Management Assistant

Subject: Move the Airport Commission recommend Council approve Ordinance 5134,

approving the first Amendment to Lease No. 018 with Chandler Air Service, Inc. extending the time to complete construction of improvements to no later than August 31, 2026 and revising the original Exhibit D, Landlord Consent and Agreement, to incorporate certain terms required by the Lender, and further consenting to assignment of the Lease. This recommendation is

contingent upon the receipt of certain due diligence documents to be provided to the City including, but not limited to, insurance certificates, corporate

assignment documentation, and payment and performance bonds.

Attachments

Ordinance 5134

CITY OF CHANDLER FIRST AMENDMENT TO AIRPORT LEASE AGREEMENT NO. 018

RECITALS

- A. The City of Chandler, an Arizona municipal corporation ("Landlord") and Chandler Air Service Hanger LLC, an Arizona limited liability company, as assignee of Chandler Air Service, Inc., an Arizona corporation, ("Tenant") (collectively, the "Parties") entered into that City of Chandler Airport Lease Agreement No. 018, effective September 26, 2022 (the "Lease").
- B. Pursuant to the terms of the Lease, Tenant was to perform certain Project Work and complete New Improvements on the Premises within timeframes defined in Section 4.2 of the Lease. The Parties wish to revise those timeframes.
- C. Tenant has obtained project funding from Core Bank ("Lender") to complete the New Improvements. Lender requires certain revisions to the Lease Exhibit "D."
- D. The Parties wish to execute this First Amendment to Airport Lease Agreement No. 018 ("First Amendment") in order to make the desired revisions.

AGREEMENT

- 1. The Recitals are incorporated herein. All capitalized terms are as defined in this First Amendment or the Lease.
- 2. Section 4.2 of the Lease is deleted in its entirety and replaced with the following:
 - 4.2 COMPLETION OF NEW IMPROVEMENTS. Tenant covenants and agrees that, no later than August 31, 2026, Tenant, at Tenant's expense, shall fully complete a project (the "Project Work") that includes: the demolition of any Existing Improvements and, the construction of one (1) new building consisting of a minimum of fourteen thousand fourhundred (14,400) square feet of hangar space and three-thousand (3,000) square feet of office space, new aircraft parking/staging apron, and a surface parking lot ("New Improvements"). The Project Work shall be done in accordance with plans and specifications approved by Landlord in its reasonable discretion and, for purposes of Paragraph 6.2 (c), shall commence no later than August 31, 2025. Except for activities identified in Paragraph 4.2(d), Tenant will obtain the approval of the final plans and specifications by any and all federal, state, municipal and other governmental authorities, offices and departments having jurisdiction in the matter and provide conformed copies of executed approvals to Landlord. The execution of this Lease by Landlord does not, and shall not be deemed to, constitute approval by the City of Chandler of such plans and specifications. If Tenant is unable to complete the Project Work by the timeline as stated in this Section 4.2, Tenant may make a written request to the City Manager for additional

time to complete the Project Work. Landlord's response to Tenant's request for approval shall be prompt, and such approval shall not be unreasonably withheld.

- (a) The Project Work shall be deemed fully completed when a final certificate of occupancy is issued for the New Improvements by the Planning and Development Department of the City of Chandler (or such other department of the City, however denominated, that is responsible for issuing building permits and providing certificates of occupancy).
- (b) Tenant will perform all of the Project Work, including, without limitation, all demolition of Existing Improvements and construction of New Improvements, in a good, careful, proper, and workmanlike manner in accordance with the approved plans and specifications; all provisions of law and any and all permits and authority required by ordinance, code, law, or public regulations or by any authority at any time having jurisdiction over the Premises; and the requirements of any public or quasi-public body having similar jurisdiction.
- (c) Landlord will be an additional insured on all liability insurance policies maintained by Tenant and its contractor(s) during the performance of all of the Project Work.
- (d) Tenant and Landlord acknowledge receipt of a Categorical Environmental Exclusion from the Federal Aviation Administration (FAA), pursuant to the National Environmental Policy Act of 1969, dated May 23, 2023 and valid for work commenced at the Premises within three (3) years.
- (e) In the event that, through no fault of the Tenant's actions, the period of the Project Work is delayed by federal, state, regional, or county agencies, Landlord shall grant Tenant a daily schedule credit for completion of the Project.
- 3. Exhibit "D" is deleted and replaced in its entirety with the "Revised Exhibit 'D" in Attachment
- 4. This First Amendment is subject to A.R.S. § 38-511.

