

# Meeting Minutes

## City Council Regular Meeting

January 23, 2025 | 6:00 p.m.  
Chandler City Council Chambers  
88 E. Chicago St., Chandler, AZ



### Call to Order

The meeting was called to order by Mayor Kevin Hartke at 6:01 p.m.

### Roll Call

#### Council Attendance

Mayor Kevin Hartke  
Vice Mayor Christine Ellis  
Councilmember Jane Poston  
Councilmember Matt Orlando  
\*Councilmember OD Harris  
Councilmember Jennifer Hawkins

#### Appointee Attendance

Joshua Wright, City Manager  
Kelly Schwab, City Attorney  
Dana DeLong, City Clerk

\*Councilmember Harris attended virtually.

#### Absent

Councilmember Angel Encinas

### Invocation

The invocation was given by Pastor Keith Shepard, Church of Christ.

### Pledge of Allegiance

The Pledge of Allegiance was led by Councilmember Poston.

### Scheduled Public Appearances

1. Chandler Unified School District - Arizona College Prep, Hamilton High School, and Casteel High School Named to Advanced Placement School Honor Roll

MAYOR HARTKE recognized Frank Narducci, Chandler Unified School District Superintendent; Rob Bickes, Arizona College Prep Principal; and Domonic Romero, Hamilton High School Principal.

SUPERINTENDENT NARDUCCI thanked Council and city staff for their support. These three schools are being recognized for achieving the Advanced Placement School Honor Roll for providing greater equitable access to AP courses and high completion rates of tests.

PRINCIPAL BICKES thanked Chandler Council and staff for their support.

PRINCIPAL ROMERO thanked the community for their support.

## 2. Parade of Lights Winners

MAYOR HARTKE invited Hermelinda Llamas, Special Events Senior Program Manager, to distribute the awards.

MS. LLAMAS presented the winners of the 2024 Parade of Lights.

Best Lit Musical or Dance Group

1<sup>st</sup> Place – Just Dance

1<sup>st</sup> Place – Motivating Movement Creative Space

Best Lit Community Group

2<sup>nd</sup> Place – San Tan Elementary School Student Council

1<sup>st</sup> Place – Legacy Traditional Schools

Best Lit Business Group

2<sup>nd</sup> Place – British Swim School

1<sup>st</sup> Place – Stars in Motion Dance School

Biggest and Brightest

1<sup>st</sup> Place – Copper State Four Wheelers

Judge's Choice

Just Dance

## Consent Agenda and Discussion

### Airport

1. Resolution No. 5861, Authorizing an Agreement with the Federal Aviation Administration to Accept an Airport Improvement Program Grant for the Runway 4R-22L Rehabilitation Project

Move City Council pass and adopt Resolution No. 5861, authorizing an agreement with the Federal Aviation Administration (FAA) to accept an Airport Improvement Program (AIP) grant in an amount not to exceed \$4,500,000 for the Runway 4R-22L Rehabilitation Project.

### City Clerk

2. Approval of Minutes

Move City Council approve the Council meeting minutes of the Work Session of December 9, 2024, the Special Joint Meeting of December 16, 2024, the Regular Meeting of January 9, 2025, and the Special Meeting of January 9, 2025.

### City Manager

3. Construction Agreement No. ST2106.401 with Granite Construction Company, for the Frye Road Protected Bike Lanes

Move City Council award Construction Agreement No. ST2106.401 to Granite Construction Company, for the Frye Road Protected Bike Lanes, in an amount not to exceed \$11,099,566.

4. Professional Services Agreement No. ST2106.451, with Consultant Engineering, Inc., for the Frye Road Protected Bike Lanes Construction Management Services

Move City Council award Professional Services Agreement No. ST2106.451 to Consultant Engineering, Inc., for the Frye Road Protected Bike Lanes Construction Management Services, in an amount not to exceed \$1,411,913.

