

Meeting Minutes Cultural Foundation Board Development Subcommittee Regular Meeting

October 20, 2025 | 8:00 a.m.
via Microsoft Teams
+1 469-998-7682, 683442730#



Call to Order

The meeting was called to order by Erika Castro at 8:06 a.m.

Roll Call

Board Member Attendance

Erika Castro
Sherida McMullan
Jennifer Sanchez
David Woodruff

Staff Attendance

Terri Rettig

Absent

Candy Yu

Guests

Scheduled and Unscheduled Public Appearances

Consent Agenda

Motion to approve minutes of the August 26, 2025 meeting carried unanimously (4-0).

Action Agenda

The committee voted to approve the 2026 Board Development meeting dates. The vote carried unanimously (4-0).

Briefing

1. Discuss Board Engagement Survey – The committee reviewed the draft of the annual Board Engagement survey and made suggestions on refining the questions. The survey will go out in November. Board Development will review the results in December.

Member Comments/Announcements

1. Erika is interested in organizing a Friendsgiving event with the board to celebrate the holidays. The committee agreed that this would be a great opportunity for the board to meet informally over a meal. She will bring the idea up at the next board meeting.

Calendar

The next meeting is scheduled for December 1, 2025 at 8:00 am. This meeting will be held virtually.

Information Items

Adjourn

The meeting was adjourned at 8:59 a.m.

DocuSigned by:

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Erika Castro, Committee Chair

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Staff Liaison