SIGNATURES ON FOLLOWING PAGE

IN WITNESS WHEREOF, the parties hereto have caused this Lease to be executed as of the day and year first above written.

LANDLORD: CITY OF CHANDLER, an	TENANT: CHANDLER AIR SERVICE
Arizona municipal corporation	HANGER LLC, an Arizona limited liability
D.	company
By:	
Kevin Hartke	(/ By:
Its: Mayor	Thomas Mathew
	Its: Sole Member
APPROVED AS TO FORM	
City Attorney	

ATTACHMENT 1

REVISED EXHIBIT "D"



Date: 07/09/2025

To: Airport Commission

From: Diana Alonzo, Management Assistant

Subject: Monthly Operations Report

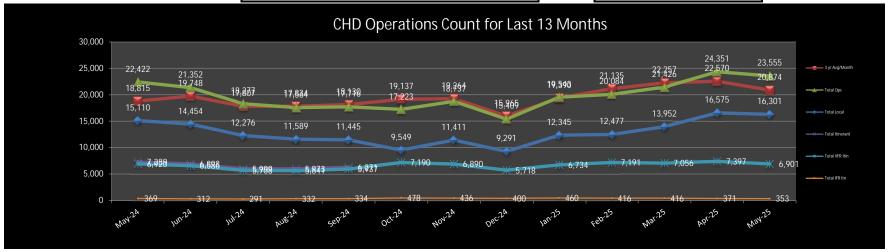
Attachments

Operations Report



Airport Operations Report MAY 2025

Meeting Date: July 9, 2025



3 yr Avg/Month Total Ops Total Local Total Itinerant Total VFR Itin Total IFR Itn

May-24	Jun-24	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25
18,815	19,748	17,807	17,834	18,130	19,137	19,264	15,965	19,390	21,135	22,257	22,570	20,874
22,422	21,352	18,277	17,564	17,716	17,223	18,737	15,409	19,543	20,084	21,426	24,351	23,555
15,110	14,454	12,276	11,589	11,445	9,549	11,411	9,291	12,345	12,477	13,952	16,575	16,301
7,289	6,898	5,999	5,973	6,271	7,668	7,326	6,118	7,194	7,607	7,472	7,768	7,254
6,920	6,586	5,708	5,641	5,937	7,190	6,890	5,718	6,734	7,191	7,056	7,397	6,901
369	312	291	332	334	478	436	400	460	416	416	371	353

Total Operations between June-24 and May-25 235,237
Total Operations between June-23 and May-24 249,659

National 12 I	Month Ranking	Apı	-25	4/2024 Rankings				
Airport	Airport Code	US Ranking	GA Ranking		US Ranking	GA Ranking		
Deer Valley	DVT	11	1	Falcon Field	18	1		
Falcon Field	FFZ	12	2	Deer Valley	19	2		
Gateway	IWA	33	13	Gateway	38	13		
Chandler	CHD	49	19	Chandler	45	15		
Goodyear	GYR	64	27	Goodyear	55	21		
Scottsdale	SDL	85	39	Scottsdale	76	38		
Glendale	GEU	120	69	Glendale	142	84		



