

Meeting Minutes

Chandler Cultural Foundation

Executive Subcommittee

Regular Meeting

June 10, 2025 | 4:00 p.m.
Chandler Center for the Arts
General Manager's Office
250 N. Arizona Avenue, Chandler, AZ



Call to Order

The meeting was called to order by LaTricia Woods at 4:05 p.m.

Roll Call

Board Member Attendance

LaTricia Woods, Vice-Chair
Erika Castro, Secretary
Sherida McMullan, Treasurer

Staff Attendance

Michelle Mac Lennan, General Manager
Lindsay Bernardez

Absent

Julia Marreel, Chair

Scheduled and Unscheduled Public Appearances

None

Consent Agenda

1. January 2025 Cultural Foundation Executive Committee Meeting Minutes
 - SHERIDA MCMULLAN made a motion to approve the minutes. Erika Castro seconded the motion. Motion carried unanimously 3-0. The minutes were approved as written.

Action Agenda

2. Recommend Emeritus Board Members

- The Board discussed and recommended the appointment of two individuals for Emeritus Board Member status in recognition of their outstanding service and long-term contributions to the organization. The recommended individuals are Ernie Serrano Jr. and Jeanne Forbis. The recommendation was met with full support and will move forward for formal acknowledgment.
- SHERIDA MCMULLAN made a motion to approve the recommendations. Erika Castro seconded the motion. Motion carried unanimously 3-0.

3. Recommend Arts Awards

- The Board has identified an individual/family for the Applause-Award and an organization for the Business-Arts Award, in recognition of their contributions to the Chandler Center for the Arts and the community. Alternatives for the awards were also identified in case the awardee does not accept. These award recognitions will be presented at the Annual Center Stage Event.
- SHERIDA MCMULLAN made a motion to approve the recommendations. Erika Castro seconded the motion. Motion carried unanimously 3-0.

Briefing

4. Discuss Committee Changes

- MICHELLE MAC LENNAN led the discussion on proposed changes to the CCF Board committees. The Board agreed to recommend David Woodruff to the Board Development Committee and to transition Jennifer Sanchez from the Special Events Committee to Board Development. Additionally, it was proposed that the Special Events Committee charter be revised from 9 to 11 members. Kim McCarty and Eric Piepenbrink will be added to the Special Events Committee. The Board also began discussions on recommending a new Chair for the Board Development Committee, with a final decision to be made at a future meeting.

5. Discuss 2026 Closure

- MICHELLE MAC LENNAN facilitated the discussion regarding the planned building closure in 2026, scheduled from June 15 to October 15. The closure will include a full shutdown of the building's electricity for approximately 45 days. Several major projects are set to be completed during this period. The Board will continue the conversation in a future meeting to address the needs related to staff

accommodation, programming adjustments, and other operational considerations during the closure.

6. Discuss Annual Meeting

- MICHELLE MAC LENNAN led the discussion on key topics to be addressed during the Annual Board Meeting Day scheduled for August 8, 2025. The Board agreed that a professional facilitator will be hired to guide the conversations and ensure productive dialogue throughout the day. Additional planning will continue to finalize the agenda, prioritize discussion areas, and confirm logistics to support an engaging and effective meeting.

7. Review Key Dates

- The Board reviewed the proposed calendar of key dates for Fiscal Year 2026, which included scheduled Executive Committee meetings as well as important annual events such as the Center Stage Event and Friends Appreciation Dinner.

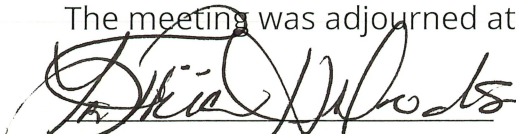
Member Comments/Announcements

Calendar

The next Cultural Foundation Executive Committee Meeting is scheduled for **Tuesday, July 15, 2025, at 4:00 p.m.**, at the Chandler Center for the Arts, General Manager's Office, 250 N. Arizona Avenue, in Chandler, Arizona.

Adjourn

The meeting was adjourned at 4:51 p.m.



LaTricia Woods, Vice Chair



Michelle Mac Lennan, Staff Liaison