MINUTES
HOUSING AND HUMAN SERVICES COMMISSION
NEIGHBORHOOD RESOURCES DEPARTMENT
235 S. Arizona Avenue, Chandler, AZ 85225
Wednesday, April 9, 2025, 6:00 p.m.

CALL TO ORDER / ROLL CALL

Commission Chair Heather Mattisson called the meeting to order at 6:00 p.m.

Commissioners present: Heather Mattisson, Ryan Magel, Tony Alcala, David Gonzalez, Sharyn Younger, Jeff Reynolds, Julie Martin, and Lisa Loring (6:15 p.m.).

Commissioners absent: Cecilia Hermosillo, Aimee Griffith-Johnson, and Karin Tepper.

Staff present: Riann Balch, Community Resources Senior Manager, Karin Bishop, Community Development Senior Program Manager, Dylan Raymond, Management Analyst Senior, and Elizabeth Garcia, Community Development Coordinator.

Public present: None.

SCHEDULED/UNSCHEDULED PUBLIC APPEARANCES/CALL TO PUBLIC

Members of the audience may address any item not on the agenda. State Statute prohibits the Board or Commission from discussing an item that is not on the agenda, but the Board or Commission does listen to your concerns and has staff follow up on any questions you raise.

CONSENT AGENDA

Items listed on the Consent Agenda may be enacted by one motion and one vote. If a discussion is required by members of the Board or Commission, the item will be removed from the Consent Agenda for discussion and determination will be made if the item will be considered separately.

1. February 12, 2025, HHSC Regular Meeting Minutes.
2. March 5, 2025, HHSC Regular Meeting Minutes.

Motion: Commissioner David Gonzalez made a motion to approve the Consent Agenda. Commissioner Jeff Reynolds seconded the motion.

Discussion: None.

Results: The motion was approved 7-0.

ACTION AGENDA

3. Approval of City of Chandler 2025-2029 Consolidated Plan and Fiscal Year 2025-2026 Annual Action Plan Including Community Development Block Grant (CDBG) Funding Recommendations.

Commission Chair Mattisson called on Community Development Senior Program Manager Karin Bishop to present on this item.

Ms. Bishop explained that the City of Chandler receives federal Community Development Block Grant (CDBG) funding, administered by the United States Department of Housing and Urban Development (HUD). As a prerequisite for receiving CDBG the city is required every five (5) years, to prepare and adopt a Five–Year Consolidated Plan that includes the Fiscal Year 2025-2026 Annual Action Plan, to establish priorities for future funding decisions.

The 2025-2029 Consolidated Plan (ConPlan) is a strategic plan that establishes goals and priorities for using anticipated funding over the next five fiscal years. The Annual Action Plan defines the one-year planned activities in relation to the ConPlan goals and priorities. The total anticipated funding is $1,682,855: $214,928 for Public Service Activities, $1,181,356 for Capital Projects, Housing Rehabilitation and Neighborhood Revitalization, and $286,571 for Program Administration.

Motion: Commissioner Reynolds made a motion to approve the recommendation for the approval of City of Chandler 2025-2029 Consolidated Plan and Fiscal Year 2025-2026 Annual Action Plan Including the Community Development Block Grant (CDBG) Funding Recommendations. Commissioner Sharyn Younger seconded the motion.

Discussion: None.

Results: The motion was approved 8-0

4. Approval of City of Chandler Fiscal Year 2025-2026 HOME Investment Partnerships Program (HOME) Funding Recommendations.

   Commission Chair Mattisson called on Community Development Senior Program Manager Karin Bishop to present on this item.

   Ms. Bishop explained that it is a similar process to what was described for the Consolidated Plan and Annual Action Plan for CDBG funds. The difference is the mechanism in which the City of Chandler received the HOME funds. HOME funds are used to increase affordable housing opportunities for individuals with low and moderate income. Maricopa County receives the HOME funds from HUD and then disburses them in a formula-based funding to members of the Maricopa County HOME Consortium. The City of Chandler is a participating member of the HOME Consortium. The HOME-funded activities proposed by the city are included in Maricopa County's Consolidated Plan and Annual Action Plan submitted to HUD. The FY2025- 26 allocations have not been released by HUD, therefore the city prepared funding recommendations based on last year's allocation ($399,251), along with a contingency plan for a potential increase or decrease in funding. The total anticipated funding is $399,251, with $374,298 allocated to Tenant-Based Rental Assistance (TBRA) to provide rental assistance for persons at-risk of or experiencing homelessness for a period of up to 24 months and $24,953 allocated to Program Administration.

5. **Motion:** Commissioner Reynolds made a motion to approve the recommendation for the approval of City of Chandler Fiscal Year 2025-2026 HOME Investment Partnerships Program (HOME) Funding Recommendations. Commissioner Gonzalez seconded the motion.

   Discussion: None.

   Results: The motion was approved 8-0

MEMBERS COMMENTS / ANNOUNCEMENTS

Chair Mattison invited the commission to the Annual Board and Commission Appreciation event scheduled for April 16, 2025, at 7:30 a.m. at the City Hall Courtyard. Chair Mattison also invited the Commission to volunteer at For Our City Day scheduled for Saturday, March 27, 2025.

CALENDAR

6. HHSC Regular Meeting, Wednesday, May 14, 2025, at 6:00 p.m.

INFORMATION ITEMS

Ms. Riann Balch, Community Resources Senior Manager, provided a Human Services allocation and Heat Relief update. AZCEND will be the city's new partner in providing heat relief services. Commissioners were invited to participate in evaluating the human services allocation proposals.

ADJOURN

The meeting adjourned at 6:59 p.m.

Dated: _____ _____

Chair Heather Mattisson

_____

Recording Secretary Elizabeth Garcia