Date: 07/09/2025

To: Airport Commission

From: Diana Alonzo, Management Assistant

Subject: Monthly Noise Report

Attachments

Noise Report

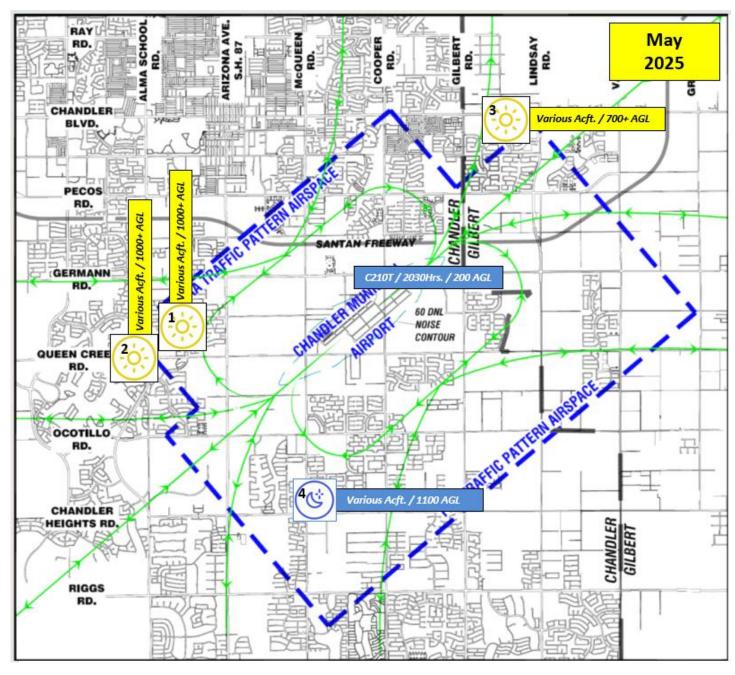


Chandler Municipal Airport Noise Report

Meeting Date: July 9, 2025

AIRCRAFT TYPE: LOCATION:			May 2025			May 2024			
May 2025			Type:	Households	Contacts		Households	Contacts	
Propeller	34	Chandler	3	Noise	3	7		7	7
Helicopter	0	Gilbert	1	Low Flying	1	27		0	0
Jet	0	Sun Lakes	0	Traffic	0	0		0	0
Other	0	Other	0	Other	0	0		0	0
Daytime	29	Nighttime	5						

In May 2025, four (4) households made thirty-four (34) reports regarding aircraft activity. Seven (7) reports were for noise, and twenty-seven (27) reports were for low-flying aircraft. All four (4) households are repeat residences.





Chandler Municipal Airport Noise Report

Meeting Date: July 9, 2025

Previous Caller (Daytime)

Previous Caller (Nighttime)

New Caller (Daytime)

New Caller (Nighttime)









- ➤ Household #1 made twenty-seven (27) separate reports of low-flying aircraft. The residence is under the traffic pattern for the north runway. Flight tracking data for the day of each report revealed that all aircraft were climbing to pattern altitude, at or above regulatory altitudes and appear to be operating in accordance with Federal Aviation Regulations.
- Household #2 reported repeated loud aircraft over the residential area during the day for approximately two weeks. Flight tracking data revealed that all aircraft in proximity to the residential area were at or above regulatory altitudes.
- ➤ Household #3, a residence in Gilbert, reported repeated loud aircraft over the residence during the morning hours. Flight tracking data revealed several aircraft conducting pattern work. The residence is directly on the extended RWY 22L centerline.
- > Household #4 made five reports of loud aircraft in the early mornings. All aircraft were found to be at or above regulatory altitudes.



Date: 07/09/2025

To: Airport Commission

From: Diana Alonzo, Management Assistant
Subject: Monthly Origins and Destinations Report