### Community Services

5. Agreement No. CS5-910-4862, with UBM Enterprise, Inc., for Park Restroom Cleaning Services

Move City Council approve Agreement No. CS5-910-4862, with UBM Enterprise, Inc., for park restroom cleaning services, in an amount not to exceed \$183,500, for a one-year term, January 24, 2025, through January 23, 2026, with the option of up to four one-year extensions.

### Development Services

6. Professional Services Agreement No. DS2401.201, with Dick & Fritsche Design Group, Inc., for the Traffic Management Center Building Design Services

Move City Council award Professional Services Agreement No. DS2401.201 to Dick & Fritsche Design Group, Inc., for the Traffic Management Center Building Design Services, in an amount not to exceed \$229,321.

7. Construction Management Services Agreement No. DS2501.451, Amendment No. 01, with Sunrise Engineering, Inc., for Fiber to the Home (FTTH) Inspections

Move City Council award Construction Management Services Agreement No. DS2501.451, Amendment No. 01, to Sunrise Engineering, Inc., for Fiber to the Home (FTTH) inspections, in the amount of \$372,392, for a revised contract amount not to exceed \$455,397, and approve a contingency appropriation transfer from General Fund, Non-Departmental Cost

Center, Contingency Account, in the amount of \$455,397, to General Fund, Engineering Cost Center, Professional Services Account.

8. Professional Construction Management Services Agreement No. DS2502.451, Amendment No. 01 with Consultant Engineering, Inc., for Fiber to the Home (FTTH) Inspections  
Move City Council award Construction Management Services Agreement No. DS2502.451, Amendment No. 01, to Consultant Engineering, Inc., for Fiber to the Home (FTTH) inspections, in the amount of \$352,920, for a revised contract amount not to exceed \$435,850, and approve a contingency appropriation transfer from General Fund, Non-Departmental Cost Center, Contingency Account, in the amount of \$435,850, to General Fund, Engineering Cost Center, Professional Services Account.
9. Professional Construction Management Services Agreement No. DS2503.451, with Horrocks, LLC, for Fiber to the Home (FTTH) Inspections  
Move City Council award Professional Construction Management Services Agreement No. DS2503.451 to Horrocks, LLC, for Fiber to the Home (FTTH) inspections, in an amount not to exceed \$371,374, and approve a contingency appropriation transfer from General Fund, Non-Departmental Cost Center, Contingency Account, in the amount of \$371,374, to General Fund, Engineering Cost Center, Professional Services Account.

### Facilities and Fleet

10. Agreement No. PD5-055-4859 for Public Safety Vehicle Upfitting Services  
Move City Council approve Agreement No. PD5-055-4859 with Airwave Communications Enterprises, LLC; All Fleet Services; American Emergency Products, Inc.; MHQ of Arizona; Pride Outfitting, LLC; and Waltz Outfitting, LLC, for public safety vehicle upfitting services, for the period of February 1, 2025, through January 31, 2026, with the option of up to four additional one-year extensions.

### Fire Department

11. Resolution No. 5864 Approving the State of Arizona Mutual Aid Compact  
Move City Council pass and adopt Resolution No. 5864, authorizing the Arizona Mutual Aid Compact Agreement among the State of Arizona, various counties, tribes and local municipalities for dispatching mutual aid assistance during an emergency or disaster.

### Information Technology

12. Purchase of Cisco Smartnet  
Move City Council approve the purchase of Cisco Smartnet, from Sentinel Technologies, Inc., utilizing the 1GPA Contract No. 22-02PV-18, in the amount of \$297,343.
13. Purchase of Palo Alto Firewalls  
Move City Council approve the renewal of Palo Alto firewalls subscriptions and support, from Sentinel Technologies, Inc., utilizing the 1GPA Contract No. 22-02PV-18, in the amount of \$224,097.

