

Meeting Minutes

Chandler Cultural Foundation

Regular Meeting

October 23, 2025 | 5:30 p.m.
Chandler Museum, Saguaro Room
300 S. Chandler Village Dr., Chandler, AZ



Call to Order

The meeting was called to order by LaTricia Woods at 5:36 p.m.

Roll Call

Board Member Attendance

LaTricia Woods, Vice-Chair
Sherida McMullan, Treasurer
Erika Castro, Secretary
Christopher McMullan
David Woodruff
Ellie Watland
Eric Piepenbrink
Jennifer Sanchez
Jyoti Pathak
Kim McCarthy
Mike Halle
Peppur Chambers

Staff Attendance

Michelle Mac Lennan
Terri Rettig
Lindsay Bernardez
Rosemary Soto
Veronica Coronado

Guests

Dennise Brice Walker

Absent

Julia Marreel, Chair
Candy Yu

Scheduled and Unscheduled Public Appearances

None.

Consent Agenda

1. September 25, 2025, Chandler Cultural Foundation Board Meeting Minutes
 - David Woodruff made a motion to approve the minutes of the September Board Meeting. Erika Castro seconded the motion.
 - The motion carried unanimously 8-0. The minutes were approved as written.

Action Agenda

2. Appoint Audit Workgroup
 - A discussion was held regarding the formation of an audit workgroup to review and provide oversight of the 2025 Foundation Audit Report. Eric Piepenbrink and Jennifer Sanchez were appointed to serve on the workgroup. Board members will examine the report's key findings, financial statements, and recommendations, and provide feedback to support any necessary follow-up actions.
 - Erika Castro made a motion to approve the appointment workgroup. David Woodruff seconded the motion. The motion was approved unanimously 9-0.
3. Approve Event Budgets
 - TERRI RETTIG presented one revised and two proposed budgets for the 2025-2026 season, Pat Benatar & Neil Giraldo, Bruce Hornsby & the Noisemakers, and David & Tamela Mann. Terri also six proposed events for the 2026-2027 season: Cirque Mechanics, Rhiannon Giddens, Ladysmith Black Mambazo, George Lopez, Brian Culbertson and Jeffrey Osborne.
 - Kim McCarthy made a motion to approve the event budgets. Eric Piepenbrink seconded the motion. The motion was approved unanimously 9-0.

Briefing

4. Mission Moment
 - LINDSAY BERNARDEZ presented a slideshow of photos highlighting events and activities that have taken place since the last meeting, showcasing the Foundation's ongoing community engagement and artistic achievements.
5. Executive Committee Report
 - LATRICIA WOODS provided a briefing on the activities and discussions of the Executive Committee since the last board meeting. Topics covered included the Review of Board Member Guidelines, an Update on Julia Marreel, Brightworks Consulting, Committee and Future Board Members, and Talking Points for the Needs Assessment.

6. Board Development Committee Report

- ERIKA CASTRO provided a briefing on the activities of the Board Development Committee. The committee confirmed its meeting dates for the upcoming year and discussed updates to the Board Development Survey, which will be shared with members once finalized. The discussion also included potential board engagement and training activities, including a proposed Friendsgiving event to foster connection among members. Board members were invited to provide feedback on the proposed activities and volunteer to lead the event if interested.

7. September Financial Report

- SHERIDA MCMULLAN presented a graph of the financial report for September 2025, noting that while expenses currently exceed income, the organization is on a positive trajectory. With upcoming events and emerging program development, she expressed confidence in the financial outlook for the year.
- A graph was provided in the agenda packet.

8. Talking Points Needs Assessment

- MICHELLE MAC LENNAN led a discussion on the draft Talking Points for the Needs Assessment, focusing on community messaging and positioning the space as an expansion of the Chandler Center for the Arts. The conversation reviewed anticipated benefits, including enhanced arts programming and community impact. Next steps include reviewing the IGA, relocating non-arts district events, and developing a funding strategy for Phase One, with board members invited to provide feedback.

9. Center Stage Survey Results and Debrief

- MICHELLE MAC LENNAN provided preliminary results of Center Stage, noting that preliminary revenue figures indicate the event generated a positive return, with sponsorships and ticket sales exceeding expectations, final audited numbers are still pending. She then shared highlights from the Center Stage survey, reporting that attendees overwhelmingly rated the event as excellent or good, felt inspired by the Center's mission, and expressed interest in future engagement, including volunteering, board participation, and supporting upcoming initiatives. Board members were reminded to complete their separate survey to ensure full feedback is captured.

10. Conflict of Interest Forms

- Board members received the annual Conflict of Interest forms, which disclose any personal or financial interests that could influence board duties. Physical copies were distributed in person, and virtual attendees will receive them via email. All members are asked to complete and return the forms promptly. New board members also participate as part of the annual audit process.

Friends Announcements

Dennise Brice Walker announced there were 18 events since the last board meeting that equated to 750 volunteer hours. There are 193 volunteers of which 157 are active volunteers.

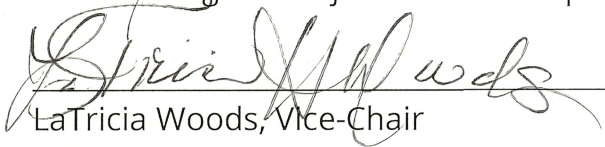
Member Comments/Announcements

Calendar

12. The next board meeting is scheduled for **Thursday, December 4 at 5:30 p.m.**, at the Chandler Museum, Saguaro Room, 300 S. Chandler Village Drive.

Adjourn

The meeting was adjourned at 7:08 p.m.



LaTricia Woods, Vice-Chair



Michelle Mac Lennan, Staff Liaison