

Meeting Minutes
Cultural Foundation
Board Development Subcommittee
Regular Meeting

August 26, 2025 | 4:00 p.m.
Chandler Museum, Saguaro Room
300 S. Chandler Village Dr., Chandler, AZ



The meeting was called to order by Erika Castro Woods at 4:05 p.m.

Roll Call

Board Member Attendance

Erika Castro
Sherida McMullan
Jennifer Sanchez
David Woodruff
Candy Yu

Staff Attendance

Terri Rettig

Absent

Guests

Scheduled and Unscheduled Public Appearances

Consent Agenda

Motion to approve minutes of the June 2025 meeting carried unanimously (3-0).

Action Agenda

The committee voted to recommend Erika Castro as Board Development committee chair. The vote carried unanimously (4-0).

Briefing

1. Review Charter – The committee welcomed Jennifer Sanchez and David Woodruff as new committee members. Terri reviewed the committee charter with the group.

2. Review Meeting Dates for 2025 – The committee agreed to cancel the meeting scheduled for September 23 due to lack of business. The next meeting will be in October. The current meeting time does not work for the new committee chair; alternative dates and times were discussed. The committee's 2026 meeting dates will be discussed in October with the intent for meetings to be held bi-monthly.
3. Committee Chair Recommendations and Terms – The annual board engagement survey will go out in October with results shared with the board in December. Terri will bring the draft of the survey to the October committee meeting and share the previous year's results with Erika via email.

Member Comments/Announcements

Calendar

The next meeting is scheduled for October 21 at 4:00 pm but is subject to change. This meeting will be held virtually.

Information Items

Adjourn

The meeting was adjourned at 4:43 p.m.

Erika Castro, Committee Chair

Staff Liaison