Attachments

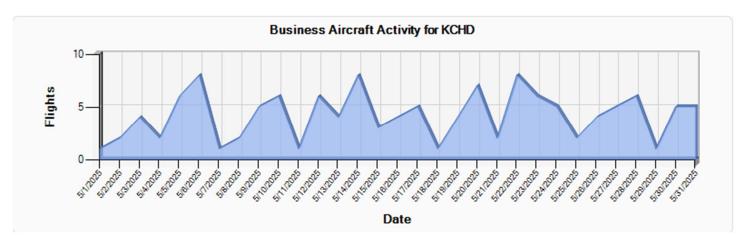
O & D Report

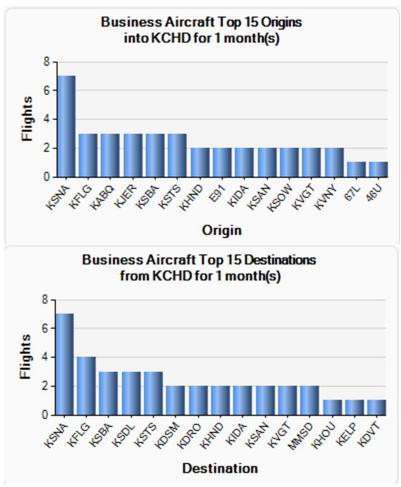


Chandler Municipal Airport Origins & Destinations Report

Meeting Date: May 14, 2025

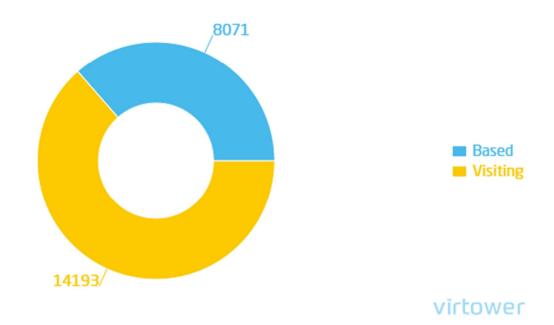
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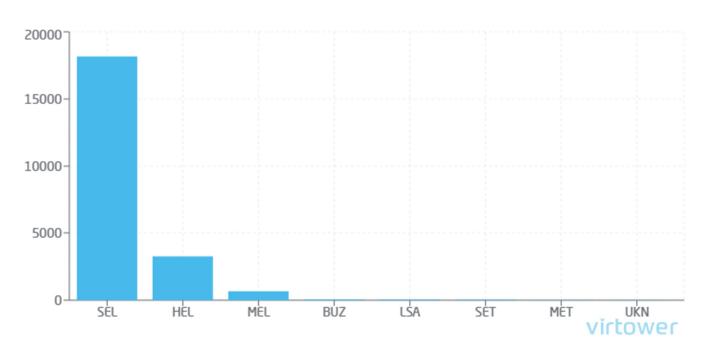
Operations Based vs Visiting

KCHD 05/01/2025 0:00 > 05/31/2025 23:59 LT



Operations by Aircraft Category

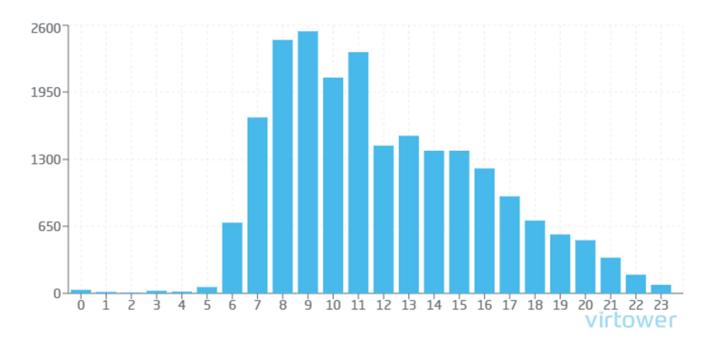
KCHD 05/01/2025 0:00 > 05/31/2025 23:59 LT



SEL = Single Engine Land; HEL = Helicopter; MEL = Multi Engine Land; BUZ = Business Jet; MET = Multi Engine Turbine; SET = Single Engine Turbine; MIL = Military; MILH = Military Helicopter; LSA = Light Sport Aircraft; UKN = Unknown

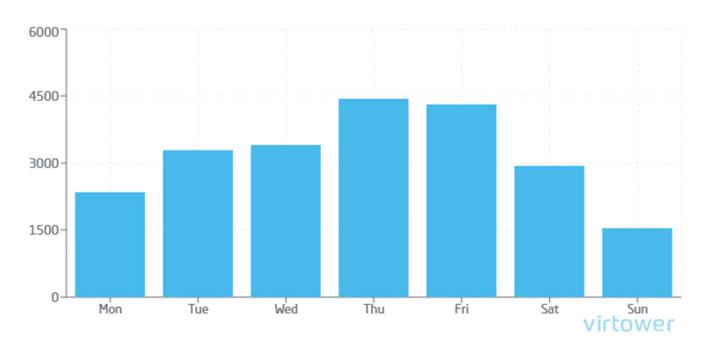
Operations per Hour (Landings & Takeoffs)