## Management Services

14. Request to Add Sampling Privileges for a Series 10, Beer and Wine Store Liquor License for Camila Alarcon, Agent, Goosies Wine Shop, LLC, DBA Goosies Wine Shop  
Move for recommendation to the State Department of Liquor Licenses and Control for approval of the State Liquor Job No. 317029, A Series 10 Sampling, Beer and Wine Store Liquor License for Camila Alarcon, Agent, Goosies Wine Shop, LLC, DBA Goosies Wine Shop, located at 2050 N. Alma School Road, Suite 4, and approval of the City of Chandler Series 10 Sampling, Beer and Wine Store Liquor License No. 307842 L10.
15. License Series 12, Restaurant Liquor License application for Jeffrey Craig Miller, Agent, The Mexicano-Chandler, LLC, DBA The Mexicano  
Move for recommendation to the State Department of Liquor Licenses and Control for approval of the State Liquor Job No. 317469, a Series 12, Restaurant Liquor License, for Jeffrey Craig Miller, Agent, The Mexicano-Chandler, LLC, DBA The Mexicano, located at 3095 W. Chandler Boulevard, and approval of the City of Chandler, Series 12, Restaurant Liquor License No. 308687.
16. License Series 12, Restaurant Liquor License application for Theresa June Morse, Agent, TINTHEIFAMILY, LLC, DBA Nozomi Sushi House  
Move for recommendation to the State Department of Liquor Licenses and Control for approval of the State Liquor Job No. 314101, a Series 12, Restaurant Liquor License, for Theresa June Morse, Agent, TINTHEIFAMILY, LLC, DBA Nozomi Sushi House, located at 4955 S. Alma School Road, Suite 4, and approval of the City of Chandler, Series 12, Restaurant Liquor License No. 308709.

## Neighborhood Resources

17. Resolution No. 5865 Approving and Authorizing an Agreement for Services with Affordable Rental Movement of Save the Family Foundation of Arizona for the Acquisition and Rehabilitation of Two Single-Family Homes in Chandler  
Move City Council pass and adopt Resolution No. 5865 approving and authorizing an agreement for services with Affordable Rental Movement ("ARM") of Save the Family Foundation of Arizona for the acquisition and rehabilitation of two single-family homes in Chandler that will be leased to eligible individuals and families with low-income through HOME Investment Partnerships Program ("HOME") funds totaling \$558,482.
18. Resolution No. 5866 Approving Amendment No. 2 to Intergovernmental Agreement No. CC-22-24-037-X-00 between Maricopa County and the City of Chandler to Accept Funds in the Amount of \$40,000 for Delivery of Housing Stability Services  
Move City Council pass and adopt Resolution No. 5866 Approving Amendment No. 2 to Intergovernmental Agreement No. CC-22-24-037-X-00 between Maricopa County and the City of Chandler to accept funds in the amount of \$40,000; and authorizing the City Manager sign all related documents and take all action necessary or prudent to implement the grant.

## Public Works and Utilities

19. Resolution No. 5843 Approving the Abandonment of a Public Utility Easement Located on the East Side of Dobson Road Approximately 1,450 Feet South of Warner Road  
Move City Council pass and adopt Resolution No. 5843 approving the abandonment of an eight-foot-wide public utility easement (PUE), no longer needed for public use, located on the east side of Dobson Road approximately 1,450 feet south of Warner Road.
20. Construction Services Agreement No. ST1804.502, Salt River Project (SRP) Contract No. 4223688, with SRP, for the Chandler Heights Road Improvements – Gilbert Road to Val Vista Drive  
Move City Council award Construction Services Agreement No. ST1804.502, SRP Contract No. 4223688, to SRP, for the Chandler Heights Road Improvements – Gilbert Road to Val Vista Drive, in an amount not to exceed \$127,652.45.
21. Construction Services Agreement No. ST1804.503, Salt River Project (SRP) Contract No. 4223685, with SRP, for the Chandler Heights Road Improvements – Gilbert Road to Val Vista Drive  
Move City Council award Construction Services Agreement No. ST1804.503, SRP Contract No. 4223685, to SRP, for the Chandler Heights Road Improvements – Gilbert Road to Val Vista Drive, in an amount not to exceed \$648,925.89.
22. Agreement No. PW5-885-4810, with Arq Purification, LLC, and Carbon Activated Corporation for Powder Activated Carbon  
Move City Council approve Agreement No. PW5-885-4810, with Arq Purification, LLC, and Carbon Activated Corporation, for powder activated carbon, in a combined amount not to exceed \$1,950,000, for a one-year period, January 24, 2025, through January 23, 2026, with the option of up to four additional one-year extensions.
23. Agreement No. PW4-285-4704, Amendment No. 1, with Cem-Tec Corporation, for Streetlight Poles  
Move City Council approve Agreement No. PW4-285-4704, Amendment No. 1, with Cem-Tec Corporation, for streetlight poles, in an amount not to exceed \$200,000, for a one-year term, January 18, 2025, through January 17, 2026.
24. Purchase of Asphalt Crack Sealant  
Move City Council approve the purchase of asphalt crack sealant, from Superior Supply, Inc., utilizing Arizona Department of Transportation (ADOT) Contract No. CTR066733, in an amount not to exceed \$325,000.

