

# Meeting Minutes

## Chandler Cultural Foundation

### Regular Meeting

December 4, 2025 | 5:30 p.m.  
Chandler Museum, Saguaro Room  
300 S. Chandler Village Dr., Chandler, AZ



### Call to Order

The meeting was called to order by Julia Marreel at 5:31 p.m.

### Roll Call

#### Board Member Attendance

Julia Marreel, Chair  
LaTricia Woods, Vice-Chair  
Sherida McMullan, Treasurer  
Erika Castro, Secretary  
Christopher McMullan  
David Woodruff  
Ellie Watland  
Eric Piepenbrink  
Jennifer Sanchez  
Jyoti Pathak  
Kim McCarthy  
Peppur Chambers  
Timothy Russell

#### Absent

Candy Yu  
Mike Halle

#### Staff Attendance

Michelle Mac Lennan  
Terri Rettig  
Lindsay Bernardez  
Rosemary Soto  
Sandra Bassett  
Tracey Wyatt  
Kim Moyers

#### Guests

Dennise Brice Walker  
Lori Rasmussen  
Peggy Indrelunas  
Christine Gannon  
David Gannon

### Scheduled and Unscheduled Public Appearances

None.

# Consent Agenda

## 1. October 23, 2025, Chandler Cultural Foundation Board Meeting Minutes

- Erika Castro made a motion to approve the minutes of the October Board Meeting. Peppur Chambers seconded the motion.
- The motion carried unanimously 9-0. The minutes were approved as written.

# Action Agenda

## 2. Approve Audit

- TRACEY WYATT provided a brief overview of the audit findings, noting that the audit was completed successfully and in accordance with applicable standards. She confirmed that no material issues or significant deficiencies were identified
- Timothy Russell requested clarifying information, Tracey will follow up with the requested information.
- Ellie Watland made a motion to approve the appointment workgroup. Jyoti Pathak seconded the motion. The motion was approved unanimously 11-0.

## 3. Approve 990

- TRACEY WYATT presented the 990-draft providing an overview of the key financial details and compliance considerations. The 990 form is a required annual filing for tax-exempt organizations that provides information on financials, governance, and activities to the IRS and the public.
- Peppur Chambers made a motion to approve the letter. Jyoti Pathak seconded the motion. The motion was approved unanimously 11-0.

## 4. Appoint Workgroup for June Celebration

- JULIA MARREEL led a discussion regarding the formation of a workgroup to collaborate with staff on planning the June retirement celebration and made a motion to appoint Peppur Chambers to the workgroup.
- Ellie Watland made a motion to appoint the workgroup. Chris McMullan seconded the motion. The motion was approved unanimously 11-0.

## 5. Approve Event Budgets

- TERRI RETTIG presented ten proposed events for the 2026-2027 season: The Concert Truck, Art Garfunkel, David Archuleta, Boney James, The Texas Tenors, Jose James Sings Sinatra, Michael Carbonaro, Terry Steele Sings Luther Vandross, One Vision of Queen and the Price is Right Live.
- Eric Piepenbrink made a motion to approve the event budgets. Kim McCarthy seconded the motion. The motion was approved unanimously 11-0.

## Briefing

### 6. Mission Moment

- LINDSAY BERNARDEZ presented a slideshow of photos highlighting events and activities that have taken place since the last meeting, showcasing the Foundation's ongoing community engagement and artistic achievements.

### 7. Brightworks Consulting

- CHRISTINE GANNON of Brightworks Consulting led the first workshop in a four-part leadership transition series. She shared an overview of her leadership transition project, building on her work facilitating the 2025 Board Retreat.

### 8. Board Development Committee Report

- ERIKA CASTRO shared survey results and noted interest in increased social engagement, including the development of talking points to support board members in community outreach. Results from the Friendsgiving poll were reviewed, with plans to schedule the event in the new year. Members were encouraged to share the open call for board applicants, with applications available on the City of Chandler website under Boards and Commissions.

### 9. September Financial Report

- SHERIDA MCMULLAN presented a graph of the financial report for October 2025, noting that while expenses currently exceed income, the organization is on a positive trajectory.
- A graph was provided in the agenda packet.

### 10. Profit and Loss Statements

- ROSEMARY SOTO reviewed the Profit & Loss statements for the following events: Josh Turner, Nathan Chester & The Old Souls Motown Revival, The Magic of Jen Kramer, Ballet Under the Stars, The Price is Right Live 2 shows), UB40, Ledisi, Mariachi and Folklorico Festival, Mavis Staples and Center Stage.
- A detailed report is included in the packet

## Friends Announcements

Dennise Brice Walker announced there were 18 events since the last board meeting that equated to 1050 volunteer hours. There are 193 volunteers of which 148 are active volunteers.

## Member Comments/Announcements

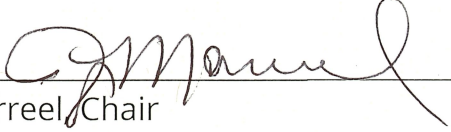


## Calendar

12. The next board meeting is scheduled for **Thursday, January 22 at 5:30 p.m.**, at the Chandler Museum, Saguaro Room, 300 S. Chandler Village Drive.

## Adjourn

The meeting was adjourned at 7:12 p.m.

  
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Julia Marreel, Chair

  
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Michelle Mac Lennan, Staff Liaison