



Management Services, Purchasing Division

Sole Source or Competition Impracticable Procurement

TO: PURCHASING DIVISION

DATE: 7/8/2025

FROM: Courtney Allen
(Name of Department Representative)
Library / Community Services
(Name of Division/Department)

PHONE: 2812

SUBJECT: Sole Source or Competition Impracticable Procurement Request for the Purchase of:
OCLC Cloud Library

REQUESTED SUPPLIER: OCLC

SUPPLIER'S ADDRESS: 6565 Kilgour Place Dublin, OH 43017-3395

CONTACT: Brett Ward

PHONE: 651-200-9917

COST ESTIMATE \$ 140,000

REQUEST TYPE (check one):

☒ Sole Source Procurement

☐ Competition Impracticable Procurement

STATEMENT OF NEED *(Provide background information, description of project, etc. to establish circumstances leading to request. Attach documents as appropriate to support statements.)*

OCLC CloudLibrary is a digital content platform that allows Chandler library patrons to access eBooks, audiobooks, and other eContent. OCLC Cloud Library is a cloud-based solution that offers seamless integration with existing library systems. We have been using OCLC Cloud Library for the past year, after OCLC acquired it from Bibliotheca. Prior to that, we had been using Bibliotheca Cloud Library for several years.

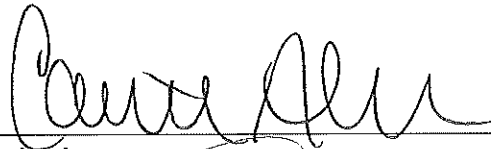
SOLE SOURCE OR COMPETITION IMPRACTICABLE JUSTIFICATION *(For Sole Source requests, describe the unique nature of the product or service, the efforts made to locate other sources, market testing and research results, and any other information that may help evaluate the request. For Competition Impracticable requests, describe the situation that makes competition impracticable, unnecessary or contrary to the public interest. Attach documents as appropriate to support this request.)*

OCLC is the only source from which Chandler Public Library may obtain CloudLibrary and CloudLink services, as well as obtain and integrate the following services into its CloudLibrary subscription: Comics Plus, NewsStand, Biblio+, Biblioboard and NoveList Reading Recommendations. Given the unique combination of product capabilities, content licensing, seamless integration with existing library infrastructure, and vendor support, OCLC Cloud Library is the sole source that meets the specific needs of our library system. Therefore, a sole source procurement is justified to ensure continued high-quality digital service to our patrons.

STATEMENT OF REQUESTOR

This request is based upon an objective review of the product or service required and appears to be in the best interest of the City. I know of no conflict of interest on my part. No gratuities, favors or compromising action have taken place. Neither has my personal familiarity with particular brands, types of equipment, materials or firms been a deciding influence on my request.

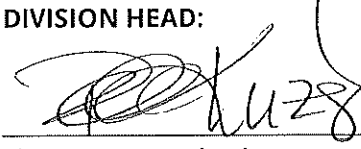
REQUESTOR



Signature Required

DATE: 7-28-2025

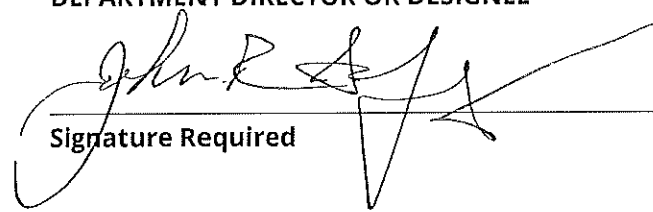
DIVISION HEAD:



Signature Required

DATE: 7/29/2025

DEPARTMENT DIRECTOR OR DESIGNEE



Signature Required

DATE: 7/29/2025

PURCHASING REVIEW AND RECOMMENDATION

Staff approves this purchase ~~was~~ as a sale source purchase.
Please see attached sale source letter.

PURCHASING APPROVAL

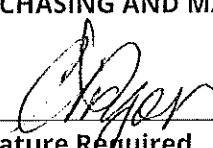
PROCUREMENT OFFICER



Signature Required

DATE: 7/30/25

PURCHASING AND MATERIALS MANAGER:



Signature Required

DATE: 7/30/25



Via e-mail: Charles.jean@chandleraz.gov

June 19, 2025

Charles Jean
Mail Stop 601
PO Box 40008
Chandler, AZ 85244

RE: Sole Source Request

Thank you for your recent inquiry concerning the availability of OCLC, Inc.'s ("OCLC") CloudLibrary™ service ("CloudLibrary") and your participation in the AZ CloudLink group. OCLC's CloudLibrary is a digital content platform that allows your library's patrons to access eBooks, audiobooks, and other eContent. OCLC is the only source from which Chandler Public Library may obtain CloudLibrary and CloudLink services.

Further, OCLC is the only source from which Chandler Public Library may obtain and integrate the following services into its CloudLibrary subscription: Comics Plus, NewsStand, Biblio+, Biblioboard and NoveList Reading Recommendations.

OCLC is the only source from which Chandler Public Library may obtain this OCLC Service.

OCLC looks forward to being of continued service to the Chandler Public Library.

Please let me know if you need any additional information.

Sincerely,

OCLC, INC.

By: _____


Eric van Lubeek
Chief Revenue Officer and
Managing Director, EMEA/APAC