## Consent Agenda Motion and Vote

Councilmember Hawkins moved to approve the Consent Agenda of the January 23, 2025, Regular Meeting, Items 1 - 24; Seconded by Vice Mayor Ellis.

Motion carried unanimously (6-0).

## Action Agenda

25. Resolution No. 5867 Accepting the Annual Comprehensive Financial Report for the Fiscal Year Ended June 30, 2024, and Demonstrating Compliance with Arizona Revised Statutes  
Move City Council pass and adopt Resolution No. 5867 accepting the Annual Comprehensive Financial Report (ACFR) for the fiscal year ended June 30, 2024, and demonstrating compliance with Arizona Revised Statutes (ARS) §9-481(H) and §41-1494.

MAYOR HARTKE called for a presentation.

JULIE GOUCHER, Accounting Senior Manager, introduced the item.

JOSHUA JUMPER, HeinfeeldMeech Audit Partner, presented the following presentation.

- Presentation of the City of Chandler Annual Financial Audit for the Fiscal Year Ended June 30, 2024
- Requirements
  - The City is required by City Charter and State Statute to issue an annual audited financial report, and federal law requires the City to undergo an annual single audit (A-133) of federal financial assistance.
  - Effective September 29, 2021, ARS §9-481(H), as amended by Laws 2021, Ch 427, §1, auditors must present audit results and any findings to the Council in a regular meeting without the use of a consent agenda within 90 days of audit completion.
  - ACFR posted online; at least 5 years reports.
- Importance of the Audit
  - Verify management representations regarding finances
  - Demonstrate stewardship and accountability to:
    - Citizens
    - Governing body
    - Grantors
    - State agencies
    - Federal agencies
    - Bond holders
    - IRS
    - Creditors
  - Review compliance with certain laws and regulations
  - Governing body ultimately must ensure management fulfills its responsibility
- Audit Process
  - Engagement letter and initial planning of the audit began in May
  - Site visits in July, August, October, and November
  - Various audit procedures performed remotely between site visits
  - Audit reports issued in December & January
- Audit Related Reports Issued



- Audit communication to those charged with governance
- Annual Comprehensive Financial Report (ACFR)
- Single Audit Reporting Package
  - Report on internal control for audit under Government Auditing Standards
  - Report in internal control and compliance for federal awards as required
- Agreed-upon procedures report for ADEQ landfill requirements
- Highway User Revenue Fund (HURF) Accountant's Report on Compliance
- Annual Expenditure Limitation Report
- Key Items from FY 2023-24
  - Unmodified (clean) audit opinion dated December 20, 2024
  - No internal control deficiencies noted
  - COVID-19 related funding continues to require significant attention and focus for audit team
  - Approximately \$9.1M spent in fiscal year 2024
- Other Important Communication
  - Communication to those charged with governance provided by the audit firm at the completion of the audit also includes the following:
    - Engagement letter provided by the audit firm to management at the initiation of the audit
    - Management representation letter provided by management to the audit firm at the completion of the audit
- Questions?
  - Approval of Resolution 5867 demonstrates compliance with ARS §9-481(H) and ARS §41-1494

## Action Agenda Motion and Vote

Councilmember Orlando moved to pass and adopt Resolution No. 5867 accepting the Annual Comprehensive Financial Report (ACFR) for the fiscal year ended June 30, 2024, and demonstrating compliance with Arizona Revised Statutes (ARS) §9-481(H) and §41-1494.; Seconded by Councilmember Poston.

