

Meeting Minutes

Chandler Cultural Foundation

Executive Subcommittee

Regular Meeting

October 14, 2025 | 4:00 p.m.
Chandler Center for the Arts
General Manager's Office
250 N. Arizona Avenue, Chandler, AZ



Call to Order

The meeting was called to order by LaTricia Woods at 4:02 p.m.

Roll Call

Board Member Attendance

LaTricia Woods, Vice-Chair
Erika Castro, Secretary
Sherida McMullan, Treasurer

Staff Attendance

Michelle Mac Lennan, General Manager
Lindsay Bernardez

Absent

Julia Marreel, Chair

Guest

Scheduled and Unscheduled Public Appearances

None

Consent Agenda

1. July 14, 2025 Cultural Foundation Executive Committee Meeting Minutes
 - ERIKA CASTRO made a motion to approve the minutes. Sherida McMullan seconded the motion. Motion carried unanimously 3-0. The minutes were approved as written.

Action Agenda

Briefing

2. Julia Update

- MICHELLE MAC LENNAN provided an update on board member Julia Mareel, noting that she is recovering well from her excused medical leave and is expected to resume her duties in December.

3. Brightworks Consulting Follow-Up Opportunities

- MICHELLE MAC LENNAN provided a follow-up on the recommendations from Christine Gannon of Brightworks Consulting following the recent retreat. She met with members of the City of Chandler's organizational leadership team to explore next steps and potential opportunities for collaboration. Plans are underway for a series of facilitated staff workshops led by external consultant Angela Garmon to support professional development and team alignment. The discussion also included consideration of executive coaching and leadership support during the transition period. Board members expressed agreement on the value of these initiatives in strengthening organizational capacity and leadership continuity.

4. Review Board Member Guideline

- MICHELLE MAC LENNAN led a review of the Board Member Guidelines, last revised in June 2022. She noted that the review aimed to ensure the guidelines remain current and reflective of board practices, particularly regarding attendance and subcommittee participation. Any proposed updates will be reviewed by the Board Development Committee for further consideration.

5. Committee and Future Board Members

- MICHELLE MAC LENNAN discussed upcoming board appointments and the need to identify strong candidates for future vacancies. The Board Development Committee will continue recruitment efforts and encourage qualified applicants. Board members reviewed potential reappointments and transitions, with consideration for aligning leadership roles to support both board continuity and related city boards.

6. Talking Points Needs Assessment

- A discussion was held regarding the proposed talking points for the needs assessment, covering the key findings, the Arts Education Center, and anticipated community benefits. The discussion also addressed next steps, including review of the IGA, coordination of non-arts events, and development of a funding strategy for

Phase One. Board members were invited to provide feedback and recommendations on the talking points.

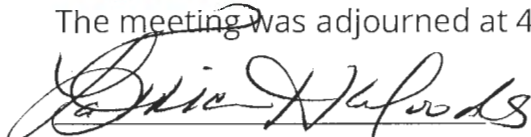
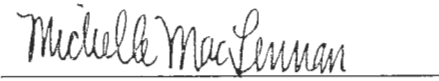
Member Comments/Announcements

Calendar

The next Cultural Foundation Executive Committee Meeting is scheduled for **Tuesday, January 20, 2025, at 4:00 p.m.**, at the Chandler Center for the Arts, General Manager's Office, 250 N. Arizona Avenue, in Chandler, Arizona.

Adjourn

The meeting was adjourned at 4:48 p.m.


LaTricia Woods, Vice Chair

Michelle Mac Lennan, Staff Liaison