KCHD 05/01/2025 0:00 > 05/31/2025 23:59 LT



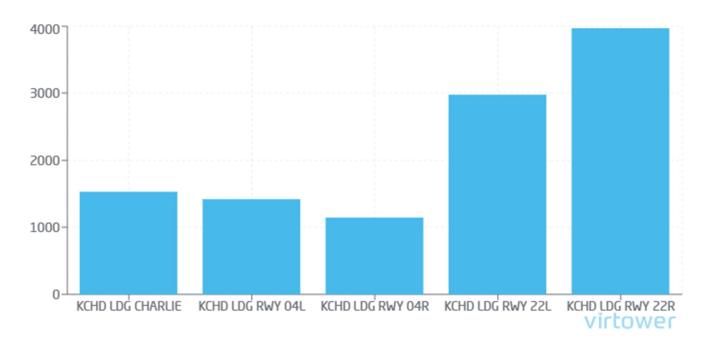
Operations by Day of Week

KCHD 05/01/2025 0:00 > 05/31/2025 23:59 LT



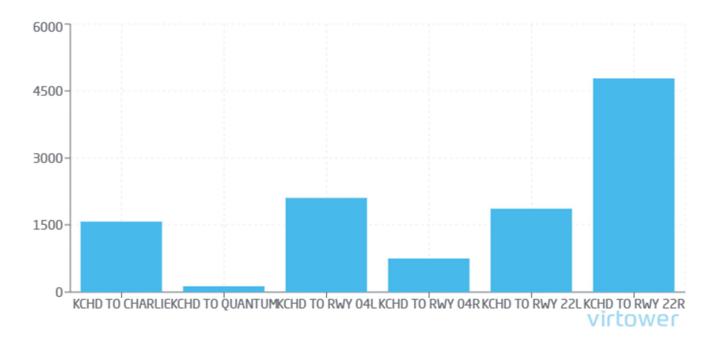
Landings per Runway

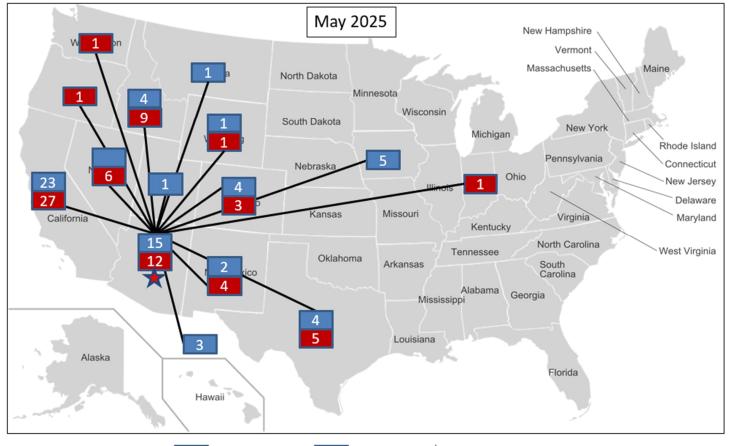
KCHD 05/01/2025 0:00 > 05/31/2025 23:59 LT



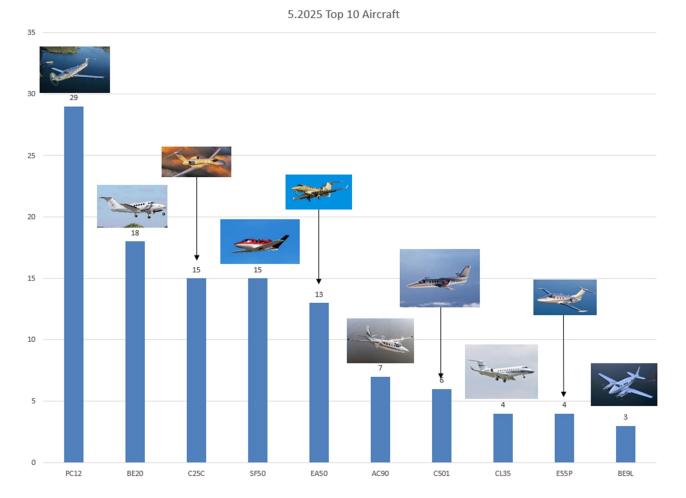
Takeoffs per Runway

KCHD 05/01/2025 0:00 > 05/31/2025 23:59 LT





From CHD # To CHD 🜟 Repositioned





Date: 07/09/2025

To: Airport Commission

From: Diana Alonzo, Management Assistant

Subject: Construction Report

Attachments

Construction Report



Chandler Municipal Airport Construction Report

Meeting Date: July 9, 2025

Capital Projects - Design Phase:

- West Airport Facilities Upgrade: City funded at \$3.9 million. Revised scope includes operations garage, parking lot and aircraft observation area. At 100% design.
- <u>Airport Fuel Tank Relocation</u>: City funded at \$610,000. Cost negotiation with vendors. Budget transfer under evaluation.
- Runway End Identifier Light (REIL) Installation Runway 4L-22R (North Runway): FAA funding for \$110,000. Revising drawings for circuit change for 24/7 REILs. FAA confirmed environmental clearance.

Capital Projects - Construction Phase:

- <u>Taxiway B Improvements- Phase 1:</u> ADOT grant for \$2,035,000. Estimated construction start in September due to long lead items for airfield lighting fixtures.
- Runway 4R-22L Rehabilitation (South Runway): FAA grant for \$350,000 for design approved. Awaiting FAA grant for construction. Preconstruction meeting during week of July 7th. Construction start TBD.
- Hangar Area Pavement Rehabilitation: City funded \$7.4 million to redo pavement in and among the city-owned hangars. Council approval for construction and construction management set for July 14th.
- **Former K&K Site Remediation**: City funding for soil remediation near end of Cooper Road north of Queen Creek. Mobilization starting on 7/8 with remediation completed in summer 2025 with a ~5.8 acre restricted use area remaining. On track for completion in July.