Motion carried unanimously (6-0).

## Informational

26. October 16, 2024, Planning and Zoning Commission Meeting Minutes
27. Special Event Liquor Licenses and Temporary and Permanent Extensions of Liquor License Premises Administratively Approved
28. Contracts and Agreements Administratively Approved, Month of December 2024
29. Claims Report for the Quarter Ended December 31, 2024



## **Unscheduled Public Appearances**

PAUL PAVLICH, 1313 E Tyson St., provided comments regarding a short-term rental property located in his neighborhood and expressed concern due to code violations.

MAYOR HARTKE requested an update from staff on this case.

COUNCILMEMBER ORLANDO requested to see the process for resolving these issues.

JENNY VITALE, 3321 N. Nebraska St., spoke about the lead pipe service inventory conducted by the city, and shared concerns regarding property rights and suggested that resources should instead be allocated for aging infrastructure.

VICE MAYOR ELLIS asked staff to reconcile this issue with outside agencies.

## **Current Events**

### **Mayor's Announcements**

MAYOR HARTKE announced the Chandler International Film Festival, from January 24 through February 2 showcasing over 120 films at the LOOK Cinemas.

MAYOR HARTKE invited the community to the Regional Unity Walk in Tempe on Saturday, January 25, beginning at 4:30 p.m.

MAYOR HARTKE announced the Chandler State of the City on Thursday, February 13, at 5:30 p.m. at the Chandler Center for the Arts.

### **Council's Announcements**

COUNCILMEMBER POSTON announced that applications are open for the Teen Leadership Academy for high school students in Chandler on March 14.

COUNCILMEMBER POSTON reported that the Mayor's Youth Commission is seeking applicants for the commission, which advises Mayor and Council about issues facing the teen community in Chandler. The application opens February 1 – all Chandler teens in 8<sup>th</sup> – 11<sup>th</sup> grade are eligible to apply.

COUNCILMEMBER POSTON announced that submissions are open for Community Services' Youth and Teen Art Show, due March 7.

VICE MAYOR ELLIS announced Black History Month celebrations in Chandler at [chandleraz.gov/BlackHistoryMonth](http://chandleraz.gov/BlackHistoryMonth) and highlighted South Chandler Self Help's event on February 14 at the Chandler Center for the Arts.

VICE MAYOR ELLIS shared that nominations are open for the Chandler 2025 Disability Awareness Awards, to recognize individuals, organizations, and businesses making an impact in advancing inclusion, accessibility, and support for residents with disabilities. Nominations are accepted through January 30.

COUNCILMEMBER ORLANDO announced the Find the Blue in You Career Fair on February 8, at the Chandler Public Safety Training Center for individuals interested in learning more about careers in public safety.

COUNCILMEMBER HAWKINS shared that the Daddy Daughter Dance will occur on February 8, at the Chandler Community Center, registration is available online.

### City Manager's Announcements

None.

## Adjourn

The meeting was adjourned at 6:47 p.m.

ATTEST: *Dana R. Dilling*  
City Clerk

*Kevin Harthe*  
Mayor

Approval Date of Minutes: February 6, 2025

## Certification

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of Regular Meeting of the City Council of Chandler, Arizona, held on the 23rd day of January 2025. I further certify that the meeting was duly called and held and that a quorum was present.

DATED this 6th day of February, 2025.

*Dana R. Dilling*  
City Clerk

